



Jack H. Brown College
Business and Public Administration

Administration B.A.

Lower-Division Core Requirements			
<i>Core coursework should be completed within first 2 years (freshmen and sophomore years).</i>			
Fall 2019 course recommendations are highlighted			
_____	ACCT 211	Introductory Accounting I	4 units
_____	ACCT 212	Introductory Accounting II (<i>Prerequisite: ACCT 211</i>)	4 units
_____	ADMN 210	Applied Business Statistics	4 units
_____	ECON 200	Principles of Microeconomics	4 units
_____	ECON 202	Principles of Macroeconomics	4 units
_____	IST 101	Introduction to Information Technology	4 units
_____	MGMT 230	Business Law	4 units
_____	GE-B1	Mathematics - 1 course chosen from: (<i>Excluding MATH 115 and MATH 165</i>) MATH 110 or MATH 111A	4 units
General Education (GE's)			
_____	GE-A1	Written Communication - 1 course chosen from: ENG 102A/B, ENG 105A/B or ENG 107	4 units
_____	GE-A2	Oral Communication: COMM 120	4 units
_____	GE-A3	Critical Thinking - 1 course chosen from: COMM 180, MATH 180, PHIL 105, PSYC 105 or SOC 180	4 units
_____	GE- C1	Arts - 1 course chosen from: ART 200, HUM 180, MUS 180 or TA 260	4 units
_____	GE- C2	Literature - 1 course chosen from: ENG 110, ENG 111, ENG 170 or TA 212	4 units
_____	GE- D1	American History and Civilization - 1 course chosen from: HIST 146, HIST 200, or HIST 201	4 units
_____	GE-E1	Foundations for Lifetime Fitness and Wellness: KINE 205	2 units
_____	GE-E2	The Whole Person - 1 course chosen from: FIN 101, PHIL 101, PSYC 115 or SOC 110	2 units
Free Electives Towards 180 units			
_____	MGMT 100	Introduction to Business and Public Administration	4 units
_____	ENTR 100	Exploring Entrepreneurship	4 units

First-Year Roadmap

Please use the roadmap below as an **example** for planning courses within the first year. It is not necessary to follow this roadmap exactly. Always check your PAWS report and receive frequent guidance from Academic Advisors.

Fall 2019 Quarter	Winter 2020 Quarter	Spring 2020 Quarter
GE - A1: Written Communication	GE - A3 Critical Thinking	GE - D1 American History
GE - B1 Mathematics	GE - C2 Literature	GE - E2 Lifelong Understanding
MGMT 230*	ECON 200 or ECON 202*	ADMN 210*
ECON 200 or ECON 202*	ACCT 211*	ACCT 212* (ACCT 211 required)

*Major courses are bolded and highlighted in blue

Balancing Class Schedule Activity

Create a class schedule by filling in the GE category and course title in the boxes below for an example of a schedule containing either 16 units or 14 units. If needed, refer to pg. 26 in your new student handbook.

- ✓ Combine a strength course with a challenging course to obtain a *balanced* schedule.
- ✓ Balance lower-division major core courses with general education courses on a quarterly basis.
- ✓ Complete 7 lower-division major core courses within first two years.
- ✓ Ensure prerequisites (required course(s) for another course) are completed.

Example 1

Category	Course Title	
General Education	GE-	(4 units)
General Education	GE-	(4 units)
Major Requirement	Lower Division Core	(4 units)
Major Requirement	Lower Division Core	(4 units)
		16 units

Example 2

Category	Course Title	
General Education	GE-	(4 units)
General Education	GE-	(2 units)
Major Requirement	Lower Division Core	(4 units)
Major Requirement	Lower Division Core	(4 units)
		14 units

Places of Interest

1st Floor

- Student Success Center (JB-134)
- Computer Lab (JB-123)
- Coyote Market

2nd Floor

- Dean's Office (JB-278) – Lost and found
- Cyber Security Center (JB-282)
- Inland Empire Center for Entrepreneurship (JB-281)

- Collaborative Rooms & Study Area

- Master of Business Administration Office (JB-283)

4th Floor

- Department Offices
- JHBC Professional Writing Office (JB-462)
- Center for Global Management (JB-404)

5th Floor

- Faculty Offices