

**COLLEGE OF ARTS AND LETTERS  
SUPERVISION COURSE APPLICATION FORM**

**Please print out the completed form, sign, and submit it to relevant department office.**

<b>Department/Program</b>	<b>Location</b>
ARABIC, FRENCH, JAPANESE, SPANISH, WORLD LANGUAGES AND LITERATURES	UH314
ART & DESIGN	VA105
COMMUNICATION STUDIES	UH018
ENGLISH	UH334
HUMANITIES, PHILOSOPHY	UH235
MUSIC, THEATRE ARTS	PA111
LIBERAL STUDIES	CE114

**PLEASE NOTE:** In order to receive course credit, supervision courses must contain an academic component. Merely completing hours at an internship, placement, or extracurricular activity is not sufficient to gain academic credit.

**PLEASE SELECT WHICH TYPE OF SUPERVISION COURSE:**

**PLEASE SELECT DEPARTMENT OR PROGRAM FOR THE SUPERVISION COURSE:**

**Course Subject & Number:**

**Title of Internship, Independent Study, or (Other) Project:**

**Units:**

**Quarter/Semester & Year:**

**Student Name:**

**Coyote ID:**

**Student Phone Number:**

**Student E-mail:**

**Major(s):**

**GPA:**

**Detailed description of the course goals:**

**Schedule of planned meetings with the faculty supervisor/director (e.g., F 10-11 a.m.):**

**A list of assignments or responsibilities or activities:**

**The means of evaluation:**

**Location and site supervisor information, if applicable:**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

_____ <b>Instructor Name (Print)</b>	_____ <b>Instructor Signature</b>	_____ <b>Date</b>
_____ <b>Department Chair Name (Print)</b>	_____ <b>Department Chair Signature for Academic Approval</b>	_____ <b>Date</b>

**FOR INTERNAL OFFICE USE ONLY:**

_____ <b>Dean or Dean's Designee Signature</b>	_____ <b>Date</b>
_____ <b>Student Enrolled or Permitted by Whom</b>	_____ <b>Date</b>
_____ <b>Student Notified by Whom</b>	_____ <b>Date</b>
_____ <b>Information Entered on Database by Whom</b>	_____ <b>Date</b>