

ADVISING AND
ACADEMIC
SERVICES

UH 380

(909)537-5034

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M-TH 7:30-5:30

F 8-5

CSUSB eAdvising Newsletter

ISSUE 10

FALL 2012

This information is provided to CSUSB undergraduate students by Advising & Academic Services, Undergraduate Studies, on a quarterly basis. It includes the latest university policy & procedure updates, academic advising tips, and campus web links.

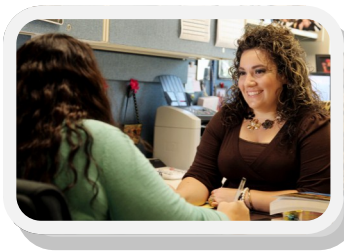
A Step in the Right Direction

Greetings Coyotes and Welcome to the Fall 2012 term!

While you prepare for success this quarter, please keep in mind that in addition to developing good time management skills it will be equally important to ensure that you make the most of your college experience by developing healthy campus relationships.

Take the time to get to know your instructors and give them the opportunity to get to know you. Success is rarely a path found alone. So remember to "be strong enough to stand alone, smart enough to know when you need help and brave enough to ask for it." (*author unknown*)

CSUSB is full of resources developed to ensure that each



student admitted has the opportunity to walk proudly across that commencement stage with the cheers of their family, friends and loved ones. Allow the promise of that experience to motivate you to strive for greatness starting today.

Hundreds of students have already taken advantage of the

campus [Faculty Student Mentor Program](#). This program allows you to team up with students who have already traveled the path you are taking and are more than willing to be your support and help to help you navigate your way through the campus policies, procedures and deadlines.

You should also consider working with an advisor in your major. An advisor can provide you with information regarding career choices, major specific scholarships, internships and help you pick the best courses each quarter.

Congratulations on a brand new academic year and the potential for greatness.

Advising Week (October 22–29)

Although advising is available year round, in the week prior to registration students are encouraged to meet with advisors to make plans for the following term. This is the ideal time to ensure that all registration holds are addressed and to make certain that you and your advisor are reviewing the most recent copy of your Program Advising Worksheet (PAWS). For assistance accessing your PAWS feel free to utilize the tutorial in the [MyCoyote Help portal](#).

Please make your advising appointments prior to your registration date so that you do not experience any challenges when your registration date and time arrive.

If you are unsure where to go for advising, please check the [CSUSB Academic Advising website](#).

ACADEMIC RESOURCES

- [Library](#)
- [SAIL](#)
- [Faculty Student Mentor](#)
- [Campus Tutors](#)
- [EOP](#)
- [Ombuds Services](#)
- [Writing Center](#)
- [Learning Center](#)
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Campus Tutoring Locations

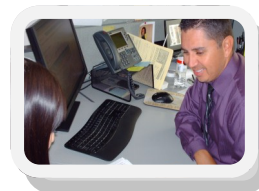
In addition to the [Learning Center](#) and the [Writing Center](#) here are several locations on campus where students can receive assistance for their courses each quarter. A list of all locations is maintained on the [campus advising website](#). Please consider utilizing these resources to ensure that you excel in each of your Fall courses.

Advising and Academic Services

In Advising & Academic Services, we have the following programs and services:

- Undeclared Students - Academic and career advising
- Four-Year Graduation Pledge
- ELM/EPT & Basic Skills Advising
- SOAR (Student Orientation, Advising & Registration)
- General Education Questions and category assistance

- Academic Probation Counseling - to improve your GPA
- Grade Appeals (Student Academic Grievance Procedure)
- University Petitions
- Academic Resiliency Scholarship Fund



*In an effort to serve more students and support the Student Success Initiative the office of Advising and Academic Services has extended its hours.
M-Th 7:30-5:30
F 8-5pm*

[If you have ideas for ways we can improve advising, let us know.](#)

Last Day to Submit a Petition to Drop After Census

NOVEMBER 15

Although you can no longer drop classes online, you can still submit a [Petition to Withdrawal After the Census](#) date if necessary. This form will need to be signed by your instructor, the Chair of the department of the class and the Dean of the College of your major. To pick up this form, please go to the department of your major. If you are undeclared, stop by the office of Advising and Academic Services in UH 380. Also, if you have extenuating circumstances that could be categorized as medical, psychological or a death in the family you may be eligible to submit a [Petition to Withdrawal for Extenuating Circumstances](#). Please stop by UH 380 for more information.

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Ombuds Services

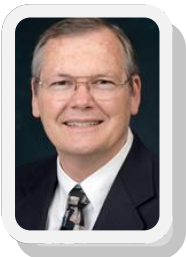
If you have any university-related issue, complaint or conflict, (click for the website) [Ombuds Services & Gender Equity](#) is a confidential, neutral, informal resource. You can work with the Director of Ombuds Services & Gender Equity, Tera Bisbee, one-on-one to discuss your situation and seek constructive, equitable options. The service is free. Make an appointment, call, e-mail or stop by: 909.537.5635, tbisbee@csusb.edu, Santos Manuel Student Union, room 202.

Sexual Assault or Sexual Discrimination Can Happen to Anyone. If you believe you are the victim of gender or sexual harassment, or sexual misconduct, or have witnessed and/or have information about such activity, report it to CSUSB's Title IX Coordinator, Tera Bisbee, Director of [Ombuds Services & Gender Equity](#), 909.537.5635; for sexual assault, call **9-1-1** or University Police, 909.537.5165.

2011-2012 Outstanding Faculty Advisor

Help us congratulate C.S.U.S.B.'s newest Outstanding Faculty Advisor!

Dr. David Baker (Public Administration)



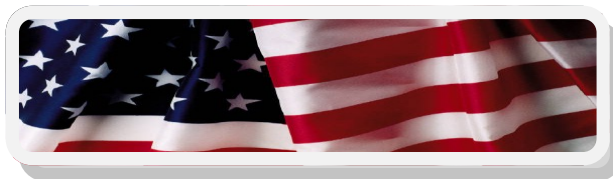
After a campus-wide vote from students, staff and faculty alike, Dr. Baker came out on top as one of the most helpful and knowledgeable faculty advisors on campus! Great job Dr. Baker! Your hard work is truly appreciated!

For more information on the award, prize and the importance we place on great advising, please see [Ray Navarro](#)

Veterans Success Center

(909)537-5195

BK 006



The Road Home, From Combat to College II: Symposium

The Road Home Symposium is geared toward increasing awareness and providing insight into many of the challenges returning veterans may experience in an educa-

tion system. The transition from combat to college may not always be easy for our veterans; therefore, faculty and staff must understand how to deal with these challenges head on. The symposium is free of charge.

Date: Tuesday, Oct. 16, 2012

Location: San Bernardino Valley Community College, Building LA100

Time: 8 a.m. – Noon

Space is limited so register by phone at 909-648-1607.

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Student Health and Psychological Counseling Center

We are all well aware of our country's economic status since it has affected us or those close to us in several different ways. Some of those effects may have been emotional, physical, or even psychological. If the pressure of these times, your educational goals, or relationship situation are causing you stress and you would like someone to talk to, please consider making an appointment with a counselor in the Psychological Counseling Center here on campus.

Students can also visit the Health Center for physicals, vaccines, and contraception. CSUSB wants each of its students to know that they are not alone in their challenges and as a result has made provision to make sure you are served holistically. Coyotes travel in packs, so please remember we have your back.

Student Health Center (909)537.5241 Psychological Counseling Center (909)537.5040

For additional student support information
[Student Survival Guide](#)

Career Development Center



The mission of the Career Development Center is to support the academic purpose of the University by providing comprehensive career services which result in a successful culmination of the educational experience. Further, our goal is to integrate the campus and the community for the advancement of student learning and career success. Therefore, the Career Development Center offers programs that meet the career/life challenges of those we serve.

Office Hours are M-F 8am-5pm 909-537-5250



Just For You

The staff and faculty here at CSUSB are making strides daily to ensure that the needs of our students are met. However, we need your input. After your Priority Registration period you will receive an email survey to inquire about your advising experience. Please take two minutes to complete this survey. Your insight is invaluable to us.

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