

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS
AGENDA

October 1, 2019
12:00 p.m.

Santos Manuel Student Union
Board Room – 219

Call to Order
Roll Call
Approval of Minutes
Reports: Executive Officers, BOD Reps., Activities, BOD Committees, AS Committees, Campus Committees
Adoption of Agenda
Open Forum (5 minutes/speaker)
Guest Speakers: Yera Nanan, President of The Movement

OLD BUSINESS:

BD 75-19 Resolution honoring the services of Susan Avery. (Action) (Ogidikpe)

NEW BUSINESS:

BD 79-19 Review of Financial Statements for year ending June 30, 2019. (Discussion) (Robles)

BD 80-19 Appointment of Maio Zhang as a Board of Director representative to the ASI Finance Committee. (Action) (Robles)

BD 81-19 Appointment of Marvin Macharia as a Board of Director representative to the ASI Finance Committee. (Action) (Robles)

BD 82-19 Appointment of John Pham as a student-at-large representative to the ASI Finance Committee. (Action) (Robles)

BD 83-19 Appointment of Bassem Rizkalla as a student-at-large representative to the ASI Finance Committee. (Action) (Robles)

BD 84-19 Appointment of Leonardo Becerra as a student-at-large representative to the ASI Finance Committee. (Action) (Robles)

BD 85-19 Appointment of Lakhvir Kaur as a student-at-large representative to the ASI Finance Committee. (Action) (Robles)

BD 86-19 Appointment of Natalie Martinez as a student-at-large representative to the ASI Finance Committee. (Action) (Robles)

ANNOUNCEMENTS

ADJOURNMENT



RESOLUTION HONORING THE LIFE & SERVICE OF SUSAN AVERY

WHEREAS, the Associated Students, Incorporated (ASI) at California State University, San Bernardino (CSUSB) is the single recognized voice of more than 20,000 students enrolled at CSUSB both at the San Bernardino and Palm Desert campuses; and

WHEREAS, the Associated Students, Incorporated serves, empowers, and advocates on behalf of the students at California State University, San Bernardino through the representation of student interests and needs, the inclusion of students in the decision making process, the execution of premier events and services, and the provision of opportunities for students to be productive leaders of the campus community and beyond; and

WHEREAS, the CSUSB Early Childhood Education Program (Children’s Center) supports students and families within the university and community at large by providing high quality child care and hands on learning experiences through developmentally appropriate practices, building relationships, and recognizing individual strengths and values; and

WHEREAS, Susan Avery began her tenure at CSUSB as a student employee for the Osher-Adult Reentry Center in 2006 and joined the administration of the Santos Manuel Student Union in 2008; and

WHEREAS, Susan Avery received her Bachelor of Arts degree in 2008 and teaching credentials in 2011 from California State University, San Bernardino; and

WHEREAS, Susan Avery served as the Executive Assistant for the Santos Manuel Student Union at CSUSB until her passing on October 27, 2018 leaving an everlasting positive impact among faculty, staff, students and her family ; and be it further

RESOLVED, the Associated Students Inc. hereby honors Susan Avery with a formal resolution that acknowledges her impact on the lives of students during her service within the Santos Manuel Student Union and her commitment to education; and be it further

RESOLVED, the Associated Students Inc. hereby grants \$ _____ to be used as a scholarship contribution for a currently enrolled student of CSUSB that would cover the services of the Children’s Center, in honor of Susan Avery; and be it further

RESOLVED, that a copy of this resolution be distributed to CSUSB Vice President for Student Affairs Paz Olivérez, Executive Director of the Santos Manuel Student Union Aaron Burgess, the Chair of the Santos Manuel Student Union Board of Directors.

Adonis Galazrza-Toledo
President & Chair, Associated Students Inc.

Date

Helen Martinez
Executive Vice President, Associated Students Inc.

Date

Jesse Felix
Executive Director, Associated Students Inc.

Date

Associated Students, Incorporated
California State University, San Bernardino

Statement of Financial Position
June 30, 2019

	2019	2018
ASSETS		
Cash and Cash Equivalents	\$ 16,190	\$ 518
Short-term Investments (Note 3)	2,546,158	2,564,481
Interest Receivable	6,209	6,550
Accounts Receivable	201	824
Due from Related Party (Note 6)	-	23,120
Inventory	11,025	15,489
OPEB Asset (Note 8)	200,938	245,002
	<u>2,780,721</u>	<u>2,855,984</u>
Capital Assets		
Equipment, Furniture, and Fixtures	111,712	111,712
Less: Accumulated Depreciation	91,910	76,137
	<u>19,802</u>	<u>35,575</u>
Total Assets	<u>\$ 2,800,523</u>	<u>\$ 2,891,559</u>
LIABILITIES		
Accounts Payable	\$ 41,891	\$ 5,458
Due to Related Party (Note 6)	47,744	88,442
Accrued Expenses	647	4,460
Accrued Compensated Absences	41,384	59,438
Liabilities for Pension Benefits (Note 7)	150,486	153,516
Total Liabilities	<u>282,152</u>	<u>311,314</u>
NET ASSETS		
Without Donor Restrictions (Note 10)		
Undesignated	1,534,292	1,596,166
Board-Designated	984,079	984,079
Total Without Donor Restrictions	<u>2,518,371</u>	<u>2,580,245</u>
Total Net Assets	<u>2,518,371</u>	<u>2,580,245</u>
Total Liabilities and Net Assets	<u>\$ 2,800,523</u>	<u>\$ 2,891,559</u>

The accompanying notes are an integral part of these financial statements.

Associated Students, Incorporated
California State University, San Bernardino

Statement of Activities
For the Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	2019 Total	2018 Total
REVENUES				
Student Fees	\$ 1,749,618	\$ -	\$ 1,749,618	\$ 1,777,970
Investment Income, Net	45,106	-	45,106	32,479
Sales and Service of Auxiliary Enterprises:				
Ticket Sales and Program Revenue	46,240	-	46,240	220,304
Other	609	-	609	1,025
Total Revenues	<u>1,841,573</u>	<u>-</u>	<u>1,841,573</u>	<u>2,031,778</u>
EXPENSES				
Program Services	845,463	-	845,463	1,032,653
Management and General	1,057,984	-	1,057,984	735,065
Total Expenses	<u>1,903,447</u>	<u>-</u>	<u>1,903,447</u>	<u>1,767,718</u>
CHANGE IN NET ASSETS	(61,874)	-	(61,874)	264,060
NET ASSETS, Beginning of Year	<u>2,580,245</u>	<u>-</u>	<u>2,580,245</u>	<u>2,316,185</u>
NET ASSETS, End of Year	<u>\$ 2,518,371</u>	<u>\$ -</u>	<u>\$ 2,518,371</u>	<u>\$ 2,580,245</u>

The accompanying notes are an integral part of these financial statements.

yes

ASI Application: Submission #93

The View page displays a submission's general information and data.

▶ SUBMISSION INFORMATION

STUDENT INFORMATION

Last Name

Pham

First Name

John Tu

City:

Zipcode:

Telephone:

Address:

Email:

Cell Phone:

Middle

Hoang

State:

California

Coyote ID:

Class Standing:

Expected Graduation Date:

2020-06-12

Are You Registered in 6+ Units

Yes

POSITION/COMMITTEE APPLYING FOR

Position Applying For (i.e. Front Desk, Board of Directors, etc):

Finance Committee

Are you applying to be on the Board of Directors, if so, please tell us the position/c
{Empty}

Are you applying to a committee, if so, please tell us which one:

Finance Committee

ELIGIBILITY/EMPLOYMENT STATUS

Are you eligible to work in the United States?

Yes

Have you ever been dismissed from employment?

No

Are you currently employed?

No

HOURS AVAILABLE TO WORK (PLEASE SPECIFY IF YOU HAVE GAPS)

MONDAY

Start To End

2:30PM - 4PM

TUESDAY

Start to End

10AM - 2PM

THURSDAY

Start to End

10AM - 2PM

FRIDAY

Start to End

None

PREVIOUS EMPLOYER 1

Previous Employer/Leadership Experience Position

ASI Finance Committee

From

2018-09-24

To

2019-09-09

Reason for Leaving

{Empty}

PREVIOUS EMPLOYER 2

Previous Employer/Leadership Experience Position

{Empty}

From

{Empty}

To

{Empty}

Reason for Leaving

{Fmnty}

FROM

{Empty}

To

{Empty}

Reason for Leaving

{Empty}

Name qualities which you feel make you a good candidate for this position/committee
I served in this committee last year and helped multiple clubs fund their events.

Name any other activities which you are involved in or interest which might apply for this position?

{Empty}

AUTHORIZATION

Meet GPA requirement

I meet the GPA requirement

Consent:

I consent

ATTACHMENTS

Resume (attach Cover Letter with resume if necessary)

{Empty}

Class Schedule

 [CSUSB-Transcript.pdf](#)

Miscellaneous (Letter of Recommendation, Previous Work, etc.)

{Empty}

UW

Submission #452

[View](#)

[Edit](#)

[Delete](#)

[Previous submission](#)

[Next submission](#)

[Resend e-mails](#)

Submission information

Form: [ASI Application](#)
Submitted by Anonymous (not verified)
Mon, 07/01/2019 - 2:25pm
71.83.206.178

Student Information

Last Name:

Rizkalla

First Name:

Bassem

Middle:

G

Address:

City:

State:

California

Zipcode:

Email:

Telephone:

Cell Phone:

Coyote ID:

Are You Registered in 6+ Units

Yes

Class Standing:

Junior

Major:

B.S. Information Systems & Technology, Cybersecurity Option

Expected Graduation Date:

06/2021

Position Applying For

Position Applying For: Finance Committee Member

Eligibility/Work Status

Are you eligible to work in the United States?

Yes

Have you ever been dismissed from employment?

No

Are you currently employed?

No

Do you have college work study?

No

If you've worked at CSUSB before, list the last department worked.

Hours Available to Work (Fill both time blocks if you have a gap in your schedule)

Monday

Start:

7:00 am

End:

11:30 pm

Start:

11:30 pm

End:

11:45 pm

Tuesday

Start:

10:00 am

End:

4:00 pm

Start:

8:00 pm

End:

11:45 pm

Wednesday

Start:

7:00 am

End:

11:30 pm

Start:

11:30 pm

End:

11:45 pm

Thursday

Start:

10:00 am

End:

4:00 pm

Start:

Objectives

To get a job where I will be able to help my community and make connection and have strong network

Experience

FAST STOP, Burbank CA. Business Owner

March 2015 – October 2018

- Complete store operational requirements by scheduling and assigning employees.
- Ensure standards for quality, customer service and health and safety are met.
- Manage stock levels and make key decisions about stock control.
- Analyze sales figures and forecast future sales.
- Manage all controllable costs to keep operations profitable.
- Increase store sales from \$7000 Monthly to \$9000 Monthly in the last 6 months.
- Ensure the availability of merchandise; maintaining inventories.

GNC, Burbank CA. Sales Associate

August 2015 – December 2018

- Created daily and monthly reports for sales, revenues, and average transactions.
- Exceed sales target by 15% in the first year.
- Voted salesperson of the year 2017.
- Assisted in the training of 4 new sales associates.
- Resolved customer complaints without needing to involve managers.

Education

Glendale Community College. A.S-T in Business Administration

- Graduated with Honors recognition
- GPA 3.8
- Major: Business Administration, and Cyber Security preparation to transfer
- Related coursework: Computer and Information Systems, Computer Networks, Intro to Cybersecurity, Database Analysis, Java Programming.

Skills and Abilities

- Arabic Speaker (Native).
- Leadership, Time Management, Team Leadership, Teamwork oriented, and Team Building.
- Sales, Business Administration, Accounting, Sales Management, Financial Accounting, Marketing.
- Computer Repair, Microsoft Excel, Microsoft Word, Java, Microsoft PowerPoint, Computer Hardware.

8:00 pm

End:
11:45 pm

Friday

Start:
7:00 am

End:
11:30 pm

Start:
11:30 am

End:
11:45 am

What interests you in this position?

I want to get involved in the campus and get to know everyone and create strong network. also, I love helping the community which in this case is the University and the students within it

What previous experience do you have that is relevant to this position?

I have owned business and dealt with financial discussions a lot in the business. I have taking a lot of accounting and financing and business classes and earned my Business Associates degree with honors, so i have a lot of knowledge and experience to be a member of the finance committee

Authorization

I meet the GPA requirement

I consent

Attachments

Resume (attach Cover Letter with resume if necessary)

[Objectives.docx](#)

Class Schedule

[class fall 2019.pdf](#)

Miscellaneous(Letter of Recommendation, Previous Work, etc.)

[Previous submission](#) [Next submission](#)

yes

ASI Application: Submission #106

The View page displays a submission's general information and data.

▶ SUBMISSION INFORMATION

STUDENT INFORMATION

Last Name

Becerra

First Name

Leonardo

City:

Zipcode:

Telephone:

Address:

Email:

Cell Phone:

{Empty}

Middle

Castro

State:

California

Coyote ID:

Class Standing:

Expected Graduation Date:

2021-06-18

Are You Registered in 6+ Units

Yes

POSITION/COMMITTEE APPLYING FOR

Position Applying For (i.e. Front Desk, Board of Directors, etc):

Finance Committee

Are you applying to be on the Board of Directors, if so, please tell us the position/c

{Empty}

Are you applying to a committee, if so, please tell us which one:

I'm applying for the finance committee.

ELIGIBILITY/EMPLOYMENT STATUS

Are you eligible to work in the United States?

Yes

Have you ever been dismissed from employment?

No

Are you currently employed?

No

HOURS AVAILABLE TO WORK (PLEASE SPECIFY IF YOU HAVE GAPS)

MONDAY

Start To End

7 am-11:50 am

TUESDAY

Start to End

7 am - 8 pm

THURSDAY

Start to End

7 am- 8 pm

FRIDAY

Start to End

7 am- 11: 50 am, 1:10 pm- 8 pm

PREVIOUS EMPLOYER 1

Previous Employer/Leadership Experience Position

{Empty}

From

{Empty}

To

{Empty}

Reason for Leaving

{Empty}

PREVIOUS EMPLOYER 2

Previous Employer/Leadership Experience Position

{Empty}

From

{Empty}

To

{Empty}

Reason for Leaving

{Empty}

FROM
{Empty}

TO
{Empty}

Reason for Leaving
{Empty}

Name qualities which you feel make you a good candidate for this position/committee?
That I am fair to hear the people out before making a decision. If needed I am able to
I am not comfortable voting to give them my vote if I do not feel like there was not enough
information or goes against the rules ASI has set.

Name any other activities which you are involved in or interest which might apply to this position?

Last academic school year I was involved in the Finance Committee as I learned the rules and
process of how the meetings are supposed to go. I was also in Boy Scouts that demonstrated

AUTHORIZATION

Meet GPA requirement

I meet the GPA requirement

Consent:

I consent

ATTACHMENTS

Resume (attach Cover Letter with resume if necessary)

 Leo's Resume (002).docx

Class Schedule

{Empty}

Miscellaneous (Letter of Recommendation, Previous Work, etc.)

{Empty}

Yes

ASI Application: Submission #110

The View page displays a submission's general information and data.

► SUBMISSION INFORMATION

STUDENT INFORMATION

Last Name

Kaur

First Name

Lakhvir

City:

Zipcode:

Telephone:

Address:

Email:

Cell Phone:

Middle

{Empty}

State:

California

Coyote ID:

Class Standing:

Graduate Student

Major:

School Psychology Ed.S.

Expected Graduation Date:

2021-09-20

Are You Registered in 6+ Units

Yes

POSITION/COMMITTEE APPLYING FOR

Position Applying For (i.e. Front Desk, Board of Directors, etc):

Finance Committee Member

Are you applying to be on the Board of Directors, if so, please tell us the position/college:

No

Are you applying to a committee, if so, please tell us which one:

Finance Committee

ELIGIBILITY/EMPLOYMENT STATUS

Are you eligible to work in the United States?

Yes

Have you ever been dismissed from employment?

No

Are you currently employed?

Yes

If yes, how many hours do you currently work?

20

HOURS AVAILABLE TO WORK (PLEASE SPECIFY IF YOU HAVE GAPS)

MONDAY

Start To End

4-5pm

TUESDAY

Start to End

10-12pm

WEDNESDAY

Start to End

0

THURSDAY

Start to End

0

FRIDAY

Start to End

3-5pm

PREVIOUS EMPLOYER 1

Previous Employer/Leadership Experience Position
Activities Committe Member

From

2019-01-20

To

2019-06-20

Reason for Leaving

End of Academic Year

PREVIOUS EMPLOYER 2

Previous Employer/Leadership Experience Position
Graduate Assistant

From

2018-09-20

To

{Empty}

Reason for Leaving

NA (Currently Employed)

PREVIOUS EMPLOYER 3

Previous Employer/Leadership Experience Position
{Empty}

From

{Empty}

To

{Empty}

Reason for Leaving

{Empty}

Name qualities which you feel make you a good candidate for this position/committee:

Dedicated, Responsible, Experienced

Name any other activities which you are involved in or interest which might apply to this position?

Coyote Research Ambassador, Graduate Assistant

AUTHORIZATION

Meet GPA requirement

I meet the GPA requirement

Consent:

I consent

ATTACHMENTS

Resume (attach Cover Letter with resume if necessary)

Resume_0.docx

Class Schedule

{Empty}

Miscellaneous(Letter of Recommendation, Previous Work, etc.)

{Empty}

New

ASI Application: Submission #114

The View page displays a submission's general information and data.

▶ SUBMISSION INFORMATION

STUDENT INFORMATION

Last Name

Martinez

First Name

Natalie

City:

Zipcode:

Telephone:

Address:

Email:

Cell Phone:

{Empty}

Middle

{Empty}

State:

California

Coyote ID:

Class Standing:

Freshman

Major:

Undeclared

Expected Graduation Date:

2023-06-13

Are You Registered in 6+ Units

Yes

POSITION/COMMITTEE APPLYING FOR

Position Applying For (i.e. Front Desk, Board of Directors, etc):

Finance Committee

Are you applying to be on the Board of Directors, if so, please tell us the position/college:

N/A

Are you applying to a committee, if so, please tell us which one:

Yes, Finance Committee.

ELIGIBILITY/EMPLOYMENT STATUS

Are you eligible to work in the United States?

Yes

Have you ever been dismissed from employment?

No

Are you currently employed?

No

HOURS AVAILABLE TO WORK (PLEASE SPECIFY IF YOU HAVE GAPS)

MONDAY

Start To End

{Empty}

TUESDAY

Start to End

10am-3pm

WEDNESDAY

Start to End

{Empty}

THURSDAY

Start to End

10am-6pm

FRIDAY

Start to End
{Empty}

PREVIOUS EMPLOYER 1

Previous Employer/Leadership Experience Position
{Empty}

From
{Empty}

To
{Empty}

Reason for Leaving
{Empty}

PREVIOUS EMPLOYER 2

Previous Employer/Leadership Experience Position
{Empty}

From
{Empty}

To
{Empty}

Reason for Leaving
{Empty}

PREVIOUS EMPLOYER 3

Previous Employer/Leadership Experience Position
{Empty}

From
{Empty}

To
{Empty}

Reason for Leaving
{Empty}

Name qualities which you feel make you a good candidate for this position/committee:

My peers describe me as an analytical person, I am detail oriented. I was also involved in my high school in various leadership positions, I was always responsible and took each role seriously by arriving in time and being prepared for each meeting. For the Finance Committee, I understand the position requires a person to be a good decision maker, I am positive I will make good decisions regarding where students fees get allocated.

Name any other activities which you are involved in or interest which might apply to this position?

I am currently a freshmen and have not had time to get involved at CSUSB, however, I am excited to get involved with ASI.

AUTHORIZATION

Meet GPA requirement

I meet the GPA requirement

Consent:

I consent

ATTACHMENTS

Resume (attach Cover Letter with resume if necessary)

{Empty}

Class Schedule

{Empty}

Miscellaneous(Letter of Recommendation, Previous Work, etc.)

{Empty}