



ALFSS E-BOARD MEETINGS AGENDA

September 3, 2019

8:30 - 9:00 AM

Zoom Meeting ID: 318 106 857

Present: Antonio Guijarro-Ledezma, Monica McMahon, Enrique Murillo and Aurora Vilchis

Guest: Miranda Canseco

Meeting called to order at 8:31 am

1. Approval of the August 8th Meeting Minutes
 - a. Monica motioned to approve August 8th meeting minutes as presented, Antonio seconded. No objections. Motion approved.

2. Approval of the Agenda
 - a. Aurora motioned to approve agenda, Antonio seconded. No objections. Aurora added a friendly amendment to add the discussion of purchasing ALFSS polo shirts for the board as proposed by Miranda. Motion approved.

3. New Business
 - a. Hispanic Heritage Month movie screening 'Singing Our Way to Freedom'
 - i. The date has been changed from October 9th to Tuesday, October 15th from 6 - 9 pm. Enrique is checking the availability of the theatre in the SMSU or it will be in the events center as an alternative. VP Nava's area is covering the cost of the location and the moving screening. ALFSS contribution would be to help advertise the event.
 - i. Monica motioned to approve ALFSS to assist with the event to promote attendance but there would be no financial obligation, Antonio seconded. No objections. Motion approved.
 - b. Fall Latino Grad Budget Proposal (Aurora)
 - i. Budget proposal includes quote from the SMSU which is one of the largest expenses of approximately \$850-\$900. The other large expense would be the sashes at \$16 a piece. Overall \$6,000 is total estimated expenses. With approximately 150 students purchasing tickets at \$35 per student and 50 available sashes only option as well as drinks and snacks sales there is a potential revenue of over

\$7,000. As the budget proposal is, there could be as much as \$1,395 profit.

- i. Aurora motioned to approve the fall Latino Grad budget of up to \$6K, Antonio seconded. Antonio confirmed there is a total of \$12,681 in the account that would cover the upfront costs. Roll call vote; VP Monica in-favor, Treasurer Antonio in-favor and Aurora Secretary in-favor. Motion approved 3-0-1.
- b. ALFSS Polo Shirts and name tags for board
 - i. Miranda shared her proposal to purchase polo shirts for the board to be used for marketing purposes as a way to share information about the organization and wear at events on campus and in the community. For the 9 board members cost would be \$31.99 each for the polo and \$8.55 for name tags for a total of \$364.86 from the vendor SnapGraphics.
 - ii. Aurora motioned to purchase 9 polos and name tags for the board at \$364.86, Antonio seconded. No objections. Discussion included considering purchasing other marketing items such as pop-up banners. Miranda will research costs for additional marketing items. Roll call vote; VP Monica in-favor, Treasurer Antonio in-favor and Aurora Secretary in-favor. Motion approved 3-0-1.

4. Officer Reports

- a. Enrique Murillo, President
- b. Monica McMahan, Vice President
- c. Aurora Vilchis, Executive Secretary
- d. Antonio Guijarro-Ledezma, Treasurer
 - i. Treasurer report will be provided during the next board meeting

Meeting Adjourned at 9:02 am