

POSITION DESCRIPTION

Approved On:

May 9, 2022



Position Title:	Board of Director Representative
Rate of Pay:	Service & Academic Incentives (email asi-hiring@csusb.edu with questions)
Employment Status:	Appointed/Elected Student Representative
Location:	San Bernardino Campus
Hours Per Week:	5 hours
Description:	As a member on the ASI Board of Directors, board members will have the responsibility of advocating on behalf of the student body of CSUSB on issues of social justice, higher education, and equality.

Job Duties & Responsibilities

- Set up town halls, social meetings or events aimed at gathering student feedback
- Work on initiatives or innovative projects that will enhance the collegiate experience
- Meet with campus administration, faculty, and staff to discuss issues relating to CSUSB students
- Network with local and campus community partners on behalf of ASI
- Participate on campus wide committees such as administrative searches or fee allocation groups
- Review, amend and approve ASI budgets, policies, and regulations
- Conduct research on best practices from other higher education institutions
- Provide reports to the Board of Directors

Minimum Requirements

- Attend all regularly scheduled Board meetings
- Participate and serve on a minimum of (2) ASI, Campus-Wide Committees
- Establish and maintain a series of office hours no less than (3) per week
- Adhere to all requirements in the ASI Bylaws

Eligibility

- Must be a currently enrolled student at Cal-State San Bernardino
- Must be in good academic and conduct standing with the university (no probation, conduct violations or proceedings)
- Must have (before applying) and maintain a 2.75 semester/cumulative GPA
- For athletic representative, must be or have been a CSUSB student athlete
- For housing representative, must currently reside in CSUSB housing

For more information on this position, please email asi-hiring@csusb.edu. Please include name and position description in the correspondence.