

2020 Informational Sessions

HR Refresh*

The Human Resources (HR) Department is undergoing a *refresh* to better align roles and responsibilities in support of our higher education landscape. Learn about these changes by attending one of the informational sessions below:

Focus	Date	Time	Location
HR Refresh Overview	February 10	11am – 12pm	MC-Pine Room
HR Refresh Overview	February 17	11am – 12pm	FCE-4005A
HR Refresh Overview	February 19	2pm – 3pm	UH-241
HR Refresh Overview	February 25	2pm – 3pm	RG-309
Class & Comp Services Overview	February 26	2pm – 3pm	MC-Pine Room
Talent Acquisition Overview	March 5	2 pm – 3 pm	MC-Pano Room
Talent Acquisition Overview	March 9	2pm - 3pm	SMSU Events Center (CSU Bus. Conf)
Class & Comp Services Overview	March 11	2pm – 3pm	CE-103 (SB Campus)
Talent Acquisition and Class & Comp Services Overview	March 11	11am – 12pm	RG-311 (PDC)

HR Refresh Overview: In this session, participants will learn the reason(s) for the changes in HR services, roles, and responsibilities. In addition, participants will receive HR contact information and answers to frequently asked questions.

Talent Acquisition Overview: In this session, our newly formed Talent Acquisition team will highlight processes and procedures relating to pre-recruitment, post-recruitment, and off-boarding. Staff and administrators involved in recruitment requisitions and search committees are highly encouraged to attend!

Class & Comp Services Overview: In this session, our newly formed Class & Comp Team will highlight their roles and responsibilities as it relates to recruitment-related and employment transactions (e.g. temporary appointments, concurrent appointments, unit and timebase changes). Staff involved and/or curious about these processes and procedures are highly encouraged to attend.

Registration: No need to register, walk-ins welcome. If you need an accommodation to attend, please call (909) 537-5138 or email hrdept@csusb.edu at least 72 hours in advance of preferred session date.

*Refresh defined as “give new strength or energy to; reinvigorate.”
(Oxford Dictionary)