

# Request for Advancement to Candidacy

To be advanced to candidacy, a student must have:

1. Achieved classified standing (**COMPLETED ALL PREREQUISITES**)
2. Completed at least 20 quarter units of applicable graduate-level coursework at the University, with a minimum grade point average of 3.0 ("B")

Please list your most current information below:

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Last First Coyote ID#: \_\_\_\_\_

Current Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Concentration

\_\_\_\_\_

\*\*Please note that changing/updating a concentration requires payment of \$6 at Registrar to be noted on your degree (always save your receipt!).

Comprehensive Exam

Term \_\_\_\_\_ Year \_\_\_\_\_

\*\*Please note that **ALL** core course requirements must be completed prior to the quarter you will take the Comp Exam.

**Elective Courses:** Please list **all** elective courses that are to be included in your program plan. If taking the Comprehensive Examination, list 3 electives. If doing the Graduate Research Project, list 2 electives.

<u>Course # (PA 501)</u>	<u>Course Name (Administrative Leadership)</u>	<u>Term (Fall 2016)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Core Courses:** Please list **all** core courses that you have not yet taken, as well as those you are currently enrolled in.

<u>Course # (PA 650)</u>	<u>Course Name (Public Sector MIS)</u>	<u>Term (Fall 2016)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please submit this **completed** form to the PA department office in JB 456. A program plan must be on file before filing your Graduation Requirement Check. Not having a program plan on file will result in a delay in permission to enroll in the Comprehensive Exam/Graduate Research Project, as well as further processing of your Grad Check. For more information about filing a Grad Check, please contact the office of the Registrar, (909) 537-5200.