1. Approval of the Agenda (2 minutes)
   a. Vilchis motions to approve the agenda. Canseco seconds. Amendment to make “Old Business” agenda item 5 and to include DEI Board updates under “Old Business”. Amendment passes. Agenda approved.

2. Approval of the Minutes (2 minutes)
   a. Canseco motions to approve the minutes. Alfaro seconds. Motion passes. Minutes approved.

3. New Business (20 minutes)
   a. Membership Updates
      i. Gonzalez-Montelongo not present. There have been inquiries, but those not on payroll deduction still have no way to renew membership. Maybe have them pay through crowdfunding campaign?
      ii. Board agrees that we should send out email to notify members who need to renew that we are working on online payment portal.
   b. Financial Report
      i. Once we have the list of scholarship recipients, we will be moving funds from trust fund to scholarship fund (for AY 2021-2022).
      ii. We have been reimbursed $350.
   c. Scholarship Update
      i. Scholarship committee met and will be moving forward with 8 scholarships of $1000. Edgar is working with financial aid to gain access to the applications (they opened on December 1st). He contacted the previous scholarship chair to get to past rubric. Committee will be meeting again in January.
      ii. Marketing for scholarships has not yet gone out, but Miranda and Edgar have worked together to come up with the marketing materials. Marketing campaign will start January.
      iii. Deadline for applications is March.

Action Items
d. Fall Event Report  
   i. Vilchis motions to have a deadline of January 22\textsuperscript{nd} as a deadline for the Fall 2020 event reports and have them be presented on February 2\textsuperscript{nd} at the first general meeting.

e. Student Representative Vacancy  
   i. Please nominate a student representative.

f. PeopleSoft Spring Events  
   i. EMS “room booking” to prevent conflicts on university schedule.
   ii. Once we have a list of dates/times, we will

4. Events Calendar (20 minutes)  
   a. December Social
   b. January General Meeting  
      i. McMahon motions to cancel general meeting and keep board meeting in January. Motion approved.
   c. Spring Event Leads  
      i. February – Happy Hour/Social with lotería  
         1. Date: Thursday, February 25\textsuperscript{th} at 5:00pm
      ii. March – Women’s History Month Program  
         1. Social media campaign instead of actual event
         2. Mujeres Mondays – highlight women on campus
      iii. April – Paint Night Fundraiser  
         1. Tuesday, April 13\textsuperscript{th} at 5:00pm
      iv. May – Latinx Grad Ceremony  
         1. Saturday, May 15\textsuperscript{th} at 10:00am
         2. Rosemary Zometa – tentative chair
      v. Continuous – Spring Crowdfunding Campaign  
         1. $4,000 goal
         2. Really push this in every event

5. Old Business (20 minutes)  
   a. President’s Diversity, Equity, and Inclusion (DEI) Board updates
   b. Lifetime Membership  
      i. Motion by Vilchis to table until Jonathan is present. Second by Canseco. Lifetime Membership tabled.
   c. Online Membership Dues  
      i. McMahon motions to submit all dues through crowdfunding for the time being until we get online membership payment set up. Vilchis seconds.
         1. Board will reach out to Jonathan with deadline of Friday, January 22\textsuperscript{nd} to have the membership/payment portal set up, otherwise membership dues will be submitted through crowdfunding campaign.
         2. Board votes in favor. Motion passes.

6. Officer Reports (10 minutes)  
   a. Monica McMahon, President
b. Aurora Vilchis, Vice President
   c. Leah Stiff, Executive Secretary
   d. Ericka Saucedo, Treasurer
   e. Miranda Canseco, Director of Marketing
   f. Francisco Alfaro, Director of Programs
   g. Jonathan Gonzalez-Montelongo, Director of Membership
   h. Edgar Astorga, Director of Scholarships
   i. Rosemarie Valencia, Student Representative

7. Discussion Topics (15 minutes)
8. Adjournment (1 minutes)