

# ASI and SMSU Payroll Calendar 2024

*Jan-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

*Feb-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

*Mar-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

*Apr-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

*May-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

*Jun-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

*Jul-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

*Aug-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

*Sep-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

*Oct-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*Nov-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

*Dec-24*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4/10 Summer schedule (Friday closure), if approved, starts from June 3 to Aug 2.

Nov 29: Campus is closed. Benefited employees will need to use Vac or PH or take unpaid time off.

Pay Period	TS Due	Transmit	\$ Payday \$
Dec 16-31, 2023	Dec 22	Jan 5	Jan 9
Jan 1-15, 2024	Jan 12	Jan 19	Jan 23
Jan 16-31, 2024	Jan 31	Feb 6	Feb 8
Feb 1-15, 2024	Feb 15	Feb 21	Feb 23
Feb 16-29, 2024	Feb 29	March 6	March 8
Mar 1-15, 2024	March 15	March 21	March 25
Mar 16-31, 2024	March 29	Apr 5	Apr 8
Apr 1-15, 2024	Apr 15	Apr 19	Apr 23
Apr 16-30, 2024	Apr 30	May 6	May 8
May 1-15, 2024	May 15	May 21	May 23
May 16-31, 2024	May 31	June 6	June 10
Jun 1-15, 2024	June 13	June 20	June 24
Jun 16-30, 2024	June 27	July 8	July 10
Jul 1-15, 2024	July 15	July 22	July 24
Jul 16-31, 2024	July 31	Aug 7	Aug 9
Aug 1-15, 2024	Aug 15	Aug 21	Aug 23
Aug 16-31, 2024	Aug 30	Sept 6	Sept 10
Sep 1-15, 2024	Sept 13	Sept 19	Sept 23
Sep 16-30, 2024	Sept 30	Oct 4	Oct 8
Oct 1-15, 2024	Oct 15	Oct 21	Oct 23
Oct 16-31, 2024	Oct 31	Nov 6	Nov 8
Nov 1-15, 2024	Nov 15	Nov 21	Nov 25
Nov 16-30, 2024	Nov 27	Dec 5	Dec 9
Dec 1-15, 2024	Dec 13	Dec 19	Dec 23
Dec 16-31, 2024	Dec 23	Jan 7	Jan 9

Payday  
 Campus closure

Payroll checks released from Main Bus. Office.  
 Office hours: 9:00 to 4:00 pm  
 When direct deposit is scheduled on Fri in the Summer,  
 Check can be released a day before.  
 UEC Payroll office: (909) 537-7225

Holidays observed  
 UEC Closure Date