



## **Sport Clubs Staff**

**Definition:** Under the direction of the Sport Clubs Coordinator, and the Sport Clubs Supervisor, responsible for the supervision of Sport Club contests and special events.

**Duties:** Ensure each Sport Club contest/ practice is delivered in a safe and enjoyable manner.

Responsible for the enforcement of rules, policies, and procedures as outlined in the Sport Clubs Manual.

Responsible for the content in the Sport Clubs Manual.

Assist in opening and closing for competition and ensure that it is safe and free of hazards.

Responsible for the cleanliness of equipment.

Ensure participants observe Program rules and regulations regarding risk management, safety, sportsmanship, and policies and procedures.

Exercise tact, good manners, and courtesy even when situations may become emotional.

Maintain a positive and patient attitude at all times.

Arrive at each shift in proper uniform.

Provide Sports clubs with constructive feedback and input related their club.

Other duties as assigned.

**Qualifications:** Education: Must be enrolled in a minimum of six (6) units at California State University, San Bernardino and maintain a quarterly and cumulative G.P.A. of 2.0 or better.

Experience:  
Proven ability to assume a leadership position.  
Must possess current CPR and First Aid Certifications.

**Compensation:** \$11.25 - \$16.00 per hour.