Fall 2022 Graduate Coordinator Meeting
Thursday, September 8, 2022
12:00 p.m. to 2:00 p.m.
Zoom Meeting ID: 828 8084 2222

Agenda

- Welcome and Introduction - Caroline **(12:05 p.m.)**
  - Introduction of Graduate Studies Staff and Staff Updates
  - Office Hours –
    Monday – Friday: 8:00 a.m. to 5:00 p.m.
  - Graduate Resource Center Hours –
    Monday – Friday: 8:00 a.m. to 5:00 p.m.
- Graduate Studies Website and Chat: https://www.csusb.edu/graduate-studies
  - Phone: (909) 537-5058
  - Email: gradstud@csusb.edu
- Graduate Student Success Center, SMSU 102
  - Phone: (909) 537-3628
  - Email: gssc.csusb@gmail.com
  - GSSC Hours
    Monday-Thursday: 10:00 a.m. to 8:00 p.m.
    Friday and Saturday: 10:00 a.m. to 2:00 p.m.
- Recruitment – Erma **(12:10 p.m.)**
  - Fall 2022 is recruitment season. Erma is on the road at fairs. If you'd like her to share anything in particular for your program, send it our way.
  - Marketing flyers for programs for recruitment are being developed.
  - Drop in sessions will continue during the fall semester.
    - Taco Tuesday Sessions: 1:30 - 2:30 p.m. every Tuesday
    - Tea Time Thursday Sessions: 4:00 - 5:00 p.m. every Thursday

- Cal State Apply & remote WebAdMIT training – Chris **(12:20 p.m.)**

- Enrollment/Applications – Caroline and Chris **(12:25 p.m.)**
  - Graduate Enrollment Dashboard

- Graduate Enrollment Dashboard – Chris **(12:30 p.m.)**

- Graduate Admissions – Kim/Cece **(12:40 p.m.)**
  - Requests for deferrals must come from program coordinators. Students will still need to reapply through Cal State Apply, but will be given a Coupon Code to cover the application fee.
  - Late applications must be approved by program coordinators. Please email gradadmissions@csusb.edu, and we will send an Invitation Code for them to access closed programs on Cal State Apply.
  - When admitting students Conditional Classified or when denying them, please enter the reason in the *Notes* section on WebAdmit.
  - To streamline the process for continuing students to drop programs or change concentrations, we are converting the COPA form to an Adobe version like the appeal form. Students can access the COPA on our website and submit it to us with a copy of their fee receipt so we can route it for approval and processing by the Registrar's Office.
  - After an appeal for admission has been approved, our office will change the Local Status in WebAdmit to "Department Review" so program coordinators can admit the student either Classified or Conditional Classified.

- Graduate Admissions does not process or handle applications for international students. Cheryl Quiroz or Nancy Hernandez are the contacts in International Admissions for all questions or assistance regarding international students.
- Please email Cecilia and Kim directly for general questions or assistance regarding graduate applications that have already been submitted.

- New Student Orientation Canvas course – Caroline **(12:45 p.m.)**
  - Graduate Student Orientation 2022 recording and presentation

- Probation Timeline – April **(12:55 p.m.)**

- PAWS/myCAP for Grad Students – Caroline **(1:00 p.m.)**
  - For students declared in a Fall 2022 program – paper program plans / advancements will not be accepted.
  - The PAWS report should be used to advise students of their program requirements.
  - A myCAP should be created to plan their courses out.
  - Any adjustments to the program, as well as ADVANCEMENT TO CANDIDACY, should be done via the Exception From the Audit (EFA) process.
  - For students in a semester program prior to Fall 2022, if OSR doesn't have a Grad Check on file, they encourage coordinators to use the electronic processes as well.
  - Students still following a quarter program will continue to use their paper/emailed documents as the PAWS system does not accommodate quarter programs.

- 2022-2023 Thesis/Project/Dissertation Deadlines & Workshops - Shelby **(1:15 p.m.)**
  - Thesis Deadlines
  - Thesis Formatting Workshops

- Fall 2022 Workshops and Events – Caroline/April/Shelby **(1:20 p.m.)**
  - Thesis Retreat, September 16: 9:00 a.m. to 5:00 p.m.
  - Writing Accountability Groups
  - Cal State Apply Virtual Graduate Application Workshops
    i. We offer at least two workshops each month all year
  - Requesting Letters of Recommendation: September 14, 2022 at Noon
  - Funding Graduate Education: September 20, 2022 at Noon
  - Chancellor's Doctoral Incentive Program Information Sessions
  - Pre-Doctoral Program Information Sessions
  - Graduate Education Week
    i. November 14 - 18, 2022
  - Grad Slam: Three Minute Thesis Competition

- Palm Desert Campus
  - 197 graduate students
  - Graduate Studies will table on the following dates:
    September 28: 9:00 a.m. to 1:00 p.m.
    October 28 (PDC Fall Fest): 5:30 p.m. to 8:30 p.m.
    November 30 (Taste of Research): 12:00 p.m. to 4:00 p.m.
    December 14: 9:00 a.m. to 1:00 p.m.

- Graduate Coordinator Resources
  - Graduate Coordinator's Toolbox
  - The Graduate Coordinator's Guidebook 2022-2023
  - Graduate Coordinator Meetings

Progress of New Graduate Enrollment (Fall 2022)

Data as of Sep-06-22

Total Applications			Completed Applications			Admitted		
+15%			+10%			+9%		
Fall 2021 (Sep-08-21)	Fall 2021 (at CENSUS)	**Fall 2022 (Sep-06-22)**	Fall 2021 (Sep-08-21)	Fall 2021 (at CENSUS)	**Fall 2022 (Sep-06-22)**	Fall 2021 (Sep-08-21)	Fall 2021 (at CENSUS)	**Fall 2022 (Sep-06-22)**
2,460	2,459	2,822	2,415	2,414	2,656	1,424	1,428	1,547

New Enrollment			Total Enrollment		
+7%			+7%		
Fall 2021 (Sep-08-21)	Fall 2021 (at CENSUS)	**Fall 2022 (Sep-06-22)**	Fall 2021 (Sep-08-21)	Fall 2021 (at CENSUS)	**Fall 2022 (Sep-06-22)**
1,003	995	1,075	2,626	2,665	2,812

Remark: *The number of applications includes both returning and new students.*

Fall 2022

Graduate Programs

Data as of Sep-06-22

	Program	WebAdMIT [a]		Total Applications [b]			Completed Applications [c]			Department Review [d]			Admitted [e]			New Enrollment [f]			Total Enrollment [g]			Time-to-Admissions [h]	
		In Progress	Complete	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Graduate Studies	Department
				9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		(Days)	(Days)
College of Arts & Letters	Communication Studies	21	24	29	22	-24%	29	22	-24%	1	1	0%	15	14	-7%	16	13	-19%	36	36	0%	2	21
	English and Writing Studies	51	27	24	27	13%	24	24	0%	0	0	-	21	22	5%	15	16	7%	81	64	-21%	13	21
	Spanish	10	8	15	8	-47%	15	6	-60%	0	0	-	13	6	-54%	13	4	-69%	33	29	-12%	16	18
	Art	9	1	5	1	-80%	5	1	-80%	0	0	-	4	0	-100%	3	0	-100%	3	3	0%		
	Studio Art	10	10	8	11	38%	8	10	25%	0	1	-	4	4	0%	4	4	0%	14	15	7%	3	39
Total		101	70	81	69	-15%	81	63	-22%	1	2	100%	57	46	-19%	51	37	-27%	167	147	-12%	9	22
Jack H. Brown College of Business & Public Administration	Accountancy	40	14	32	19	-41%	31	18	-42%	0	3	-	26	11	-58%	15	5	-67%	53	30	-43%	1	6
	Business Administration	529	179	116	194	67%	108	156	44%	4	6	50%	69	102	48%	53	68	28%	189	211	12%	7	17
	Entrepreneurship and Innovation	62	36	33	44	33%	31	37	19%	1	0	-100%	21	27	29%	9	13	44%	19	24	26%	13	26
	Information Systems and Technology	450	219	149	222	49%	147	191	30%	0	59	-	110	113	3%	35	25	-29%	82	93	13%	2	22
	Public Administration	164	97	155	97	-37%	149	92	-38%	0	0	-	121	88	-27%	84	64	-24%	277	255	-8%	7	28
Total		1,245	545	485	576	19%	466	494	6%	5	68	1260%	347	341	-2%	196	175	-11%	620	613	-1%	7	23
College of Education	Counseling	158	139	135	134	-1%	135	134	-1%	0	0	-	51	57	12%	49	52	6%	148	135	-9%	4	68
	Career and Technical Education	9	16	10	22	120%	10	22	120%	0	0	-	9	22	144%	8	15	88%	32	30	-6%	15	27
	Education, MA	53	36	19	34	79%	19	33	74%	0	0	-	16	26	63%	19	24	26%	16	39	144%	2	28
	Instructional Design and Technology	44	30	12	30	150%	12	28	133%	0	0	-	11	25	127%	7	20	186%	36	33	-8%	4	4
	STEM Education	31	18	0	18	-	0	18	-	0	0	-	0	18	-	0	9	-	0	18	-	4	16
	Teaching English to Speakers of Other Languages (TESOL)	34	20	31	24	-23%	27	20	-26%	1	3	200%	24	15	-38%	18	13	-28%	39	39	0%	4	10
	Educational Administration	26	19	19	20	5%	19	20	5%	0	0	-	18	20	11%	14	19	36%	40	39	-3%	2	6
	Educational Leadership	38	32	30	29	-3%	30	29	-3%	0	0	-	18	23	28%	16	20	25%	60	71	18%	9	50
	School Psychology	142	69	86	70	-19%	86	70	-19%	0	0	-	29	25	-14%	28	23	-18%	82	76	-7%	3	59
	Special Education	58	44	57	40	-30%	57	40	-30%	0	0	-	53	37	-30%	46	34	-26%	107	113	6%	5	17
	Rehabilitation Counseling	88	27	25	28	12%	25	28	12%	1	1	0%	22	25	14%	20	19	-5%	53	54	2%	8	13
Total		681	450	424	449	6%	420	442	5%	2	4	100%	251	293	17%	225	248	10%	616	649	5%	5	34
College of Natural Sciences	Biology	57	23	16	23	44%	16	23	44%	1	4	300%	9	14	56%	9	13	44%	39	47	21%	2	39
	Computer Science	547	513	251	512	104%	248	460	85%	2	1	-50%	144	184	28%	40	61	53%	60	115	92%	7	37
	Environmental Sciences	16	11	7	11	57%	6	10	67%	0	0	-	4	3	-25%	2	2	0%	11	8	-27%	1	50
	Geology	6	4	3	4	33%	3	4	33%	0	0	-	2	4	100%	0	1	-	6	5	-17%	1	26
	Health Services Administration	47	36	25	37	48%	25	34	36%	0	3	-	19	25	32%	7	15	114%	29	29	0%	3	5
	Mathematics	30	12	17	12	-29%	17	12	-29%	1	0	-100%	13	9	-31%	6	10	67%	33	31	-6%	5	59
	Nursing	37	11	9	11	22%	9	11	22%	1	1	0%	7	8	14%	7	8	14%	27	27	0%	6	21
	Nutritional Science	25	16	0	16	-	0	15	-	0	0	-	0	13	-	0	11	-	0	11	-	2	11
	Public Health	55	55	46	53	15%	41	50	22%	0	7	-	31	23	-26%	16	13	-19%	36	32	-11%	6	43
Total		820	681	374	679	82%	365	619	70%	5	16	220%	229	283	24%	87	134	54%	241	305	27%	4	32
College of Social & Behavioral Sciences	Applied Archaeology	15	16	14	16	14%	14	16	14%	0	6	-	11	10	-9%	9	8	-11%	26	24	-8%	6	62
	Child Development	15	11	17	11	-35%	17	11	-35%	0	1	-	14	6	-57%	8	5	-38%	27	26	-4%	5	30
	Criminal Justice	51	33	28	34	21%	26	34	31%	0	0	-	16	25	56%	10	16	60%	27	38	41%	7	39
	History	9	16	19	16	-16%	18	15	-17%	0	0	-	12	12	0%	9	9	0%	23	16	-30%	2	26
	National Cyber Security Studies	18	14	14	12	-14%	12	12	0%	1	1	0%	11	8	-27%	4	5	25%	18	14	-22%	25	76
	National Security Studies	14	14	16	16	0%	16	15	-6%	1	1	0%	14	12	-14%	13	7	-46%	29	30	3%	16	36
	Psychological Science	24	34	54	36	-33%	54	35	-35%	3	1	-67%	15	17	13%	14	8	-43%	29	34	17%	5	65
	Clinical/Counseling Psychology	150	175	158	175	11%	158	175	11%	0	16	-	13	14	8%	12	12	0%	24	24	0%	6	62
	Industrial and Organizational Psychology	51	61	96	61	-36%	96	59	-39%	0	0	-	13	15	15%	13	8	-38%	31	31	0%	11	84
	Social Sciences and Globalization	30	6	14	6	-57%	12	6	-50%	0	1	-	10	4	-60%	6	3	-50%	20	8	-60%	1	12
	Social Work	230	170	226	161	-29%	221	157	-29%	0	0	-	91	78	-14%	88	72	-18%	185	175	-5%	7	78
	Social Work and Public Administration Concurrent Degrees	24	13	5	17	240%	5	17	240%	0	1	-	2	13	550%	3	13	333%	12	19	58%	10	73
Total		631	563	661	561	-15%	649	552	-15%	5	28	460%	222	214	-4%	189	166	-12%	451	439	-3%	7	63
University Studies	Interdisciplinary Studies	0	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	2	0	-100%		
Total		0	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	2	0	-100%		
Grand Total		**3,478**	**2,309**	**2,025**	**2,334**	**15%**	**1,981**	**2,170**	**10%**	**18**	**118**	**556%**	**1,106**	**1,177**	**6%**	**748**	**760**	**2%**	**2,097**	**2,153**	**3%**	**6**	**38**

Graduate Programs (CEGE)

Data as of Sep-06-22

	Program	WebAdMIT [a]		Total Applications [b]			Completed Applications [c]			Department Review [d]			Admitted [e]			New Enrollment [f]			Total Enrollment [g]			Time-to-Admissions	
		In Progress	Complete	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Graduate Studies	Department
				9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		(Days)	(Days)
College of Extended and Global Education	Accountancy Online	45	23	23	23	0%	22	22	0%	1	0	-100%	19	17	-11%	12	14	17%	10	12	20%	4	9
	Business Administration Online for Executive	59	28	44	27	-39%	42	24	-43%	6	2	-67%	34	20	-41%	26	19	-27%	116	81	-30%	10	9
	Cybersecurity and Analytics	0	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-		
	Finance	72	22	15	24	60%	14	20	43%	2	0	-100%	8	20	150%	0	8	-	0	8	-	6	11
	Logistics and E-Commerce	21	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-		
	Social Work - Pathway Distance Education	282	93	94	87	-7%	89	84	-6%	0	2	-	35	26	-26%	25	20	-20%	81	65	-20%	8	73
	BA Administration (2nd BA Program)	17	2	0	2	-	0	2	-	0	0	-	0	2	-	0	0	-	0	0	-	4	43
	Online Criminal Justice (2nd BA Program)	25	4	2	4	100%	2	3	50%	0	0	-	0	2	-	0	0	-	2	0	-100%	6	49
	Social Sciences (2nd BA Program)	42	7	2	6	200%	1	6	500%	0	0	-	1	6	500%	0	3	-	0	4	-	7	23
Grand Total		**563**	**179**	**180**	**173**	**-4%**	**170**	**161**	**-5%**	**9**	**4**	**-56%**	**97**	**93**	**-4%**	**63**	**64**	**2%**	**209**	**170**	**-19%**	**7**	**32**

Credential Programs

Data as of Sep-06-22

	Program	WebAdMIT [a]		Total Applications [b]			Completed Applications [c]			Department Review [d]			Admitted [e]			New Enrollment [f]			Total Enrollment [g]			Time-to-Admissions	
		In Progress	Complete	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Graduate Studies	Department
				9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		(Days)	(Days)
College of Education	Single Subject	184	267	247	268	9%	246	266	8%	2	0	-100%	176	191	9%	143	168	17%	288	314	9%	4	37
	Multiple Subject	142	137	117	138	18%	117	138	18%	1	0	-100%	81	104	28%	67	90	34%	138	200	45%	3	32
	Education Specialist: Early Childhood Special Education	7	11	7	12	71%	7	12	71%	0	0	-	6	11	83%	3	11	267%	10	14	40%	2	9
	Education Specialist: Mild to Moderate Support Needs	22	19	29	21	-28%	29	21	-28%	0	0	-	22	19	-14%	19	12	-37%	39	43	10%	4	16
	Education Specialist: Extensive Support Needs	4	6	10	5	-50%	10	5	-50%	0	0	-	9	5	-44%	5	4	-20%	18	20	11%	1	12
	Adapted Physical Education Added Authorization	7	3	2	3	50%	2	3	50%	0	0	-	2	3	50%	1	1	0%	1	0	-100%	4	7
	Preliminary Administrative Services	11	14	15	14	-7%	15	14	-7%	0	0	-	15	14	-7%	11	11	0%	5	16	220%	2	4
	Pupil Personnel Services: School Psychology	10	4	2	2	0%	2	2	0%	0	0	-	1	0	-100%	1	0	-100%	1	1	0%		
Grand Total		**387**	**461**	**429**	**463**	**8%**	**428**	**461**	**8%**	**3**	**0**	**-100%**	**312**	**347**	**11%**	**250**	**297**	**19%**	**500**	**608**	**22%**	**3**	**31**

Post-Bac Programs/Certificates

Data as of Sep-06-22

	Program	WebAdMIT [a]		Total Applications [b]			Completed Applications [c]			Department Review [d]			Admitted [e]			New Enrollment [f]			Total Enrollment [g]			Time-to-Admissions	
		In Progress	Complete	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Fall 2021	Fall 2022	% Change	Graduate Studies	Department
				9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		9/8/2021	9/6/2022		(Days)	(Days)
Program	Pre-Nursing	0	3	2	1	-50%	2	1	-50%	0	1	-	2	0	-100%	2	0	-100%	6	7	17%		
	RN to BSN (PostBac)	0	11	4	11	175%	4	11	175%	0	0	-	4	10	150%	3	10	233%	19	33	74%	7	30
	Certificate in Advanced Community/Public Health Nursing	9	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-		
	Certificate in Nurse Educator	2	0	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	1	-		
	Speech-Language Pathology Master's Preparatory Certificate	8	12	0	13	-	0	13	-	0	0	-	0	13	-	0	8	-	0	8	-	2	15
Grand Total		**19**	**26**	**6**	**25**	**317%**	**6**	**25**	**317%**	**0**	**1**	**-**	**6**	**23**	**283%**	**5**	**18**	**260%**	**29**	**50**	**72%**	**4**	**25**

Legend:

(a) Number of applications in WebAdMIT (Cal State Apply) application platform
(b) Total applications that have been submitted and downloaded to PeopleSoft database for admissions review
(c) Applications that have all required transcripts and are in the review process
(d) Completed applications that are at the department level for review
(e) Completed applications that are admitted to the program
(f) Newly admitted applicants who enroll for classes in Fall 2022
(g) Total enrollment includes new and continuing students
(h) Calculated from the admissions of all domestic applicants only

Graduate Studies Probation Timeline

AY 2022 - 2023

Fall Semester 2022

December 15, 2022 – Fall grades due

December 21, 2022 – Fall grades available

December 21-22, 2022 – List of students who have a program GPA <3.0 sent to program coordinators.

January 3-5, 2023 – Probation advising notification added to student's Student Center, and probation notification email sent to students & program coordinators.

Spring Semester 2023

May 25, 2023 – Spring Grades Due

June 1, 2023– Spring Grades Available

June 1 - 2, 2023 – List of students who have a program GPA <3.0 sent to program coordinators.

June 12 - 13, 2023 - Probation advising notification added to student's Student Center, and probation notification email sent to students & program coordinators.

Academic Affairs
Office of Graduate Studies

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
5500 University Parkway, San Bernardino, CA 92407
909.537.5058 | fax: 909.537.5078
www.csusb.edu/graduate-studies

Fall 2022 & Spring 2023 Thesis/Project/Dissertation Deadlines

Fall 2022 Deadlines

- Thesis Consultation Deadline: Friday, November 4th (Week 11)
- Thesis Submission Deadline: Monday, November 7th (Week 12)
- Publication Deadline: Friday, December 2nd (Week 15)

Spring 2023 Deadlines

- Consultation Deadline: Friday, April 14th
- Submission Deadline: Monday, April 17th
- Publication Deadline: Friday, May 12th

Fall Thesis/Project/Dissertation Workshops

Formatting Workshops

Learn to use the Graduate Studies formatting template and take the worry out of formatting. Learn how to format headings, text, and the table of contents automatically! Note: the formatting template is a Microsoft Word document.

Click on the date to register:

- Wednesday, October 19th, 12:00 – 1:00
- Thursday, October 20th, 5:00 – 6:00

Submission Process Workshops

Publication on CSUSB Scholarworks is a requirement for most students completing a thesis, project, or dissertation as their culminating experience. Familiarize yourself now with the thesis, project, and dissertation submission and review process: important deadlines, forms, and university requirements.

Click on the date to register:

- Tuesday, October 25th, 12:00 – 1:00
- Wednesday, October 26th, 5:00 – 6:00

Please see the Graduate Studies Thesis/Project/Dissertation web pages for more information:
https://www.csusb.edu/graduate-studies

Fall 2022 Thesis Retreat

Are you anticipating completing your thesis, project, or dissertation in the 2022-2023 academic year? Could you use some guidance in getting started with this major project?

Please register for the Fall 2022 Thesis Retreat here: **bit.ly/3dCvAUa**

Join Dr. Caroline Vickers, Interim Associate Dean of Graduate Studies, for one full day of goal setting, intensive writing, community building, and nourishment.

When: Friday, September 16, 2022, 9:00 am - 5:00 pm
Where: Graduate Student Success Center, SMSU 102 or by Zoom

Agenda:

9:00 -10:00 am: Coffee, pastries, and goal setting
10:00 am -12:00 pm: Intensive writing time with writing coaches
12:00 – 1:00 pm: Boxed lunch and a visit to the Wellness Center
1:00 – 2:00 pm: Reflection and goal setting
2:00 - 4:00 pm: Intensive writing time with writing coaches
4:00 – 5:00 pm: Reflection and goal setting

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Graduate Studies Writing Accountability Groups

The Office of Graduate Studies is connecting graduate students to create small writing accountability groups to encourage their progress on major writing projects, such as theses, projects, and dissertations. Writing accountability groups will allow you to develop a support network and to reach your writing and research goals.

Fall 2022 Writing Accountability Group Schedule

- Two hours per week from Oct. 3rd – Dec. 9th (8 weeks of writing!)
- You and your group can decide what day and time works best for you, where to meet, and whether to meet online or in person.

Join Us for an Information Session

Find out if a Writing Accountability Group is right for you! This is your opportunity to meet other graduate students and be placed in a Fall 2022 Writing Accountability Group. There are two information sessions to choose from:

- **Tuesday, September 20th, 4:00 pm – 5:00 pm Location: CE 354 & Zoom**
- **Wednesday, September 28th, 10:00 am - 11:00 am Location: CE 354 & Zoom**
- **Wednesday, September 28th, 4:00 pm – 5:00 pm Location: CE 354 & Zoom**

Register Here: bit.ly/3zYbaMK
Information sessions are offered via Zoom and in-person.
All attendees will receive a $5.00 Starbucks gift card!

Get Feedback from a Writing Coach

Your Writing Accountability Group will be assigned a writing coach, who will read up to three drafts of your work in progress and give you suggestions and encouragement over the 8-week writing accountability time period.

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Questions?
Contact the Office of Graduate Studies:
(909) 537-5058 or gradstud@csusb.edu

April Lane
Graduate Student Resource Specialist

Megan Kinnally
Graduate Student Engagement Specialist

For more information contact:

April Lane
alane@csusb.edu
(909) 537-7381

For information about our programs contact:

Erma Cross
erminia.cross@csusb.edu
(909) 537-4395

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CSUSB CAL STATE APPLY GRADUATE APPLICATION SESSIONS

The CSUSB Cal State Apply Graduate Application Session will provide information to assist you with writing a stellar personal statement and offer time saving tips for completing your CSUSB Cal State Apply application. Attendees will have ample time to ask questions during the session.

September 13th 2022
12:00 pm - 1:30 pm

September 21st 2022
5:00 pm - 6:30 pm

October 11th 2022
12:00 pm - 1:30 pm

October 19th 2022
5:00 pm - 6:30 pm

November 8th 2022
12:00 pm - 1:30 pm

November 16th 2022
5:00 pm - 6:30 pm

December 6th 2022
12:00 pm - 1:30 pm

December 14th 2022
5:00 pm - 6:30 pm

Register Here
bit.ly/3F9ETOj

REQUESTING LETTERS OF RECOMMENDATION

Whether it's applying for school, a scholarship, an internship, or a new job, a stellar letter of recommendation can be a deciding factor in the candidate selection process.

Come learn about finding and selecting a recommender, how to request a letter of recommendation, developing a recommender request timeline, and other helpful tips.

Dates

6/22/2022 12pm - 12:45pm
7/13/2022 12pm - 12:45pm
8/17/2022 12pm - 12:45pm
9/14/2022 12pm - 12:45pm

Register Here

bit.ly/332xvwl

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Funding Your Graduate Education Workshop

So, you want to go to graduate school, but you're not sure how you will pay for it?

Are you a current graduate student who wants more information on funding opportunities while in your current graduate program, or as you begin to apply to doctoral programs?

Don't let the most difficult part of your graduate education be paying for it!

Join our Graduate Student Resource Specialist, April Lane, to learn about the different funding opportunities available to incoming and current graduate students. Remember, funding opportunity deadlines happen early, so don't delay in finding out about these opportunities.

DATES:

6/28/2022 | 12:00 - 12:45 p.m.

7/19/2022 | 12:00 - 12:45 p.m.

8/23/2022 | 12:00 - 12:45 p.m.

9/20/2022 | 12:00 - 12:45 p.m.

bit.ly/3F8C8U6

Register Here Via Zoom

CSU The California State University

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CHANCELLOR'S DOCTORAL INCENTIVE PROGRAM

Offered by the California State University, the Chancellor's Doctoral Incentive Program (CDIP) aims to increase the number of promising doctoral students applying for future CSU faculty positions by offering financial assistance in the form of a loan, and mentorship by CSU faculty.

Information Sessions

9/28/2022	4:00 - 5:00 p.m.
10/13/2022	12:00 - 1:00 p.m.
10/25/2022	12:00 - 1:00 p.m.
11/09/2022	11:00 a.m. - 12:00 p.m.
12/01/2022	4:00 - 5:00 p.m.
12/13/2022	12:00 - 1:00 p.m.
1/10/2023	4:00 - 5:00 p.m.

For more information contact,

April Lane
CDIP Coordinator
alane@csusb.edu
(909) 537-7381

Register Here
bit.ly/3wpqBg8

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PRE-DOCTORAL PROGRAM

The California Pre-Doctoral Program provides financial assistance for students interested in exploring and preparing for a doctoral program. Through this program the CSU Chancellor's Office provides assistance as the Sally Casanova Scholars award to juniors, seniors, and graduate students who wish to pursue doctoral degrees.

Information Sessions

9/27/2022	12:00 - 1:00 p.m.
10/12/2022	4:00 - 5:00 p.m.
10/27/2022	12:00 - 1:00 p.m
11/09/2022	9:00 - 10:00 a.m.
11/29/2022	4:00 - 5:00 p.m.
12/15/2022	12:00 - 1:00 p.m.

For more information contact,

April Lane
Pre-Doctoral Program Coordinator
alane@csusb.edu
(909) 537-7381

CSU The California State University

Register Here
bit.ly/3CqFYZq

2022-2023 Grad Student Research and Writing PREP

Offered by the Office of Graduate Studies and the Graduate Writing Center

Fall 2022 One-Day Thesis Retreat: Intensive writing time with goal setting activities and writing coaching available. Breakfast and lunch served.
Sept. 16, 2022, 9:00 am-5:00 pm in the GSSC (Hybrid)

Fall 2022 WAGs for Graduate Students: Writing Accountability Groups (WAGs) allow graduate students to set aside time and space to write with a writing support group.
Oct. 3 to Dec. 9, 2022, Time TBA in the GSSC

Grad Slam Information Sessions: The Grad Slam gives graduate students the opportunity to present their research to a non-expert audience in three minutes or less. Choose an information session to attend to learn more!

1. **Session 1: Nov. 15, 2022**
   2:00-1:00 pm in the GSSC (Hybrid)
2. **Session 2: Nov. 30, 2022**
   4:00-5:00 pm in the GSSC (Hybrid)
3. **Session 3: Dec. 16, 2022**
   12:00-1:00 pm in the GSSC (Hybrid)
4. **Session 4: Jan. 23, 2023**
   4:00-5:00 pm in the GSSC (Hybrid)
5. **Session 5: Jan. 24, 2023**
   12:00-1:00 pm in the GSSC (Hybrid)
6. **Session 6: Jan. 30, 2023**
   12:00-1:00 pm in the GSSC (Hybrid)
7. **Session 7: Jan. 31, 2023**
   12:00-1:00 pm in the GSSC (Hybrid)

Spring 2023 One-Day Thesis Retreat: Intensive writing time with goal setting activities and writing coaching available. Breakfast and lunch served.
Jan.20 2023, 9:00 am-5:00 pm in the GSSC (Hybrid)

Spring 2023 WAGs for Graduate Students: Writing Accountability Groups (WAGs) allow graduate students to set aside time and space to write with a writing support group.
Feb. 6 to April 7 2023, Time TBA in the GSSC

Grad Slam Preparation Sessions: The Office of Graduate Studies, The Speaking Center, and the Graduate Writing Center will prepare you to excel at the Grad Slam Competition.
Times TBA in the GSSC.

The CSUSB Grad Slam: Three Minute Thesis Competition: Come out and present your research in three minutes or less, win prize money, and chance to advance to the CSU-Wide Grad Slam Competition! **Date TBA**

Graduate Equity Fellowship

Application Deadline: March 2nd

The Graduate Equity Fellowship seeks to encourage economically disadvantaged students in the pursuit of their master's degree and to increase the diversity of students completing advanced degrees.

This program offers two funding opportunities.

Graduate Program Fellowship
Award Amount: $500 - $2,000
Top awardees in each program will be eligible for consideration for the Graduate Studies Fellowship.

Graduate Studies Fellowship
Award Amount: $4,500 awarded to one student in each college.

Visit the Graduate Equity Fellowship web page to learn more about:

- What the Program Provides
- Eligibility Criteria
- How to Apply
- Award Notification & Disbursement

bit.ly/38UPWCg

For more graduate funding options visit: csusb.edu/graduate-studies/financial-support

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For Additional Information, Please Contact:

Office of Graduate Studies
April Lane | (909) 537-5058
csusb.edu/graduate-studies
alane@csusb.edu
CE-356

GRADUATE STUDENT SUPPORT GROUP

TUESDAYS @12-1:20PM

PRESENTED BY CAPS IN PARTNERSHIP WITH THE OFFICE OF GRADUATE STUDIES

TO PARTICIPATE, CALL THE CAPS OFFICE AT (909)537-5040 TO SCHEDULE A PRE-GROUP APPOINTMENT

Let's face it - Graduate School can be challenging on many levels, especially now! This group is a place to share and receive support from fellow students navigating these challenges. We will explore strategies to balance academic pursuits, home life, relationships, work, and self-care.

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Graduate Student Financial Opportunities

The Office of Graduate Studies aims to ensure that graduate students are aware of funding opportunities that are available through CSUSB and the California State University system. Additional opportunities may be available through your graduate program.

Funding opportunities are competitive. Monitor deadlines closely and apply early!

Please contact the Office of Financial Aid and Scholarships for information on the FAFSA and additional funding opportunities. Phone: (909) 537-5227

Scholarships

Many scholarships are offered through the ffice of Financial Aid and Scholarships; a few are listed below. Applicants only need to complete the CSUSB scholarship application once to be considered for all campus scholarships for which they are eligible.

- Mountain Communities Scholarship
- Best Decision Scholarship
- Emily M. Hewitt Memorial Scholarship
- Frank Greathouse Government Accounting Scholarship
- Hispanic Scholarship Fund

Over 60 Program

The Over 60 Program helps California residents sixty (60) years of age or older to afford college by waiving specified fees. Contact the Registrar for more information: (909) 537-5200.

See additional funding opportunities on back

Questions?

Contact Graduate Studies at (909) 537-5058
or email us at gradstud@csusb.edu or gradrecruitment@csusb.edu
Office: College of Education, room 356

WE DEFINE THE *Future*

Funding Tuition and College Expenses

Funding	Contact	Link
Education Doctorate Grant	Financial Aid: (909) 537-5227	
Federal Loans and FAFSA	Financial Aid: (909) 537-5227	
Graduate Business Grant	Financial Aid: (909) 537-5227	
Graduate Equity Fellowship: $500 - $4,500	Graduate Studies: (909) 537-5058 Financial Aid: (909) 537-5227	
Merit-based Presidential Scholarship (for non-resident students)	International Admissions: (909) 537-5288	
State University Grant: Up to cost of tuition	Financial Aid: (909) 537-5227	
TEACH Grant: Up to $4,000	Teacher Education Credential Programs: (909) 537-5609	

Funding Research and Related Costs

Funding	Contact	Link
Faculty/Student Grant	Office of Student Research: (909) 537-3728	
SSI Student Culminating Project Fund	Office of Student Research: (909) 537-3728	
Student Research and Travel Grant	Office of Student Research: (909) 537-3728	

Funding Doctoral Preparation and Tuition

Funding	Contact	Link
California Pre-Doctoral Program (PreDoc): up to $3,000	Graduate Studies: (909) 537-5058	
Chancellor's Doctoral Incentive Program (CDIP): Loans of up to $10,000 per year for three years; loan forgiveness.	Graduate Studies: (909) 537-5058	

Office of Graduate Studies
csusb.edu/graduate-studies

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