

## FACULTY and STAFF CALENDAR

### "State" Calendar 2021

| 2021 Pay Periods | Pay Period Begin/End Dates | Compensable Days/Hours | Report Docks by | Payroll Cutoff | Pay Day (Checks released at 3pm) | Direct Deposit Posting Dates | CSUSB Campus Closure* & Holidays            | Attendance Forms/Hourly Timesheets due by 5pm |
|------------------|----------------------------|------------------------|-----------------|----------------|----------------------------------|------------------------------|---|---|
| January          | 01/01/21 - 01/31/21        | 21 / 168               | 01/20/21        | 01/22/21       | 01/29/21                         | 02/01/21                     | 01/01; 01/18                                | 2/3/2021                                      |
| February         | 02/01/21 - 03/01/21        | 21 / 168               | 02/17/21        | 02/18/21       | 03/01/21                         | 03/02/21                     | N/A   | 3/4/2021                                      |
| March            | 03/02/21 - 3/31/21         | 22 / 176               | 03/19/21        | 03/22/21       | 03/30/21                         | 04/01/21                     | 03/31                                       | 4/2/2021                                      |
| April            | 04/01/21 - 04/30/21        | 22 / 176               | 04/21/21        | 04/22/21       | 04/30/21                         | 05/03/21                     | N/A   | 5/3/2021                                      |
| May              | 05/01/21 - 05/31/21        | 21 / 168               | 05/19/21        | 05/20/21       | 05/28/21                         | 06/01/21                     | 05/31                                       | 6/3/2021                                      |
| June             | 06/01/21 - 06/30/21        | 22 / 176               | 06/18/21        | 06/21/21       | 06/30/21                         | 07/01/21                     | N/A   | 7/2/2021                                      |
| July             | 07/01/21 - 07/31/21        | 22 / 176               | 07/21/21        | 07/22/21       | 07/30/21                         | 08/02/21                     | 07/05                                       | 8/3/2021                                      |
| August           | 08/01/21 - 08/31/21        | 22 / 176               | 08/20/21        | 08/23/21       | 08/31/21                         | 09/01/21                     | N/A   | 9/2/2021                                      |
| September        | 09/01/21 - 09/30/21        | 22 / 176               | 09/21/21        | 09/22/21       | 09/30/21                         | 10/01/21                     | 09/06                                       | 10/4/2021                                     |
| October          | 10/01/21 - 11/01/21        | 22 / 176               | 10/20/21        | 10/21/21       | 11/01/21                         | 11/02/21                     | N/A   | 11/3/2021                                     |
| November         | 11/02/21 - 12/01/21        | 22 / 176               | 11/17/21        | 11/18/21       | 12/01/21                         | 12/02/21                     | 11/11; 11/25; 11/26*                        | 12/3/2021                                     |
| December         | 12/02/21 - 12/31/21        | 22 / 176               | 12/21/21        | 12/22/21       | 12/31/21                         | 01/03/22                     | 12/24; 12/27; 12/28;<br>12/29; 12/30; 12/31 | 1/4/2022                                      |

\*Staff to use Personal Leave ~ (Vac, PH, CTO, ADO or HC)