



3. What to include in the Proposal Packet: Besides this form, which should appear at the top of the packet you submit to your concentration coordinator, the following should be included **in the order in which they are listed**: a. Thesis Eligibility form signed by the coordinator of your concentration; b. Letter of support from the Chair of your committee (your primary reader); c. Justification for having an outside member of the committee (if needed); d. The thesis proposal (maximum 1000 words) in which you discuss the scholarly/pedagogical context of the thesis, the purpose of the thesis, the method by which the topic will be explored and possible conclusions to be drawn from the undertaking.

4. Submitting the Proposal Packet: The proposal packet must be in the submitted to your concentration coordinator for approval. In addition, please submit an electronic copy of your final approved proposal in MS -Word or rtf format to Prof. Caroline Vickers ([cvickers@csusb.edu](mailto:cvickers@csusb.edu)) and Dottie Cartwright ([dcartwri@csusb.edu](mailto:dcartwri@csusb.edu)) by email.