Temporary Employment Process

1. **Begin**
   - Position Description

2. **Create PD Template Via CSU Recruit**
   - Department

3. **Classification & Approved PD**
   - Talent Acquisition

4. **Salary Analysis Provided**
   - Hire Manager

5. **Create Job Card Route Approvals**
   - Create Hidden Job Announcement

6. **Extend Conditional Offer**
   - Background Check

7. **Conduct Interviews**
   - Schedule Interviews

8. **Candidate Notification**
   - Create Offer Card & Route for Approvals

9. **Extend Formal Offer**
   - *Screen Candidates

10. **Background Check**
    - Extend Conditional Offer

11. **Create Hidden Job Announcement**
    - Create Job Card Route Approvals

12. **Create Job Card Route Approvals**
    - Salary Analysis Provided

13. **Candidate Notification**
    - On Boarding

14. **On Boarding**

*if selecting a candidate from one of the established pools