

College of Arts and Letters

Council of Chairs Meeting
Thursday, February 14, 2019
11:00 AM – 12:45 AM
UH 237

AGENDA

Approval of Summary Notes from the January 31, 2019 meeting.

1. Announcements

- Faculty search updates (Art, Comm. Studies, English, Music, Philosophy, Theatre & WLL)
- Q2S updates

2. Dean's Office

- Representative to WASC Steering Committee
- Fill Out Exceptions from the Audit/Course Substitutions Google Forms [here](#), if you have not done so already
- CAL Writers' Retreat Group
- DFWI Rates
- Reassigned Time Report Form
- Spring schedule
- Next Year Scheduling

3. Budget

- PT Budget/Expense Report
- CERF Fund
- GENO8 (Indirect) Fund

4. Scheduling and Enrollment

See Google Docs on the CAL Chairs team drive: [here](#)

- PDC class scheduling and enrollment
- Minimum class size guidelines

5. Time certain 12PM: Dean Tatiana Karmanova

6. Additional items

909.537.5800 • fax: 909.537.5926

5500 UNIVERSITY PARKWAY, SAN BERNARDINO, CA 92407-2393