

**ACADEMIC PAYMENT SCHEDULE Fall 2021 - Spring 2022**

As a faculty member, you are either appointed for a semester or an academic year. How you are appointed determines your pay schedule. In general, an employee hired for one semester receives their contract total divided equally over 6 equal monthly periods. An employee hired for an academic year receives their contract total divided equally over 12 equal monthly periods. Below are the most common pay schedules:

| <b>FALL ONLY APPOINTMENT.</b> Faculty working Fall Semester only are paid in 6 equal payments |                     |                     |            |                             |  |
|---|---------------------|---------------------|------------|-----------------------------|--|
| PAY PERIOD  | PAY PERIOD DATES    | # ACADEMIC WORKDAYS | PAYDAY     | DIRECT DEPOSIT POSTING DATE | PAYMENT #                              |
| 09/21   | 08/17/21 – 09/30/21 | 32                  | 09/30/2021 | 10/01/2021                  | Fall – Warrant #1 <sup>a</sup>         |
| 10/21   | 10/01/21 – 11/01/21 | 22                  | 11/01/2021 | 11/02/2021                  | Fall – Warrant #2                      |
| 11/21   | 11/02/21 – 12/01/21 | 19                  | 12/01/2021 | 12/02/2021                  | Fall – Warrant #3                      |
| 12/21   | 12/02/21 – 12/31/21 | 11                  | 12/31/2021 | 01/03/2022                  | Fall – Warrant #4                      |
| 01/22   | 01/01/22 – 01/31/22 | -                   | 01/31/2022 | 02/01/2022                  | Fall – Warrant #5                      |
| 02/22   | 02/01/22 – 03/01/22 | -                   | 03/01/2022 | 03/02/2022                  | Fall – Warrant #6 (Final) <sup>b</sup> |

| <b>SPRING ONLY APPOINTMENT.</b> Faculty working Spring Semester only are paid in 6 equal payments |                     |                     |            |                             |  |
|---|---------------------|---------------------|------------|-----------------------------|--|
| PAY PERIOD  | PAY PERIOD DATES    | # ACADEMIC WORKDAYS | PAYDAY     | DIRECT DEPOSIT POSTING DATE | PAYMENT #                                |
| 02/22   | 01/21/22 – 03/01/22 | 28                  | 03/01/2022 | 03/02/2022                  | Spring – Warrant #1 <sup>c</sup>         |
| 03/22   | 03/02/22 – 03/31/22 | 18                  | 03/30/2022 | 04/01/2022                  | Spring – Warrant #2                      |
| 04/22   | 04/01/22 – 04/30/22 | 20                  | 04/29/2022 | 05/02/2022                  | Spring – Warrant #3                      |
| 05/22   | 05/01/22 – 05/31/22 | 20                  | 05/31/2022 | 06/01/2022                  | Spring – Warrant #4                      |
| 06/22   | 06/01/22 – 06/30/22 | -                   | 06/30/2022 | 07/01/2022                  | Spring – Warrant #5                      |
| 07/22   | 07/01/22 – 08/01/22 | -                   | 08/01/2022 | 08/02/2022                  | Spring – Warrant #6 (Final) <sup>b</sup> |

| <b>ACADEMIC YEAR APPOINTMENT.</b> Faculty working a full Academic Year (AY) are paid in 12 equal payments |                     |                     |            |                             |  |
|---|---------------------|---------------------|------------|-----------------------------|--|
| PAY PERIOD  | PAY PERIOD DATES    | # ACADEMIC WORKDAYS | PAYDAY     | DIRECT DEPOSIT POSTING DATE | PAYMENT #  |
| 09/21   | 08/17/21 – 09/30/21 | 32                  | 09/30/2021 | 10/01/2021                  | Fall – Warrant #1 <sup>a</sup>                                       |
| 10/21   | 10/01/21 – 11/01/21 | 22                  | 11/01/2021 | 11/02/2021                  | Fall – Warrant #2  |
| 11/21   | 11/02/21 – 12/01/21 | 19                  | 12/01/2021 | 12/02/2021                  | Fall – Warrant #3  |
| 12/21   | 12/02/21 – 12/31/21 | 11                  | 12/31/2021 | 01/03/2022                  | Fall – Warrant #4  |
| 01/22   | 01/01/22 – 01/31/22 | 6                   | 01/31/2022 | 02/01/2022                  | Fall – Warrant #5  |
| 02/22   | 02/01/22 – 03/01/22 | 22                  | 03/01/2022 | 03/02/2022                  | Spring – Warrant #1 <sup>c</sup>                                     |
| 03/22   | 03/02/22 – 03/31/22 | 18                  | 03/30/2022 | 04/01/2022                  | Spring – Warrant #2  |
| 04/22   | 04/01/22 – 04/30/22 | 20                  | 04/29/2022 | 05/02/2022                  | Spring – Warrant #3  |
| 05/22   | 05/01/22 – 05/31/22 | 20                  | 05/31/2022 | 06/01/2022                  | Spring – Warrant #4  |
| 06/22   | 06/01/22 – 06/30/22 | -                   | 06/30/2022 | 07/01/2022                  | Spring – Warrant #5  |
| 07/22   | 07/01/22 – 08/01/22 | -                   | 08/01/2022 | 08/02/2022                  | Spring – Warrant #6 (Final) <sup>b</sup>                             |
| 08/22   | 08/02/22 – 08/31/22 | -                   | 08/31/2022 | 09/01/2022                  | Warrant #6 of 12 (6 <sup>th</sup> pay warrant for Fall) <sup>d</sup> |

The 2021-2022 Academic Year consists of 84 academic workdays during the Fall 2021 Semester and 86 academic work days during the Spring 2022 semester.

A Lecturer or Teaching Associate initially hired to teach Fall only and then appointed to teach Spring also, will be paid as if working an Academic Year.

- The first warrant of the Fall Semester includes Academic Days worked August 17, 2021 through September 30, 2021.
- Late starts, leaves without pay, or dock time during a semester can affect the 6th pay warrant for that semester. Time-base changes, if any, will affect the upcoming and future pay warrants.
- The first warrant of the Spring Semester includes Academic Days worked January 21, 2022 through March 1, 2022. Payment may vary in amount from Fall Warrant #5 due to a change in Time Base/Units from Fall to Spring.
- The 12th warrant reflects the Time Base/Units of the preceding Fall appointment and the effect of any late starts, leaves without pay, or dock time during a semester which can affect the 6th pay warrant for that semester.