

J-1 STUDENT CHECKLIST

THE PURPOSE OF THE EXCHANGE VISITOR PROGRAM

The J-1 exchange program has two purposes:

1. It allows students to study at a U.S. Institution; *or*
2. It allows students to experience U.S. life and culture.

Students can study at CSUSB under a J-1 visa, for a semester, an academic year, or a degree program. The circumstances by which a student can stay are generally agreed upon by the student's home University.

OBTAIN YOUR TRAVEL DOCUMENTS

- Pay your [Department of Homeland Security Form I-901](#) - Regulations require that all prospective "J" visiting scholars pay the I-901 Student and Exchange Visitor Information System (SEVIS) fee before the Department of State issues you a visa. ***Don't forget to print your receipt.***
- Apply for a Visa to Travel to the United States - Follow the instructions at the website of the embassy or consulate where you will apply for a visa. After you receive your visa, check to see that you received the right type of visa and that your name and date of birth are correct and match the information in your passport. If anything is incorrect, you will have to ask the embassy or consulate to correct your visa before you travel.

PREPARE FOR YOUR TRIP TO THE UNITED STATES

Before you leave for the United States, make sure you have all the required documentation, including:

- Passport
- Visa
- Form DS-2019
- I-901 receipt

It is always a good idea to always carry your original documents with you. Do not put them in your checked baggage. It is also a good idea to make at least two sets of copies of these documents: one digital copy and one copy to give to your school officials.

ARRANGE HOUSING AND PHONE NUMBER

- If you would like to live on-campus, please contact [the Housing and Residential Education services team](#).
- If you would like to live off-campus you will have to make arrangements on your own. You can find some advice on [the CISP Housing Information Page](#).
- ***You must have a U.S. Phone number while in the U.S.*** A sim card can be purchased through local providers.

PAY TUITION AND FEES

- Here are the [estimated living expenses](#).
- Here is information on the general [tuition and fees](#).
- Please note that many programs have tuition waiver agreements. Consult your Study Abroad Coordinator to see any that may apply to you.

PAY HEALTH INSURANCE

Health insurance is paid through CSU San Bernardino's [International Student Health Insurance Plan](#). Please see the online brochure for the most up-to-date costs and payment methods.

MY COYOTE

Make sure you activate your [MyCoyote Account](#). There you can add classes, pay your fees, and add Wi-Fi access information.

MEET ENROLLMENT REQUIREMENTS

There are two main enrollment requirements needed to maintain J-1 status.

1. Full-Time Requirement:
 - J-1 students must be enrolled in a minimum of 12 total units.
2. In-Person Requirement:
 - J-1 students cannot be enrolled in more than 3 units of online-only instruction.

PRINT YOUR I-94

Upon entering the United States, you will receive an automated Form I-94 record that will automatically be generated for you by U.S. Customs and Border Protection (CBP) officers. CBP will provide you with an admission stamp on your passport that is annotated with date of entry, class of admission and admitted-until date. The electronic arrival/departure record can be obtained via the [I-94 website](#).

ARRANGE PARKING ON CAMPUS

- If you will be driving, you need to purchase a [parking permit](#) to park on campus.
- If you will be taking public transportation, please go to [their website](#) for more information on how the campus can help you.

ATTEND THE MANDATORY ORIENTATION AND CHECK IN

Reporting to your school

You have 30 days to enter the country before your official program start date, which you can find on your DS- 2019. It is best to contact your school immediately after entering the country so that there is no question of your arrival. If you cannot enter the United States for the term listed on your DS-2019 or if you will be late by a few days, immediately contact your designated school officials so that they can accurately enter this information in your SEVIS record.

- Please look for emails concerning [the mandatory orientation](#).
- Bring your passport/visa, I-94 and DS 2019.

- Academic advising and future/finalizing class selection will take place during orientation.
- Orientation Fee \$70 USD

REVIEW CAMPUS MAP

Here is the website for the [campus map](#).