

# FINANCE, TECHNOLOGY & OPERATIONS

## YOUR SUCCESS, OUR MISSION

### FINANCE

#### DID YOU KNOW THAT UEC SUPPORTS THE EDUCATIONAL MISSION OF CSUSB?

University Enterprises Corporation (“UEC”) supports the educational mission of CSUSB by providing quality services that complement the instructional program and enhance campus life. We are responsible for managing the commercial enterprises on campus including dining, the bookstore, convenience store, and vending services. We also serve as the grantee for federal, state, and local funding for research and sponsored projects.

A portion of the dollars that are spent on campus are reinvested back into the campus and the overall campus community for things such as student scholarships, employment opportunities and campus programs. Because of your support, UEC can provide these beneficial services every year. What you spend at CSUSB stays at CSUSB!!



### TECHNOLOGY

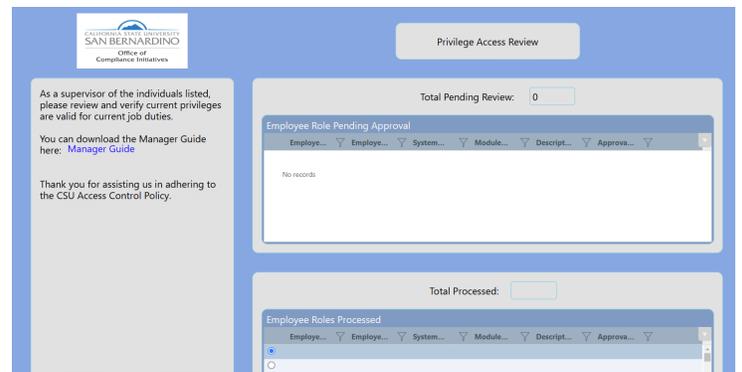
#### INNOVATION DRIVES SUCCESS: ANNUAL PEOPLESOFT AUDIT REACHES EARLY MILESTONE

The annual PeopleSoft audit, mandated by the CSU Chancellor’s Office Access Control Policy, kicked off on November 12th. This year, the Information Security and Compliance Department introduced the Privilege Access Review Dashboard, streamlining the annual audit process for managers across campus.

The new dashboard has significantly simplified the review process, allowing managers to easily assess and modify their team members’ access levels. This efficiency boost has led to remarkable progress, with 66% of the audit (2,871 items) already completed as of November 21st – a substantial improvement over previous years.

Key to this success has been clear communication with MPPs and the user-friendly interface of the new system. The Administrative Computing and User Experience (ACUx) in ITS earns special recognition for their pivotal role in developing this streamlined process and dashboard.

We welcome your feedback on the new dashboard and process as we continue to refine our systems. Your input is invaluable in our ongoing efforts to enhance efficiency and security across the university’s digital infrastructure.



## UPDATE ON VENDOR TERMS AND CONDITIONS AND INSURANCE REQUIREMENTS

The Office of Risk Management has been working with Procurement and Contracts to transition to the new Terms and Conditions, ensuring compliance with updated CSU insurance requirements. The new Terms and Conditions include updated insurance limits and coverage requirements for vendors. This change is designed to enhance the University's risk management practices and protect the institution's interests.

- **Insurance Requirements:** Information regarding the campus' insurance requirements for vendors can be found on the Office of Risk Management website: <https://www.csusb.edu/risk-management/contract-basics/vendor-insurance-requirements>

### Availability of Campus Insurance Documentation

- The Office of Risk Management is pleased to announce the availability of key campus insurance documentation online. This update streamlines access for the campus community members who require evidence of the University's insurance coverage.
- **Certificate of Insurance:** The University's Certificate of Insurance provides a concise overview of the institution's general liability insurance coverage.
- **Self-Insurance Letter:** This document clarifies the situations where the University acts as its own insurer, outlining specific risk management practices in place.

### Accessing Documents

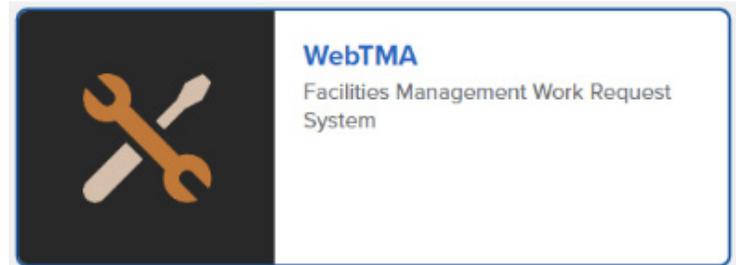
- Both the Certificate of Insurance and Self-Insurance Letter can be found on the Office of Risk Management website at:

### Link:

- <https://www.csusb.edu/risk-management/insurance/insurance-employees/general-liability-insurance>

## CAMPUS FACILITIES MATTER

Inside Higher Education reports that about two-thirds of students factor campus facilities at least somewhat into their college decision. That is why in Facilities Management we take what we do seriously. We need your help to report when issues arise so that we can get problems addressed quickly. If you find spaces with lights out, broken fixtures or that need cleaning, we ask that you report those right away. The easiest way to report is to submit a work request, but you can also call our service center or send an email. Together we can ensure that our campus is making a great first impression for prospective students and their families looking to join the Pack.



Ways that you can request services from Facilities Management:

- Submit an online Work Request: Log-in to myCoyote and use WebTMA.

WebTMA allows you to get email updates on the status of work requested.

- Contact the Facilities Service Center: call, email, or drop-in.

Office hours are from 7:30am-5:00pm Monday-Friday  
Facilities Management Building, Room 109  
[fsc@csusb.edu](mailto:fsc@csusb.edu)  
(909)537-5175

## UPD COHOSTS NATIONAL DRUG TAKE BACK DAY AT CSUSB

On Saturday, October 26, 2024, the University Police Department (UPD), in collaboration with the Institute for Public Strategy (IPS) Central Valley, hosted its annual Take Back Day. This important national event aims to collect expired, used, or unwanted prescription drugs to prevent potential injuries or deaths within our campus and the community. The event was a notable success, with UPD collecting eight boxes of medications, totaling 99 pounds. This initiative plays a crucial role in preventing suicides, accidental deaths, and serious bodily injuries by ensuring that these medications are safely disposed of and do not end up in the wrong hands. By participating in Take Back Day, the university community contributes to a safer environment, highlighting the importance of responsible medication disposal. The collaboration between UPD and IPS Central Valley underscores the commitment to public safety and community well-being, significantly impacting the health and safety of all Coyotes!



## YOTE SAFETY HOUR

The Environmental Health and Safety Office is now hosting Yote Safety Hour daily Monday through Friday from 4-5pm. No appointment necessary, this is a time to get safety questions answered or to get additional guidance on safety issues (such as campus waste and disposal, occupational health and safety or research safety); obtain a training refresher on a specific training topic for employees or students; resolve an inspection finding; provide a suggestion or report a safety concern. The EHS office is located in ES-102, next door to University Police at the North end of campus near parking lot A.



*You're Invited!*

### 'YOTE SAFETY HOUR

Mondays - Fridays: 4:00 - 5:00 PM



#### Q&A's

##### Have Questions?

Have questions about safety or need additional guidance? Come meet with an EH&S specialist.

#### Tailgate

##### Training Refreshers

Need a quick refresher on a specific training topic? Stop by to meet your EH&S team.

#### Ideas

##### Have Ideas?

Do you have ideas or suggestions on how to boost campus safety? We want to hear from you!

#### Support

##### Safety Needs

We are here to support your safety needs. Whether you have safety concerns or need guidance, we're here to support your success.

**No Appointment**

**Necessary**

**WALK-IN'S WELCOME**



[WWW.CSUSB.EDU/EHS](http://WWW.CSUSB.EDU/EHS)

Map