

# 2020 Informational Sessions

## HR Refresh\*

The Human Resources (HR) Department is undergoing a *refresh* to better align roles and responsibilities in support of our higher education landscape. Learn about these changes by attending one of the informational sessions below:

Focus	Date	Time	Location
HR Refresh Overview	February 10	11am – 12pm	MC-Pine Room
HR Refresh Overview	February 17	11am – 12pm	FCE-4005A
HR Refresh Overview	February 19	2pm – 3pm	UH-241
HR Refresh Overview	February 25	2pm – 3pm	RG-309
Class & Comp Services Overview	February 26	2pm – 3pm	MC-Pine Room
Talent Acquisition Overview	March 2	2 pm – 3 pm	MC-Pano Room
Talent Acquisition Overview	March 9	2pm - 3pm	SMSU Events Center (CSU Bus. Conf)
Class & Comp Services Overview	March 11	2pm – 3pm	CE-103 (SB Campus)
Talent Acquisition and Class & Comp Services Overview	March 11	11am – 12pm	RG-311 (PDC)

**HR Refresh Overview:** In this session, participants will learn the reason(s) for the changes in HR services, roles, and responsibilities. In addition, participants will receive HR contact information and answers to frequently asked questions.

**Talent Acquisition Overview:** In this session, our newly formed Talent Acquisition team will highlight processes and procedures relating to pre-recruitment, post-recruitment, and off-boarding. Staff and administrators involved in recruitment requisitions and search committees are highly encouraged to attend!

**Class & Comp Services Overview:** In this session, our newly formed Class & Comp Team will highlight their roles and responsibilities as it relates to recruitment-related and employment transactions (e.g. temporary appointments, concurrent appointments, unit and timebase changes). Staff involved and/or curious about these processes and procedures are highly encouraged to attend.

**Registration:** No need to register, walk-ins welcome. If you need an accommodation to attend, please call (909) 537-5138 or email [hrdept@csusb.edu](mailto:hrdept@csusb.edu) at least 72 hours in advance of preferred session date.

\*Refresh defined as “give new strength or energy to; reinvigorate.”  
(Oxford Dictionary)