

**ALFSS General Meeting Minutes**  
**Tuesday, March 2<sup>nd</sup>, 2021**  
**12:00pm – 1:00pm**  
**ZOOM:**  
<https://csusb.zoom.us/j/9710671398>

**Action Items**

- 1. Approval of the Agenda (2 minutes)**
  - a. Vilchis motions to approve the agenda. Gonzalez-Montelongo seconds. No discussion. Motion passes. Agenda approved.
- 2. Approval of the Minutes (2 minutes)**
  - a. Stiff motions to approve the minutes. Saucedo seconds. No discussion. Motion passes. Minutes approved.
- 3. Guest Speaker: Eloy Garcia (8 minutes)**
  - a. Tabled for later in the meeting.
- 4. Old Business (10 minutes)**
  - a. Event Recaps
    - i. ALFSS Loteria Social and Fundraiser
      1. Participants were encouraged, but required, to donate \$5 to play.
      2. 13 ALFSS guests and members in attendance.
      3. Total raised - \$210
    - ii. Marchamos con Mujeres – Women’s History Month Instagram Campaign
      1. Kickoff post went live yesterday. Each Monday we will be highlighting an ALFSS McM committee member and the LatinX womxn they admire.
- 5. New Business (10 minutes)**
  - a. Bylaws Review Committee
    - i. Miranda Canseco and Aurora Vilchis are co-chairs. Last revamp of the bylaws were three years ago. Two goals:
      1. Possible role of a fundraising director
      2. Review how events are listed in the bylaws and revise them to allow for more flexibility
    - ii. All members are welcome to join (please let Aurora/Miranda know by first meeting); if you don’t want to join, you can send Vilchis or Canseco your comments
    - iii. Friday, March 12<sup>th</sup> at 9:00am – first meeting
      1. March – review/plan
      2. April – present recommendations to membership, open it up to 30-day comment period
      3. May – open it up for a vote

- b. Membership Report
  - i. 43 regular members, 39 are payroll, 5 student – total of 48 members
  - ii. 5 new members
- c. Financial Report
  - i. Everything is looking pretty solid
  - ii. Patricia Aguilera: Can money from the trust account be transferred to scholarship account?
    - 1. Yes
- d. Scholarship Report
  - i. Today (March 2) is the deadline to apply to the scholarship
  - ii. Patricia Aguilera: Scholarship information might not be available for review until closer to April, since the previous scholarship coordinator resigned; an email will be sent out when the information is ready to be reviewed
- e. President’s Diversity, Equity, and Inclusion (DEI) Board updates
  - i. McMahon requested that we be put in the Programming Subcommittee – our request was approved. We did not fit into the previous Subcommittee (Community and Alumni Engagement) goals.
    - 1. The objectives of the Programming Subcommittee are being developed. Update will be provided in April meeting.

**6. Events Calendar (10 minutes)**

- a. LatinX ZOOMixer (March 16 @ 12pm)
  - i. Flyer and agenda is in the works. Planning meeting tomorrow.
  - ii. This will be a casual mixer where students can join and interact with members of the community in CSUSB. This is an opportunity for students to meet mentors and network.
- b. Paint Night Fundraiser (April 13 @ 5pm)
  - i. Registration will open up on March 15<sup>th</sup>
  - ii. Max of 24 people. Participants cannot request to have the materials mailed – they must be able to pick materials up during the drive thru.
  - iii. \$20 cost per participant
- c. LatinX Graduate Recognition Ceremony (May 15 @ 10am)
  - i. <https://www.csusb.edu/alfss/events/spring-latinx-grad>
    - 1. Ceremony capped at 199 students. Two drive thru dates available. 2 ½ hour ceremony.
    - 2. We are seeking nominations for the Student Keynote Speaker.
  - ii. Registration link will be posted by the time registration opens (March 15<sup>th</sup> and 16<sup>th</sup>).
  - iii. Dr. Diaz – Faculty Center for Excellence Director – Aurora and Jonathan will be presenting here. They will be

highlighting LatinX Grad and requesting video remarks from faculty. Is there a deadline for the video remarks submissions?

1. Miranda and Juan will be in charge of compiling the videos. Deadline will be late April – concrete date forthcoming.
- iv. Patricia Aguilera: should we request the same rates for half page/full page ads on the programs from sponsors? (\$300 for half page, \$500 for full page)
  1. McMahon: requests that we table this until the LatinX Committee Meeting
  2. Decision must be given one month prior.
- v. If interested in participating in the committee, please contact Francisco: [Francisco.alfaro@csusb.edu](mailto:Francisco.alfaro@csusb.edu)

**7. Officer Reports (8 minutes)**

- a. Monica McMahon, President
  - i. Please promote ALFSS events and campaigns and fundraisers!
- b. Aurora Vilchis, Vice President
  - i. Meeting with Faculty Center for Excellence
  - ii. Co-chairing with Dr. Diez – CSUSB Hispanic Heritage Month Committee
    1. Requests to add this under the Events Calendar
- c. Leah Stiff, Executive Secretary
- d. Ericka Saucedo, Treasurer
- e. Miranda Canseco, Director of Marketing
- f. Francisco Alfaro, Director of Programs
  - i. There is a glitch in the crowdfunding campaign showing \$0. This issue should be resolved shortly.
- g. Jonathan Gonzalez-Montelongo, Director of Membership
  - i. Membership page is being updated to include members' names. Survey will be sent out to payroll members (who did not already received the survey last semester) asking if they want to be listed on the page.
- h. Edgar Astorga, Director of Scholarships
- i. Evelin Ortiz, Spring 2021 Student Representative

**8. Discussion Topics (8 minutes)**

- a. Gonzalez-Montelongo: Eloy Garcia was going to present on the Pride Pack – the newest LGBTQ+ Student Organization. They are looking for student members, so please spread the word!
- b. Astorga: Open Forum tomorrow with the Chancellor – everyone should attend and voice questions/concerns.

**9. Adjournment (2 minutes)**

- a. Gonzalez-Montelongo motions to adjourn. Vilchis seconds. Meeting adjourned at 12:42pm.

Leah Stiff will add this to the Events Calendar in future agendas

Leah Stiff will add AY 21/22 planning to board meeting agendas as well



## ALFSS Accounts

As of 03/02/2021

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### **Trust Account (SF061-B0100) \*This includes Latino Grad Exp. and Rev.\***

Beginning Budget: \$54,963.71

Revenue: 2,986.00

Expenses: (1,839.50)

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**Remaining Budget: \$56,110.21**

### **Scholarship Account (P3176-S6300-P309050)**

Beginning Budget: \$13,967.57

Revenue: 1,956.50 (Payroll Deductions)

Crowdfunding: 1,435.00

Admin Expenses: (227.11)

Scholarship Expenses: (10,000)

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**Remaining Budget: \$7,131.96**

### **Donations Account (P2385-S6300-P209200)**

Beginning Budget: \$14,579.15

Revenue: 1,381.69

Expenses: (719.40)

Admin Expenses: (30.56)

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**Remaining Budget: \$15,210.88**

### **State Side Account (SB001-C0301-20265)**

Beginning Budget: \$2,454.00

Revenue: 0.00

Expenses: 7.53

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**Remaining Budget: \$2,446.47**