

Posting

The University recognizes that signs (including posters, banners, handbills, announcements, notices, brochures) serve as a means for communicating information to the campus community in a timely and orderly manner. Signs containing false, misleading or fraudulent information or expression that constitutes criminal or severe harassment; defamation; or obscenity are prohibited.

Bulletin boards are of four types:

General Bulletin Boards: Students, recognized student organizations, faculty, and staff of the University and non-University individuals may post signs on General Bulletin Boards (indoor or outdoor).

University Bulletin Boards: University bulletin boards are for posting of official University documents and announcements.

Department Bulletin Boards: Department bulletin boards are identified, controlled, and maintained by specific University departments, and only materials approved by that Department can be posted.

Union Bulletin Boards: Union bulletin boards are for posting of official union documents and announcements.

The use of bulletin boards is subject to the following guidelines:

All signs must be identified with the name of the person or organization responsible for the posted information, along with contact information (e.g., phone number or web address).

Postings on bulletin boards may not exceed 11 inches by 17 inches in size.

Signs on bulletin boards shall be posted by thumbtacks, staples, or pushpins only.

Other methods of posting which damage a bulletin board will subject the posting party to liability for damages.

Requests for posting of announcements for non-campus events, including commercial or personal posting, shall be directed to the Office of Student Engagement for approval. These announcements will be stamped "approved" and permitted to be posted on "General Use" and other designated bulletin boards for 30 days.