

California State University, San Bernardino
Staff Council
Annual Report 2017-18



Message from the Chair

What a year it has been for the inaugural Staff Council!

With a positive attitude and a spirit of collaboration, we accomplished many things this first year. Together, we created the framework for the Staff Council and drafted the Staff Council Bylaws. In the winter, we launched the Staff Council website and hosted our winter meet & greet. Council members gave hours of selfless service to our campus community and showed a genuine passion for our students.

We established several key partnerships across campus. We engaged with university staff employees in a number of social events throughout the academic year. For the first time in our university's history, we earned a seat at the "big table." Formally accepting a role in the university shared governance, council members now serve on numerous university committees and taskforces, including the CSUSB administrative council.

We held several successful social events, such as our Mother's Day and Father's Day recognition. Staff Council members also helped launch the Working Parents Support Group. Finally, this spring we elected the next Staff Council, who will begin serving in July 2018.

I would like to thank the 2017-18 Staff Council for all their hard work and dedication.

In closing, it has truly been an honor and privilege to serve as the Staff Council Chair for 2017-18.

Go CSUSB!

Purpose

We proudly serve as representatives and ambassadors on University task forces and committees by participating in shared governance and facilitating positive and collegial communication in support of the University's Strategic Plan.

The Staff Council at Cal State San Bernardino:

- **Promotes** collegiality and positive communication amongst all staff members. Staff Council sponsors events, services, and programs that serve to encourage recognition and a sense of community on campus.
- **Sponsors** programs, services, and events that encourage and support positive communication, staff recognition, and a sense of community in the workplace for all staff members on campus.
- **Serves** the interests and concerns of all staff members and contribute their voice into campus conversations on non-collective bargaining issues.

We act as a conduit to engage and support our fellow pack members and the surrounding community, empowering excellence through thoughtful learning opportunities, staff recognition, special events, and engaging partnerships that promote and enhance our experience at CSUSB.



Robert Garcia
Staff Council, Chair AY2017-18

Mission

The CSUSB Staff Council is committed to serving the interests and concerns of all staff members and contribute their voice into campus conversations on non-collective bargaining issues.

We will act as a conduit to engage and support our fellow pack members and the surrounding community, empowering excellence through thoughtful learning opportunities, staff recognition, special events, and engaging partnerships that promote and enhance our experience at CSUSB.

2017-18 Highlights & Accomplishments

- Formed the inaugural California State University, San Bernardino Staff Council
- Developed the council framework & bylaws
- Introduced the Staff Council to the campus community
- Launched the Staff Council website - www.csusb.edu/staff-council ask.staffcouncil@csusb.edu
- Joined in shared governance
- Conducted Staff Council elections

Building Community & Awareness

- Developed campus partnerships
 - Human Resources
 - Staff Development Center
 - Ombuds Services
 - Recreation & Wellness Center at CSUSB
- Staff Council Meet & Greet
- Staff Council Elections (Jennifer Stevenson, Randy Rouch, Alisha Carnahan, Diana Quijano, Rob Garcia)
- Working Parents Support Group
- Co-sponsored various university events
 - President's Staff Open Forum
 - Collegiality Forum – Dr. Kathy O'Bear
 - Diversity & Recruitment Workshop – Dr. William Harvey
- Mother's Day Celebration
- Father's Day Celebration

Engagement & Support

- Spring Commencement (June)
- Diversity Forum - Dr. William Harvey – Facilitated Discussions (Feb)
- How to Survive and Act of Violence (Feb & March)
- Employee Annual Service Awards Planning Committee (Diana Quijano, Jenny Casillas)
- CSUSB Staff Council Meet & Greet (Jan)
- Fall Commencement (Dec)
- Jack Brown Ribbon Cutting Ceremony (Oct)
- CSU Chancellor Timothy White Visit (Oct)
- CSUSB Fall Convocation (Sept)
- Collegiality Forum – Dr. Kathy O'Bear Staff Workshop (Sept)
- Employee Appreciation Picnic (Sept)

Shared Governance

- Participation in CSUSB Administrative Council
- Participation in Shared Governance Taskforce – consultant search process
- Staff Council members added to numerous university committees:
 - Administrative Council – Rob Garcia
 - Collegiality Committee – Rob Garcia
 - CSUSB Philanthropic Foundation Board – April Lane, Rob Garcia , Sarai Maldonado (back-up)
 - Resilient CSUSB Task Force – Rob Garcia
 - CSUSB Task Force on Native American Student Success – Rob Garcia
 - CSUSB Scholarship Committee – Susan Mendoza
 - CSUSB Shared Governance Taskforce (Consultant Selection) – Megan Huston, Rob Garcia
 - CSU Men of Color Forum – Jeffrey Beal
 - Veterans Success Center Director Search – Star Wildes
 - Annual Employee Service Awards – volunteer service (Diana Quijano, Jenny Casillas, Rob Garcia)
 - CSUSB Scholarship Committee – Susan Mendoza
 - Director of Special Events Search – Diana Quijano
 - CSUSB Basic Needs Committee – Jenny Casillas
 - Director of Facilities Search – Rob Garcia
 - Working Parent Support Group – Star Wildes, Lola Cromwell
 - New Housing & Dining Strategic Planning Taskforce – Lola Cromwell

2017-18 Staff Council Members

- Jeff Beal – Facilities Services
- Alisha Carnahan, Facilities Services
- Jenny Casillas, ITS – Administrative Computing & Business Intelligence
- Lola Cromwell – Special Education, Rehabilitation, & Counseling
- Melissa Davila - Admissions and Student Recruitment
- LeShay Dorsey, Student Conduct & Ethical Development
- Robert Garcia – ITS Web Services
- Kim Hunsaker, Student Health Center
- Megan Huston - Orientation and First Year Experience
- April Lane – Undergraduate Studies, Dean’s Office
- Brenda Machuca – PDC Admissions
- Sarai Maldonado – Career Center
- Patrick Nicholson, Liberal Studies
- Jacob Poore – Coyote Radio and Advertising
- Diana Quijano, Education Administration
- Randy Rouch, ITS Enterprise and Cloud Services
- Amanda Salazar – Natural Science, Peer Advising
- Jennifer Stevenson, Student Conduct & Ethical Development
- Fernando Villalpando – Equal Opportunity Program
- Star Wildes, Academic Adviser



Alisha Carnahan
Member



Amanda Salazar
Member



April Lane
Member



Brenda Machuca
Member



Diana Quijano
Member



Fernando Villapando
Member



Jacob Poore
Member



Jeff Beal
Member



Jennifer Stevenson
Member



Jenny Casillas
Member



Kim Hunsaker
Member



LeShay Dorsey
Exec. Committee - Treasurer



Lola Cromwell
Exec. Committee - Secretary



Megan Huston
Exec. Committee - Vice Chair



Melissa Davila
Member



Patrick Nicholson
Member



Randy Rouch
Member



Robert Garcia
Exec. Committee - Chair



Sarai Maldonado
Member



Star Wildes
Member

Looking Ahead

2018-19 presents many exciting opportunities and challenges for the Staff Council. We look forward to increasing inclusivity, expanding opportunities, building strategic partnerships and contributing in significant ways toward true shared governance. We see the value in working together as our common goals give us a meaningful reason to work together, along with receiving the mutual benefits for the campus community as a whole.

In July, the next slate of members will join the Staff Council and the collective body will vote on a new executive board. During the summer months, we will work on developing an employee emergency assistance program and preparing for the coming academic year. Most importantly, we will continue working and learning, in successful collaboration, alongside students, faculty, staff and the administration to define the future, lead by example, achieve our common goals, and transform the lives of our students.

Special Thanks

To Stacey Barnier, Director of Human Resources

To Cesar Portillo, Associate Vice President for Human Resources & Risk Management

To Dr. Doug Freer, Vice President for Administration & Finance

Your assistance and guidance to the Staff Council has been instrumental during our first year, particularly in navigating the complexities of shared governance and a diverse campus landscape. We look forward to continuing our partnership.