ACADEMIC PAYMENT SCHEDULE Fall 2020 - Spring 2021

As a CSUSB faculty member, you are either appointed for a semester or an academic year. How you are appointed determines your pay schedule. In general, an employee hired for one semester receives six equal pay warrants over a six-month period. An employee hired for an academic year receives twelve pay warrants over a twelve-month period. Below are the most common pay schedules:

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| **FALL ONLY APPOINTMENT**. Faculty working Fall Semester only are paid in 6 equal payments | | | | |
| **PAY PERIOD** | **PAY PERIOD DATES** | **PAYDAY** | **DIRECT DEPOSIT POSTING DATE** | **PAYMENT #** |
| 09/20 | 08/17/20 – 09/30/20 | 09/30/2020 | 10/01/2020 | Fall – Warrant #1ᵃ |
| 10/20 | 10/01/20 – 10/31/20 | 10/30/2020 | 11/02/2020 | Fall – Warrant #2 |
| 11/20 | 11/01/20 – 12/01/20 | 11/30/2020 | 12/01/2020 | Fall – Warrant #3 |
| 12/20 | 12/02/20 – 12/31/20 | 12/31/2020 | 01/04/2021 | Fall – Warrant #4 |
| 01/21 | 01/01/21 – 01/31/21 | 01/29/2021 | 02/01/2021 | Fall – Warrant #5 |
| 02/21 | 02/01/21 – 03/01/21 | 03/01/2021 | 03/02/2021 | Fall – Warrant #6 (Final)ᵇ |

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| **SPRING ONLY APPOINTMENT**. Faculty working Spring Semester only are paid in 6 equal payments | | | | |
| **PAY PERIOD** | **PAY PERIOD DATES** | **PAYDAY** | **DIRECT DEPOSIT POSTING DATE** | **PAYMENT #** |
| 02/21 | 01/22/21 – 03/01/21 | 03/01/2021 | 03/02/2021 | Spring – Warrant #1ᶜ |
| 03/21 | 03/02/21 – 03/31/21 | 03/31/2021 | 04/01/2021 | Spring – Warrant #2 |
| 04/21 | 04/01/21 – 04/30/21 | 04/30/2021 | 05/03/2021 | Spring – Warrant #3 |
| 05/21 | 05/01/21 – 05/31/21 | 05/28/2021 | 06/01/2021 | Spring – Warrant #4 |
| 06/21 | 06/01/21 – 06/30/21 | 06/30/2021 | 07/01/2021 | Spring – Warrant #5 |
| 07/21 | 07/01/21 – 07/31/21 | 07/30/2021 | 08/02/2021 | Spring – Warrant #6 (Final)ᵇ |

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| **ACADEMIC YEAR APPOINTMENT.** Faculty working a full Academic Year (AY) are paid in 12 equal payments | | | | |
| **PAY PERIOD** | **PAY PERIOD DATES** | **PAYDAY** | **DIRECT DEPOSIT POSTING DATE** | **PAYMENT #** |
| 09/20 | 08/17/20 – 09/30/20 | 09/30/2020 | 10/01/2020 | Fall – Warrant #1ᵃ |
| 10/20 | 10/01/20 – 10/31/20 | 10/30/2020 | 11/02/2020 | Fall – Warrant #2 |
| 11/20 | 11/01/20 – 12/01/20 | 11/30/2020 | 12/01/2020 | Fall – Warrant #3 |
| 12/20 | 12/02/20 – 12/31/20 | 12/31/2020 | 01/04/2021 | Fall – Warrant #4 |
| 01/21 | 01/01/21 – 01/31/21 | 01/29/2021 | 02/01/2021 | Fall – Warrant #5 |
| 02/21 | 01/01/21 – 03/01/21 | 03/01/2021 | 03/02/2021 | Spring – Warrant #1ᶜ |
| 03/21 | 03/02/21 – 03/31/21 | 03/31/2021 | 04/01/2021 | Spring – Warrant #2 |
| 04/21 | 04/01/21 – 04/30/21 | 04/30/2021 | 5/03/2021 | Spring – Warrant #3 |
| 05/21 | 05/01/21 – 05/31/21 | 05/28/2021 | 06/01/2021 | Spring – Warrant #4 |
| 06/21 | 06/01/21 – 06/30/21 | 06/30/2021 | 07/01/2021 | Spring – Warrant #5 |
| 07/21 | 07/01/21 – 07/31/21 | 07/30/2021 | 08/02/2021 | Spring – Warrant #6 (Final)ᵇ |
| 08/21 | 08/01/21 – 08/31/21 | 08/31/2021 | 09/01/2021 | Warrant #6 of 12 (6th pay warrant for Fall) |

The 2020-2021 Academic Year consists of 85 academic workdays during the Fall 2020 Semester and 85 academic work days during the Spring 2021 semester.

A Lecturer or AY Teaching Associate initially hired to teach Fall only and then appointed to teach Spring also, will be paid as if working an academic year.

**a.** The first warrant of the Fall Semester includes Academic Days worked August 17, 2020 through September 30, 2020.

**b.** Late starts, leaves without pay, or dock time during a semester can affect the 6th pay warrant for that semester. Time-base changes will affect the upcoming and future pay warrants.

**c.** The first warrant of the Spring Semester includes Academic Days worked January 22, 2021 through March 1, 2021.

**d.** The first warrant of the Spring Semester may vary in amount from Fall Warrant #5 due to a change in Time Base/Units from Fall to Spring.

**e.** The 12th warrant reflects the Time Base/Units of the preceding Fall appointment and the effect of any late starts, leaves without pay, or dock time during a semester which can affect the 6th pay warrant for that semester.