



Full Name _____

Employee ID _____

Email Address _____

Learning Activity Information							
Enter Learning Activity Completed	Learning Activity Description	Learning Activity Type	Learning Activity Subject	Start Date	End Date	Score (if applicable)	Enter Length of Learning Activity (enter total minutes)
Creating A Culture of Service Excellence	Customer service workshop hosted by the SDC	Instructor-Led Workshop	Professional Development	11/1/2018	1/1/2018	N/A	90
							0
							0
							0
							0
Total Hours							