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Date: December 18, 2018  
To: Chief Administrators and Business Officers  
From: Mary Ek, Assistant Vice Chancellor/Controller, Financial Services  
Subject: Mileage Reimbursement Rate for 2019



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The California State University standard mileage rate for business travel occurring on or after January 1, 2019 will increase from 54.5 cents per mile to 58 cents per mile. Miles driven for moving purposes will be reimbursed at 20 cents per mile, increased from 18 cents per mile.

The Travel Policy and related procedures do not address specific issues related to taxability of reimbursed expenses. Please refer to the SCO Payroll Procedures Manual (PPM) for guidance, and tax reporting instructions, as appropriate.

Questions regarding travel procedures may be directed to Ann Avery, Chancellor's Office Accounts Payable at (562) 951-4534 or email: [aavery@calstate.edu](mailto:aavery@calstate.edu).

cc:  
Steve Relyea, Executive Vice Chancellor and Chief Financial Officer  
Financial Officers Association Members  
Systemwide Accounts Payable

**CSU Campuses**  
Bakersfield  
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Chico  
Dominguez Hills  
East Bay

Fresno  
Fullerton  
Humboldt  
Long Beach  
Los Angeles  
Maritime Academy

Monterey Bay  
Northridge  
Pomona  
Sacramento  
San Bernardino  
San Diego

San Francisco  
San José  
San Luis Obispo  
San Marcos  
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