

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

**BOARD OF DIRECTORS
AGENDA**

August 25, 2023
10:30 a.m.

Santos Manuel Student Union North
Student Chambers – 3305

Call to Order

Roll Call

Approval of Minutes

Reports: Executive Officers, BOD Reps., ASI Committees and Campus-wide Committees,

Adoption of Agenda

Open Forum (5 minutes/speaker)

Guest Speaker:

NEW BUSINESS:

BD 53-23 Appointment of Raquel Molina as a student-at-large representative to the ASI Finance Committee. (Action) (Hudson)

BD 54-23 Appointment of Denise Laughlin as the College of Education representative to the ASI Board of Directors. (Action) (Vacancy Committee)

ANNOUNCEMENTS

ADJOURNMENT

ASI Committee Appointment Application

On behalf of the Associated Students, Inc., we thank you for your interest in being a volunteer in ASI through our committees. Before proceeding, please take a moment to review our academic involvement requirements below.

[Academic \(GPA & Unit Load\) & Conduct Requirements \(Click to download\)](#)

It is important that you understand our eligibility requirements prior to applying, as failure to meet any of these can lead to a delay in your application or rejection. Eligibility may vary for each position.

All questions regarding involvement in ASI can be sent to asi-hiring@csusb.edu.

Applicant Information

Please select the area in which you are interested in applying for.

Finance Committee (ASI)

Name

Raquel Molina

Coyote ID

Email

Phone

Address

Date of Birth

Current Class Standing
Sophomore

Expected Graduation Date (Month/Year)
2025

Supplemental Questions

Question #1: Name or describe the qualities that make you a great candidate for the committee you are applying for. Include any relevant experience, previous roles, etc.

I bring dedication and the drive to succeed to the organization I work for. I am highly motivated and result oriented. For example, I was tasked with creating a way to reduce the time spent on processing our retirement and FSA contributions. I first contacted our vendor to find out if running a biweekly excel report was possible. Once the process was finalized I created another report through our payroll system as well. Once I has both reports I was able to use Vlookup to gather the information and process it in a shorter amount of time. I was able to reduce and improve the process by 50% and improve. I am confident that I will thrive and deliver quality work

Question #2: Why are you interested in being involved with ASI and what do you hope to get out of this opportunity?

I am interested because I know I will develop new skills, and gain valuable work experience and leadership opportunities. Such an opportunity aligns with my goals and will allow me to grow within the company I currently work for.

Supplemental Documents

Class Schedule (term applying for)

Class schedule.jpg

Resume (Optional)

Raquel Robb(Molina).docx

Cover Letter (Optional)

Letter of Recommendation (Optional)

Academic Consent Authorization

ASI believes that the academic responsibility of a student should always remain a priority. Students who do not meet the academic requirements will be removed from the application pool. You can refer to [ASI's Grade Policy](#) for more information.

Please acknowledge one of the following

I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility.

Student Conduct Consent Authorization

ASI wants to ensure that student employees have and maintain a conduct record free from campus violations or disciplinary actions. Students who have a disciplinary record with the Office of Student Conduct will be removed from the application pool.

Please acknowledge one of the following

I certify that I meet the student conduct requirements mentioned above and consent for ASI to review my conduct record if needed.

Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)

Email

Board of Directors: Appointment Application

On behalf of the Associated Students, Inc., we thank you for your interest in joining our Board of Directors. You can only submit one application per position. For information on each position, click on the following: [Board Member Description](#)

All questions regarding involvement in ASI can be sent to asi-hiring@csusb.edu.

This is a non-paid student position, however there are service incentives available for each semester served ([click here](#) for incentive types).

Applicant Information

Please select which position you are applying for.

College of Education Representative

Name

Denise Laughlin
First Last

Coyote ID

Email

Phone

Address

Address Line 1

Address Line 2

City

State

Zip Code

When is the best day and time to reach out to you?

Date of Birth

Current Class Standing

Junior

Expected Graduation Date (Month/Year)

05/2025

Supplemental Questions

Question #1 (Required): Name or describe the qualities that make you a great candidate for the position you are applying for. Include any relevant experience, previous roles, etc.

The qualities that make me a great candidate for the position of ASI for the College of Education are that I advocate for students. A great representative is someone who listens and helps peers to gain answers. I am passionate about serving students and peers to the best of my ability. I believe in empowering students to ask questions and advocate for themselves. I love to serve the community and am currently involved in the PTA; I have been the secretary for two years and will be transitioning into treasurer next year. We, as students, need to believe in ourselves to achieve our dreams. Heraclitus said, "The only constant in life is change," I think of this often when I begin to feel frustrated or worried. Change is expected, and we as future educators need to embrace this idea and help our prospective students cope with adversity to push through our fears and doubts. To know we are good enough and to persevere to achieve our dreams.

Question #2 (Required): How will you be able to balance this position with your other responsibilities? (including coursework)?

Balancing responsibilities can be challenging and yet rewarding. I have the flexibility to fulfill the role of ASI representative because I am currently applying for a substitute instructional aid, which affords me the luxury of selecting my daily schedule. My coursework is relatively easy for the fall of 2023, and I plan on enrolling in the three-semester track for credentials. I enjoy volunteer work and serving the community.

Question #3 (Optional): What do you believe are the most pressing issues students are facing currently?

Students' most pressing issues are financial stability and mental health. Helping students gain access to grants and scholarships would relieve financial stress on students. Guiding students to speak with and seek help with mental health issues on campus is one step in providing a service to students.

Supplemental Documents

Class Schedule (term applying for)

fall2023.jpg

Resume

Denise Laughlin_ResumeMay2023.pdf

Please upload your most current resume. Be sure to include any relevant information pertaining to the position you are applying for.

Cover Letter (Optional)

Submit a cover letter that outlines your interest in this position.

Letter of Recommendation (Optional)

D. Laughlin Letter of Recbfor ASI.docx.pdf

Submit any letters of recommendation that can support your application

Academic Consent Authorization

In order to be considered for appointment, you must have a 2.75 GPA in both semester and overall course.

You must have completed one semester at CSUSB to be eligible (not including summer sessions).

Students who do not meet the academic requirements will be removed from the application pool. You can refer to [ASI's Grade Policy](#) for more information.

Please acknowledge one of the following

I certify that I meet the GPA requirement for the position I am applying for, and consent for ASI to check my academic eligibility. I do not consent for ASI to review my academic eligibility. By selecting this option, I acknowledge that I forfeit my application for consideration

Student Conduct Consent Authorization

ASI wants to ensure that student employees have and maintain a conduct record free from campus violations or disciplinary actions. Students who have a disciplinary record with the Office of Student Conduct will be removed from the application pool.

Please acknowledge one of the following

I certify that I meet the student conduct requirements mentioned above and consent for ASI to review my conduct record if needed. I do not consent for ASI to review my conduct record. By selecting this option, I acknowledge that I forfeit my application for consideration.

Almost done! Your feedback is valuable to us in all of our processes. Tell us how you heard about the position you are applying for! (Select all that apply)

- Word of mouth
- Email
- Social Media
- Flyer on campus
- Digital Display on campus (TV screens)
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