Do Volunteers need to complete a background check?

Volunteers are required to complete a background check if they meet the following criteria:

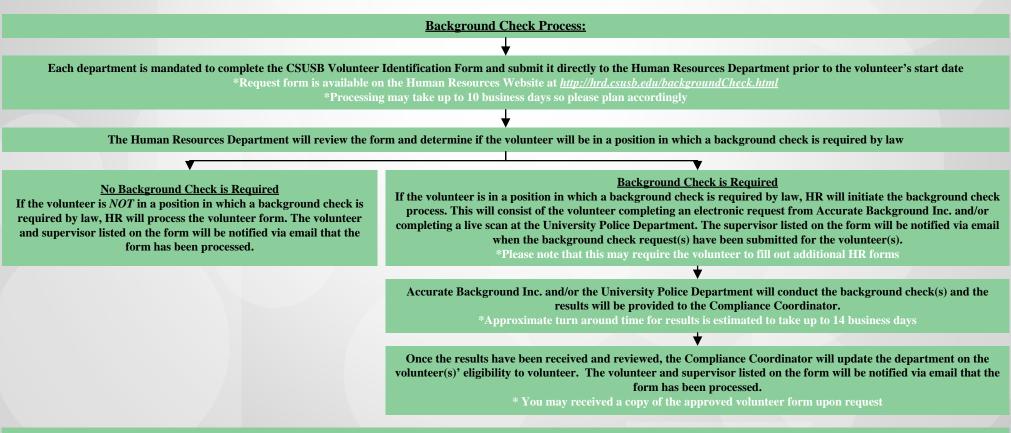
- On a regular basis, they will have access to, or control over amounts greater than \$10,000 in cash, checks, credit cards, and/or credit card account information and/or
 - They will have access to Level 1 data and/or
 - A background check is required by law

How do I know if my volunteer(s) will be in a position in which a background check is required by law?

Based on the assignment, summary of duties, and answers provided on the CSUSB Volunteer Identification Form, the Human Resources Department will determine whether the volunteer(s) will be in a position in which a background check is required by law. Positions in which a background check is currently required by law include, but is not limited to the following:

- positions with regular, direct contact with minors, *and/or*
- access to stored criminal offender record information and/or
 - access to patients, drugs or medication

Per Executive Order 1083 Revised on July 21st, 2017, all volunteers are considered Limited Mandated Reporters. They are required to sign a statement (attached to the volunteer form) prior to the start of their service that acknowledges their status as a Limited Reporter. Volunteers who refuse to sign the statement presented to them cannot serve as volunteers, without any exception. For more information, please visit the Human Resources Website.



If you have any questions, please feel free to contact Lurdes Valdez at ext. 73635 or backgroundcheck@csusb.edu