



## **Advancement to Candidacy**

Students pursuing an advanced degree through the university should, before completing 20 quarter units toward the degree (36 quarter units for programs over 70 quarter units), prepare and file an official document titled "an approved graduate program" with their department. Under the semester system, students should prepare the program plan after completing 18 units but no later than the semester before graduation.

The "approved graduate program" lists the specific requirements to be completed before the degree can be awarded. It must be approved by the student's academic advisor and the graduate coordinator and sent to the Office of the Registrar. Once the program plan is accepted and approved, the student is officially advanced to degree candidacy. Please see your academic advisor or graduate coordinator for more information on preparing the program plan.