

College of Arts and Letters

Council of Chairs Meeting  
Thursday, November 21, 2019  
10:00 AM – 11:30 AM  
UH 237  
AGENDA

1. Approval of Summary Notes from November 14 meeting.
2. Group Discussion
  - Hospitality Guidelines
  - Space Guidelines
  - Faculty Additional Pay Guidelines
  - CSULearn Online Compliance Courses Schedule and Deadline
  - Proposed Compensation for Supervision Courses
    - i. Form and flowchart revisions
    - ii. Implementation Timeline
    - iii. Web Form Using Our Own Server
  - Revisiting Reassigned Time Recommendations and Considerations
    - i. Proposed Campus-wide Large Lecture Compensation Guidelines
      1. Class size 61-119: Use ISA for 5 hours per week
      2. Class size 120-179: Use ISA for 5 hours/week or 3 additional WTUs (semester calendar)
      3. Class size 180 and up: Use ISA for 5 hours/week ± 3 additional WTUs (semester calendar)
  - Q2S GE Allocation of Seats
3. 11:20AM Time Certain: Meeting Adjourn for Holiday Video Group Photo at the “Philosophy Circle” between SBS and VA buildings

909.537.5800 • fax: 909.537.5926

5500 UNIVERSITY PARKWAY, SAN BERNARDINO, CA 92407-2393