

ALFSS Summer Planning Retreat Agenda
Friday, July 16th, 2021
9:00am – 1:00pm
ZOOM: <https://csusb.zoom.us/j/86361339331>

- **Approval of the Agenda** (2 minutes)
- **Welcome/ Introductions/ Ice breaker** (10 minutes)

- 1. Official Board Meeting** (9:00am – 10:00am)
 - Monthly Board Meeting; set date/time and before or after general meeting (1.5 hour block)
 - Reviewing By-Laws and individual roles
 - Roberts Rule overview
 - Transition Dinner
 - ALFSS polo purchases
 - General communication practices
 - Website Updates
 - **Break** (10 minutes)

- 2. General Retreat Planning** (10:00am – 11:30am)
 - **Future Meetings**
 - Monthly General meetings for 1 hour
 - Set date/time general membership meetings
 - **Financial Report**
 - **Goals for areas:**
 - Report: Fundraising and Scholarship
 - Report: Membership
 - Report: Collaboration
 - **Programming/Marketing for 2021-2022 Academic Year**
 - Event Calendar (Fall Semester)
 - ALFSS Bienvenida – August 24 from 1:00pm – 2:00pm
 - Hispanic Heritage Month (September 15 – October 15)
 - Día de los Muertos : The Festival de Calaveras
 - Fall Latinx Grad
 - Event Calendar (Spring Semester)
 - Spring Latinx Grad
 - Pupusas Sale
 - General fundraising/social event

Action Items

- **Discussion Topics**
- **Break** (5 minutes)

3. 1:1 Transition Role (11:35am – 1:00pm)

- President: **Aurora Vilchis**
 - Vice President: **Bibiana Diaz**
 - Treasurer: **Erika Saucedo**
 - Secretary: **Diana Hernandez**
 - Director of Fundraising and Scholarships: **Carlos Robles**
 - Director of Marketing: **Miranda Canseco**
 - Director of Membership: **Marisol Johnson**
 - Director of Programs: **Valentina Felix**
 - Student Representative: **Amy Garcia**
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- **Adjournment** (2 minutes)