

CSUSB eAdvising

Newsletter

Fall 2014 Important Dates:

October 15 – Fall census

October 27 – Winter 2015 advising begins

November 3 – Grad check deadline for spring 2015

November 3-25 – Winter 2015 priority registration

November 11 – Veteran’s day, campus closed

November 19 – Last day to submit Petition to Drop after Census

November 26-December 14 – Winter 2015 open enrollment

November 27-30 – Thanksgiving holiday, campus closed

December 5 – Winter 2015 fees due

December 8-13 – Fall finals week

December 13 – Fall Commencement

December 15-January 16 – Winter 2015 late registration

This information is provided to CSUSB undergraduate students by Advising and Academic Services, Undergraduate Studies, on a quarterly basis. It includes the latest university policy and procedure updates, academic advising tips, and campus Web links.



Advising and Academic Services



“If you don’t like something, change it. If you can’t change it, change your attitude. Don’t complain.”
~ *Maya Angelou*

Winter 2015
priority registration
begins Nov. 3!
Clear your holds
and see your advisor!



[Click Here](#)



Schedule Planner

Create the ideal class schedule with Schedule Planner

What is Schedule Planner?

- A new function within MyCoyote
- Helps plan your class schedule
- Generate potential schedule options
- Find a schedule suitable to your needs



English

&

Math

REMEDiation

All prerequisite math coursework (**Math 75a, 75b, 80, 90**) and first-year English composition (**103A/B, 105A/B**) must be completed within one year. If this requirement is not fulfilled within one year (July 1, 2014 – June 30, 2015), you must attend a community college to complete the prerequisite coursework and GE math.

Tutoring for English is available at the Writing Center in UH-387A. Appointments can be scheduled online at <https://csusb.mywconline.com/>.

Math tutoring is available at the Learning Center in UH-351. Tutoring is done on a walk-in basis, so no appointment is necessary. Tutoring is also available through the Math department. Stop by JB-389 or JB-372 for peer math tutoring.

If you have any questions or are experiencing difficulty, feel free to make an appointment with me by contacting the Advising and Academic Services Office at 909.537.5034 or stopping by our office in UH-380.

Wishing you all the best,

Eloise Warnell
Remediation Coordinator



Academic Resources

- [Academic Advising](#)
- [Library](#)
- [SAIL](#)
- [Faculty Student Mentor](#)
- [Campus Tutors](#)
- [EOP](#)
- [Ombuds Services and Gender Equity](#)
- [Writing Center](#)
- [Learning Center](#)
- [Undergraduate Studies](#)
- [Student Health Center](#)
- [Psychological Counseling Center](#)
- [Student Conduct and Ethical Development](#)

DID YOU KNOW?

95.7% of students passed Math 110 (College Algebra) with Supplemental Instruction!



ADVISING

First-year undeclared student? Visit us in TC-32 or call us at 909.537.5956 for advising. See you soon!

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The Dianna J. Pelletier Resiliency Scholarship

for undergraduate students

Congratulations!



Jajaza Weatherspoon Freeman

**3.47 Spring GPA
Chemistry Major**

“In the end I decided that I wanted to have pride in myself and really had to focus on what needed to be done for me to succeed.”



Jajaza and Tereyn both received a \$500 scholarship! Great job!

-Advising and Academic Services

****The Dianna J. Pelletier Resiliency Scholarship was created to provide a financial incentive to CSUSB undergraduate students who have been placed on academic probation or subject to disqualification***

LEARN MORE



Tereyn Santa Cruz

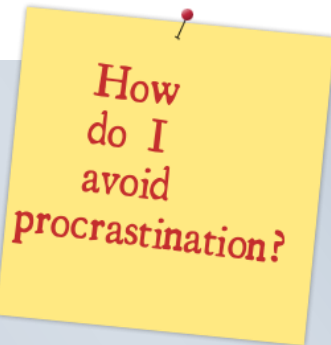
**3.33 Spring GPA
Anthropology Major**

“I loved everything I was learning and knew I had made the right choice in majors.”

QUESTIONS And Answers



**ASK
MATT!**



Mostly everyone procrastinates at some point in college. Procrastination can include being easily distracted, finding a class boring, lack of time management, feeling overwhelmed, etc. Either way, procrastination can cause more stress on us. Here are a few tips to help overcome procrastination:

Tip #1 Know when to study

Create a calendar and set a schedule of the times of your classes, work and other personal responsibilities. With the remaining openings, block out time for your studying. Use the “50/10” rule. This means spending 50 minutes studying one subject and then taking a 10 minute break before studying another subject. Make sure to study during the part of the day you are most focused. Also, try studying your most difficult, or even boring, subjects first.

Tip #2 Know where to study

You may have the best intentions to study, but still find yourself procrastinating. This may be in part due to where you study. If you study on top of your bed, you may lay down and fall asleep. Or if you study on the couch, your attention may turn to the TV. Find a regular study area and a place where you are not too comfortable or distracted. Quiet areas like the school library can be great places where you are more focused on studying and less on procrastinating.

Tip #3 Find a study group or accountability buddy

Don't just find any random person to study with. You want someone that cares about his/her education and someone that will hold you accountable. This will help make you feel responsible for your own actions and study habits. With all of you working together, you may be able to answer questions or understand concepts better than you otherwise had difficulty with.

Tip #4 Reward yourself

Sometimes rewarding yourselves for completing a difficult project or final can be extra motivation to finish strong. Whether the reward is going to the movies or buying a caramel frappuccino, you are giving yourself something to look forward to.

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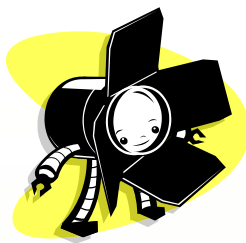
READING

**Want help with
improving your
reading
comprehension?**

**[Click here for a
checklist of
strategies!](#)**

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Spotlight on: *Graduation Check*

What is a graduation check?

Undergraduate students need to submit a graduation requirement check (grad check) through the Registration Office in UH-171 prior to the end their expected graduation quarter. Students should not request the grad check until they have earned 135 quarter units toward their degree (including work in progress).

Is there a fee?

Yes. The fee for filing a grad check the first time is \$25 for each major/option requested. There is a \$20 late fee for each major/option for a grad check filed after the deadline.

What if I do not complete my requirements?

Students who do not complete the requirements in the term for which the grad check was filed must re-file their grad check. There is a \$20 fee for an updated and revised grad check for each major/option requested (late fee applies if after deadline).

What are the upcoming deadlines?

- Grad Check deadlines for Fall 2014 and Winter 2015 have passed (late fee applies).
- Grad Check deadline for Spring 2015 is November 3, 2014.



Have you repeated a class? Grade forgiveness is the process whereby a new grade replaces a former grade when calculating your GPA. Learn more by [clicking here!](#)

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO Office of Records, Registration and Evaluations
5500 University Parkway, San Bernardino, CA 92407 Website: <http://rrr.csusb.edu>

GRADUATION REQUIREMENT CHECK

DEGREE INFORMATION

Term and year for which **all degree courses and requirements** will be completed* (not when you want to "walk"): (Check One)
Fall (Dec) Winter (Mar) Spring (June) Summer (Sept) Year _____

Graduation: Graduation takes place when all degree requirements for graduation have been met. When filing your graduation check, you must file for the term in which all courses and requirements will be completed. **Student's Initials:** _____

Degree you are pursuing: (Check One)
BA BS MA MS MBA MPA MSW OTHER _____

NOTE: Any major or degree objective, other than indicated on your records, must be accompanied by a Change of Major form.

Major: _____ Minor: _____

Major Concentration and/or Option (Track): _____

Dual Major: _____ Dual Minor: _____

Dual Major Concentration and/or Option (Track): _____

***Requirements not completed:** If you have not completed all degree requirements in the term for which you filed to graduate, you must re-file for a subsequent term. This includes receiving "incomplete" grades.

I understand that as the student, it is my responsibility to re-file another graduation requirement check in the event of a change of date (term) for graduation, change of name, change of major, minor, concentration, track, plan, specialty or option and that the graduation requirement check fees apply and will be assessed due to these changes. Student's Initials:* _____

STUDENT INFORMATION

Name as listed on your student records: Last _____ First _____ MI _____

PRINT your name EXACTLY as you want it to appear on your diploma on the line below:
* NOTE: If the diploma name is different from your student record, supporting documentation must be attached.

Mailing Address: _____ E-Mail: _____

City/State/Zip: _____

Phone () _____ Coyote ID # _____ Birthdate: _____

Student's Signature _____ **Today's Date** _____

Commencement: Commencement is twice a year and is held at the end of every Spring (June) and Fall (Dec) quarters. Participation in the commencement ceremonies is voluntary and does not constitute graduation. Only students who have filed for a graduation requirement check are eligible to participate in the commencement ceremonies. Graduating candidates from the prior Fall and Winter quarters, as well as candidates for the current Spring and Summer quarters, may participate in the June commencement ceremonies. Candidates from the prior Summer and current Fall and Winter quarters, are eligible to participate in the December commencement ceremonies. Registration information for commencement will be mailed to you from the Office of Special Events & Guest Services. The commencement Hotline is 909-537-7050 or website is <http://commencement.csusb.edu>.

Office Use Only

Initial Fee* \$25.00 Re-file Fee* \$20.00 Late Fee* \$20.00 Rcpt # _____ By / Date _____

* Applies to each Major, Minor, Concentration, Option, Plan, Specialty or Track per request.

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CSUSB eAdvising

Newsletter A division of Undergraduate Studies



Advising and
Academic Services

Contact Us!

Advising and Academic Services

UH-380

909.537.5034 or 909.537.5035

askcsusb@csusb.edu

Fall Hours:

Monday-Friday, 8 a.m.-5 p.m.

