

FINANCE, TECHNOLOGY & OPERATIONS

FINANCE

THE BUDGET TEAM CONTRIBUTES TO CAMPUS SUCCESS!

The budget team assists the campus community with budget planning, budget administration and reporting, and ensuring sustainable financial resources for all campus operations. The team oversees position management, cost recovery, chargeback, and costing and policy analysis for the campus. The team partners closely with all campus stakeholders, including senior leadership, academic colleges and departments, administrative departments, auxiliary entities, enterprise fund units, and external agencies. The team takes pride in providing the campus community with clear and accurate data for assessment and planning purposes. This actionable data is vital in supporting the allocation of financial resources in a manner that is strongly aligned with the campus strategic plan and the operation of the campus in a fiscally sustainable manner. These efforts ultimately optimize the opportunities for our



TECHNOLOGY

PEOPLE TOOLS 8.60 UPGRADE: ENSURING FUTURE-READY SYSTEMS AT CSUSB



The People Tools 8.60 upgrade is planned to span from June to November 2024 under the Common Management System (CMS) technical service team at the Chancellor's Office. This upgrade is part of a regular update that happens every two years to ensure our PeopleSoft systems stay current with the latest technology, security

standards, and regulations. The upgrade process involves creating a baseline, conducting various testing phases by the application team and campuses, and then moving to the final production phase. Cal State, San Bernardino and Cal State, Long Beach will be the first two campuses to undergo this upgrade.

On September 27, the campus team will stop all regularly scheduled processes at 12:00 PM to allow any ongoing processes to finish. At 4:00 PM, all user accounts will be disabled to prevent new logins to the Campus Solutions and Human Resources systems. By 5:00 PM, all users will be locked out, and the production systems will be transferred to CMS for the upgrade. CSUSB will receive the upgraded systems on September 28 at 9:00 AM. The campus team will then test and verify the new environment, restart processes, and check all integrations to ensure everything functions correctly. According to the current schedule, the upgraded systems should be fully operational by 6:00 PM on September 28.

UPD LEADERSHIP AT THE NEXT LEVEL



The University Police Department (UPD) is a professional public safety department moving towards excellence and doing what it said it would do. The department is investing in its personnel by providing professional development to enhance supervisors' skills, knowledge, and abilities. On Friday, September 6, 2024, Sergeant Lance Higgins graduated from the prestigious Commission on Peace Officers Standards and Training (POST) Supervisory Leadership Institute (SLI).

This rigorous 8-month program is designed to stimulate personal growth, leadership, and ethical decision-making and contains extensive required reading and writing. In addition, the course curriculum analyzes management (planning, organizing, directing, etc.).

Chief of Police John Guttierrez expressed immense pride in Sergeant Higgins for his steadfast commitment to his professional growth and development. Sergeant Higgins said it was tough, and he thought he would not make it through, but he did and learned a lot. He now views things from a different perspective and is glad he was able to attend this course. Sergeant Higgins thanks the university for investing in him.

NATIONAL CUSTODIAN APPRECIATION DAY: OCT 2

Custodians have a key role to play in student success. Cleaning is important to the health and safety of the campus community, but our custodians mean much more to the success of our students. An often overlooked and undervalued element of the custodian's role is that of caretaker. Our custodians work in every place and see every face on campus, in the classrooms and hallways of academic buildings and in the living and lounging areas of the housing villages. Often custodians see where students are more vulnerable, open to, and in need of influence. From a simple "good morning" to directions on how to get to class, custodians have a critical impact on the experience of our students.

Wednesday, October 2 is National Custodian Appreciation Day. Facilities Planning and Management asks that you join us in recognizing the work of our custodians who keep our classrooms, labs, office spaces, and restrooms clean and safe while working to ensure that our students feel welcomed and supported as they navigate their CSUSB journey.

Here are some ways to show your appreciation for our campus custodial team:

- Thank them: Thank a custodian in person or leave a note for the custodial team member who works in your area
- Help out: Wipe down an area after use, pick up trash, or ask others to clean their areas before leaving
- Keep it clean: Keep your workspace neat and pick up after yourself in break rooms and shared spaces



NATIONAL SUICIDE PREVENTION AWARENESS MONTH

Every September, the UPD joins nationwide efforts to raise awareness of an urgently important crisis. Suicide is the second leading cause of death for individuals aged 10-14 and 25-34 years of age. It is important to also know that suicide is 100% preventable, according to the Crisis Center.

To assist students, faculty, staff, and visitors who may be experiencing a mental emergency or ideating to the point of self-harm, we work collaboratively with the Campus Assessment, Response and Education (CARE) team and partner with the San Bernardino County Department of Behavioral Health (DBH) to provide early intervention and supportive resources for students, faculty, and staff.

Once UPD, CARE, and/or the Department of Behavioral Health is contacted, these campus professionals will:

- Gather, analyze, and assess information
- Support the concerned student and assess the needs of those impacted
- Determine and implement plans for the individuals of concern, including both immediate and ongoing strategies
- Provide and make referrals for advice, support, and assistance
- Address risks of harm to individuals and/or others involved
- Review interventions and implementation strategies throughout the process

If you are aware of anyone who is ideating or experiencing a mental emergency, contact UPD without delay.



- Contact the UPD:
Office hours from 8:00am-5:00pm
Monday-Friday
UP-101
(909) 537-7777
- Contact the CARE team:
Office hours from 8:00am-5:00pm
Monday-Friday
care@csusb.edu (909) 537-2273
- Contact the National Suicide Prevention Hotline:
Office available 24 hours
Sunday-Saturday
Text or call 988

CUSTOMER SERVICE

We commit to providing prompt, courteous, and personalized Customer Service built on a foundation of Collaboration and Collegiality.

INNOVATION

We champion Innovation as the key to efficiency and creative solutions that streamline processes and drive transformative progress.

INTEGRITY

We uphold Integrity as our guiding principle by fostering a culture of Transparency and Trust.