

ALFSS BOARD MEETING MINUTES

March 11, 2020

4 - 5:30 PM

CE - 305

Meeting called to order at 4:07 pm, quorum met.

Present: Antonio Guijarro-Ledezma, Marisol Johnson, Monica McMahon, Enrique Murillo, Aurora Vilchis and Carolina Yanez-Macias.

Absent: Patty Aguilera, Susana Barbosa and Miranda Canseco

1. Approval of the February 12th Meeting Minutes
 - a. Marisol motioned to approve February 12 meeting minutes, Carolina seconded. No discussion, motioned passed.
2. Approval of the Agenda
 - a. Aurora motioned to approve the March 11 meeting agenda, Marisol seconded. No discussion, motion approved.
3. New Business
 - a. Retiree recognition gift budget proposal (Patty)
 - i. Item tabled, Patty not present
 - ii. Executive board is comfortable with approving funds to cover the cost of a gift but need a gift cost
 - b. Satellite Cashier Location Policy
 - i. Claudia Enriquez from Student Financial Services reached out to Monica regarding compliance of this policy. ALFSS is not an authorized satellite cashier but Antonio is completing required form for the 2019-2020 academic year. All ALFSS board members will be added as approved cash handlers but they must complete the required online training.
 - ii. ALFSS account signature authorization forms have Dr. Olivia Rosas' signature so after June 30 Antonio will also need to update account forms.
 - iii. Recommendations include reviewing the role of the treasurer during the summer retreat and possibly updating bylaws to reflect the need to update this type of accounting paperwork.
4. Old Business
 - a. Pupusa Sale (Thurs. March 5, 11 am - 1 pm Library Lawn) *Monica*
 - i. Monica reported on the budget and our profit for scholarships was \$442 after selling out in 1-hour.
 - ii. Ideas for continuing food fundraisers should consider revenue and amount of time. Tamales sale fundraiser has brought in about the same amount of money but took much more time making.
 - iii. Discussion will continue during summer retreat for what food fundraisers we could continue (cut fruit with chile, empanadas, etc.)

UPCOMING EVENTS CALENDAR

WINTER 2020 EVENTS

- b. Convivencia (Friday, March 20, 5 pm, Obershaw) *Aurora/Enrique*
 - i. 26 RSVPs for the event. Aurora encouraged all to submit their RSVP soon.
 - ii. Marketing campaign is scheduled to continue advertising the event via campus emails and social media.
- c. #MujerMonday
 - i. A social media campaign has begun honoring women of ALFSS. Aurora has invited anyone to join the subcommittee.
 - ii. Enrique has recommended the subcommittee consider emailing the campaign to campus weekly.

SPRING 2020 EVENTS

- d. Afro Latino Family Festival (Thursday, April 9th 4-8pm SMSU Events Center) *Aurora/Jesse*
 - i. Event will be postponed, and the meeting tomorrow will focus on when that will be and what it will look like.
- e. Spring Latino Grad (Sat. June 6) *Rosemary/Marisol*
 - i. Minutes will reflect digital executive board vote on Wednesday, March 4 regarding the budget for Spring Latino Grad. Monica motioned to approve the budget proposal from the committee co-chairs for a total amount of \$20,323.75. Each executive board member was in favor and the motion passed unanimously.
 - ii. The time has been confirmed for 3 pm which is 1-hour earlier than last year. Marisol has reached out to membership to work the table during Grad Days.
- f. Social gathering (Athletics event)
 - i. Proposal to collaborate with Provost's office for an athletics event was declined.
 - ii. Social event will take place after Latino Grad to celebrate the event
- g. Coyote CROWDfunder *Susana* www.csusb.edu/makeagift/alfss
 - i. Currently at \$145, manual updates will added to reflect dollars for scholars after convivencia.

FALL 2020 EVENTS

- h. Bienvenida (August) *Susana* - No update
- i. Hispanic Heritage Month Fundraiser (Sept/Oct) *Rosemary/Iwona* - No update
- j. Dia de los Muertos - No update
- k. Fall Latino Grad (Thurs. Dec 3; OR Sat. Dec 5) (*Aurora/Jonathan*) - No update
- l. Tamales Sale Fundraiser - No update

5. Officer Reports

- a. Enrique Murillo, President - No update
- b. Monica McMahon, Vice President
 - i. Monica has requested information on when to begin the process for the 2020-2021 election committee and action plan.
- c. Aurora Vilchis, Executive Secretary - No update
- d. Antonio Guijarro-Ledezma, Treasurer - No update

- e. Patricia Aguilera, Director of Scholarships - Not present
- f. Susana Barbosa, Director of Programs - Not present
- g. Miranda Canseco, Director of Marketing - Not present
- h. Marisol Johnson, Director of Membership
 - i. 93 members on our current list
 - ii. Marisol is continuing to work on an online member registration
- i. Carolina Yanez-Macias, Student Representative
 - i. Carolina will assist with reaching out to students to honor for the #MujerMonday

6. Discussion Topics

Mnica motioned to adjourn, Antonio seconds. Meeting adjourned at 5:45