**Department of Communication Studies**

**Advice on Practicum Course Enrolment**

The practicum courses for the BA in Communication Studies have different methods of enrolment. Not all of them are as simple as enrolling in regular courses.

Here is a quick guide to enrolling in the different practicum courses:

**A. LOWER-DIVISION PRACTICA COURSES:**

**COMM 2292 Practicum in Mentoring -**

This course involves working with the Professional Academic Advisors/Student Services Professionals at CSUSB.

To enrol, first please contact Barbara Herrera (SSP) by making an appointment online here:

[https://forms.gle/GcaXzWqWfE2fQd8v6](https://forms.gle/GcaXzWqWfE2fQd8v6" \t "_blank)

Or, email Barbara at: **BHerrera@csusb.edu**

You will have an interview with Barbara, plan a schedule of sessions, and then Barbara will send your details to our Office Manager/ASC, who will enrol you. [*Please note – you cannot enrol yourself into this course*]. Spaces are limited, so plan ahead and book in early with Barbara.

**COMM 2293 Practicum in Intercollegiate Forensics: Coyote Debate -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2391 Practicum in Multimedia Journalism: Coyote Chronicle -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2392 Practicum in Digital Audio & Radio: Coyote Radio -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2393 Practicum in Television Journalism Production: Local Matters -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2491 Practicum in Strategic Communication: Coyote PR -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2492 Practicum in Advertising: Coyote Advertising -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required.

**COMM 2592 Practicum in Communication Research –**

For this practicum course, you will need to find a faculty member who will oversee/mentor either your research project or one of their own. In order to register for this course, you will need to secure the faculty member and then complete a supervision course form:

<https://rocket.csusb.edu/supervision/public/forms/1/application/create>

Once that is completed and routed for signatures, then our department ASC/Office Manager will enrol you.

**COMM 2593 Service Learning in Communication -**

Service learning is learning while undertaking volunteer work in the community that you seek out and secure. You need to find an organization that will take you on as a volunteer, work out a program of activities with them for the semester, and then complete the COMM 2593 application form:

<https://www.csusb.edu/sites/default/files/COMM%202593%20Application%20Form.docx>

Once your application is submitted, approval from a faculty member and the Department Chair will be required. Once approved, the Department’s ASC/Office manager will enrol you.

**B. UPPER-DIVISION PRACTICA COURSES:**

**COMM 4291 Advanced Practicum in Relational & Organizational Communication -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4292 Advanced Practicum in Mentoring -**

This course involves working with the Professional Academic Advisors/Student Services Professionals at CSUSB at a more complex level. You must have completed COMM 2292 to be eligible for COMM 4292.

To enrol, first please contact Barbara Herrera (SSP) by making an appointment online here:

[https://forms.gle/GcaXzWqWfE2fQd8v6](https://forms.gle/GcaXzWqWfE2fQd8v6" \t "_blank)

Or, email Barbara at: **BHerrera@csusb.edu**

You will have an interview with Barbara, plan a schedule of sessions, and then Barbara will send your details to our Office Manager/ASC, who will enrol you. [*Please note – you cannot enrol yourself into this course*]. Spaces are limited, so plan ahead and book in early with Barbara.

**COMM 4293 Advanced Practicum in Intercollegiate Forensics: Coyote Debate -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4391 Advanced Practicum in Multimedia Journalism: Coyote Chronicle -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4392 Advanced Practicum in Digital Audio & Radio: Coyote Radio -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4393 Advanced Practicum in Television Journalism Production: Local Matters -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4491 Advanced Practicum in Strategic Communication: Coyote PR -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4492 Advanced Practicum in Advertising: National Student Advertising Competition Team -**

You can enrol yourself through the regular self-enrolment portal in your My Coyote, with no instructor or department consent required. But, remember, you’ll need to meet the pre-requisite of having completed the lower-division version of this course first.

**COMM 4592 Advanced Practicum in Communication Research –**

For this practicum course, you will need to find a faculty member who will oversee/mentor either your research project or one of their own. In order to register for this course, you will need to secure the faculty member and then complete a supervision course form:

<https://rocket.csusb.edu/supervision/public/forms/1/application/create>

Once that is completed and routed for signatures, then our department ASC/Office Manager will enrol you.