

**ASSOCIATED STUDENTS, INC.**  
California State University, San Bernardino  
5500 University Parkway San Bernardino,  
CA 92407

**BOARD OF DIRECTORS  
AGENDA**

October 21, 2022

10:00 a.m.

Location (Virtual Conferencing): <https://csusb.zoom.us/j/87598124802>

Passcode for Virtual Conference (Required): asibod

Call to Order

Roll Call

Approval of Minutes

Reports: Executive Officers, BOD Reps., ASI Committees and Campus-wide Committees

Adoption of Agenda

Open Forum (5 minutes/speaker)

Guest Speaker

**NEW BUSINESS:**

- BD 62-22** Discussion of remainder of 2022 Mileage Reimbursement Rates. (Discussion) (Galvez)
- BD 63-22** Consideration to appeal decision on Club Allocation Budget Funding Request Form for Indian Student Organization by Vice President of Finance Orellana. (Action) (Orellana)
- BD 64-22** Appointment of Alanis Perez as a Corporate representative to the ASI Policy Committee. (Action) (Romero)
- BD 65-22** Appointment of Lauren Voltz as a Corporate representative to the ASI Policy Committee. (Action) (Romero)
- BD 66-22** Importance of land acknowledgment. (Discussion) (Ruiz)
- BD 67-22** Adoption of 2022-23 ASI Policy Agenda. (Action) (Galvez)

ANNOUNCEMENTS


ADJOURNMENT

**Financial Services**  
401 Golden Shore, 5<sup>th</sup> Floor  
Long Beach, CA 90802-4210

[www.calstate.edu](http://www.calstate.edu)

**Tracey L. Richardson**  
Assistant Vice Chancellor/Controller

562-951-4540  
[trichardson@calstate.edu](mailto:trichardson@calstate.edu)

**Date:** June 10, 2022  
**To:** Chief Administrators and Business Officers  
**From:** Tracey L. Richardson   
Tracey Richardson (Jun 10, 2022 15:14 PDT)  
Assistant Vice Chancellor/Controller, Financial Services  
**Re:** Mileage Reimbursement Rate for Remainder of 2022

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Effective July 1, 2022, the IRS announced an increase in the standard mileage rate for the final six (6) months of 2022. The standard mileage rate has increased to 62.5 cents per mile for business travel, an increase from 58.5 cents per mile.

Miles driven for moving purposes will be reimbursed at 22 cents per mile, increased from 18 cents per mile.

The California State University will adhere to the increase per IRS guidelines due to recent gasoline price increases. This is a special adjustment imposed by IRS for the final months of 2022.

The CSU Travel and Business Expense Reimbursements Policy and related procedures do not address specific issues related to taxability of reimbursed expenses. Please refer to the SCO Payroll Procedures Manual (PPM) for guidance, and tax reporting instructions, as appropriate.

Questions regarding travel procedures may be directed to Ann Avery, Chancellor's Office Accounts Payable at (562) 951-4534 or email: [aavery@calstate.edu](mailto:aavery@calstate.edu).

cc: Steve Relyea, Executive Vice Chancellor and Chief Financial Officer  
Financial Officers Association  
Accounts Payable Distribution List

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