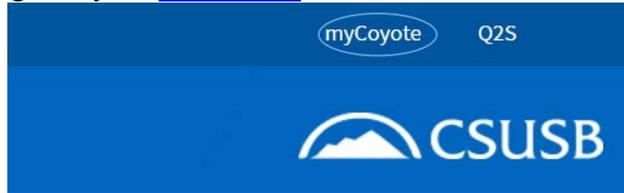
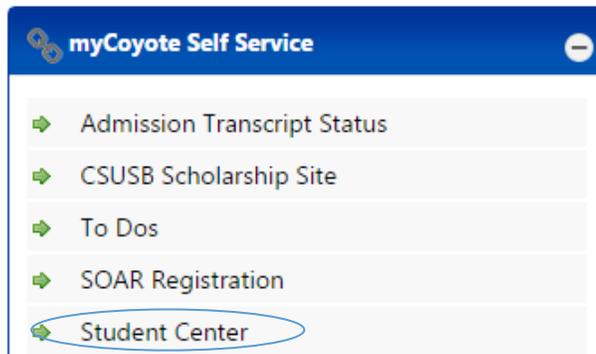


# Enrollment Instructions For Early Start English Only Students attending Palm Desert Campus in fall

1. Log into your [MyCoyote](#)



2. The myCoyote Self Service section is located in the left-hand column. Click on the **Student Center** link.

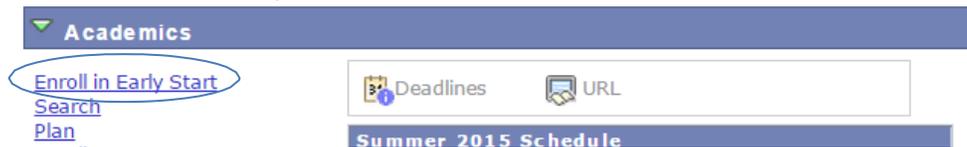


3. If your score on the EPT is 146 or below, you will need Early Start English 99.

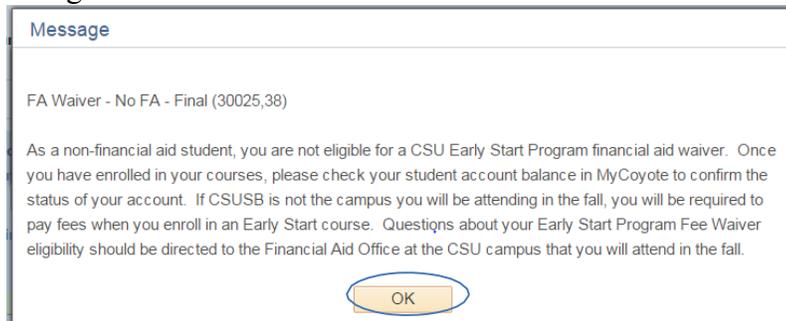
4. Within your Student Center, check the **To Do List** section to determine which ESE course you need to enroll in.



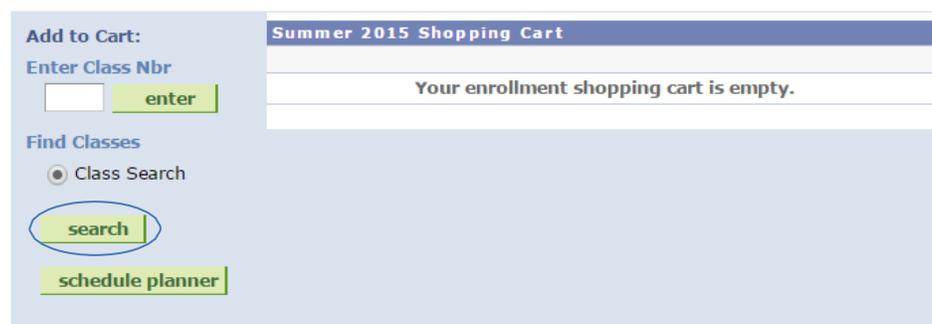
5. The **Enroll in Early Start** link is on the left. Click on this link.



6. You will see a message to inform your eligibility for a Financial Aid Waiver for your Early Start course(s). Read this message and click OK. Students attending CSUSB - Palm Desert in fall will not be charged Early Start Program fees.



7. You will be taken to the **Enroll** tab. Click on the **Search** button. You do not need to enter a class number or any other information prior to clicking on the **Search** button.



8. Use the dropdown box next to **Course Subject** to choose Early Start English. In addition, make sure the **Show Open Classes Only** box is checked.

**Search for Classes**

CSU San Bernardino | Summer 2015

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

**Subject** (dropdown menu open showing: Early Start English, Early Start Math)

**Course Number** (text input)

**Course Career** (text input)

**Show Open Classes Only**

**Open Entry/Exit Classes Only**

**Additional Search Criteria**

[Return to Add Classes](#)

9. For Early Start English (ESE) 99, enter 99 in the **Course Number** box.

**Search for Classes**

CSU San Bernardino | Summer 2015

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

**Subject** (dropdown menu: Early Start English)

**Course Number** (dropdown menu: is exactly)

**Course Career** (dropdown menu)

**Show Open Classes Only**

**Open Entry/Exit Classes Only**

**Additional Search Criteria**

[Return to Add Classes](#)

10. If you are enrolling into Early Start English (ESE) 99 at the Palm Desert Campus, you need to filter your search results through **Additional Search Criteria** and select **Palm Desert Campus** as the assigned Campus. Once you have selected the campus, click the **Search** button.

### Search for Classes

CSU San Bernardino | Summer 2016

Select at least 2 search criteria. Select Search to view your search results.

**Class Search**

Subject: Early Start English ▼  
Course Number: is exactly ▼ 99  
Course Career: ▼

Show Open Classes Only  
 Open Entry/Exit Classes Only

**Additional Search Criteria**

Meeting Start Time: greater than or equal to ▼  
Meeting End Time: less than or equal to ▼  
Days of Week: include only these days ▼

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Instructor Last Name: begins with ▼  
Class Nbr:  ?  
Course Keyword:  ?  
Minimum Units: greater than or equal to ▼  
Maximum Units: less than or equal to ▼  
Course Component: ▼  
Session: ▼  
Mode of Instruction: ▼  
**Campus: Palm Desert Campus ▼**  
Location: ▼  
Course Attribute: ▼  
Course Attribute Value: ▼

[Return to Add Classes](#)

11. Consider dates and times of open sections (the open sections are designated by a green circle), and click the **Select Class** button next to your selected section.

| ESE 99 - Introduction to University Literacies |  |                           |      |            |                         |                          |
|--|--|---------------------------|------|------------|-------------------------|--------------------------|
| Class  | Section  | Days & Times              | Room | Instructor | Meeting Dates           | Status                   |
| 61086  | <a href="#">01-SEM</a><br><a href="#">SifNonStnd</a> | MoTuWeTh 8:00AM - 11:45AM | TBA  | Staff      | 06/22/2015 - 06/25/2015 | ● <a href="#">select</a> |
| 61087  | <a href="#">02-SEM</a><br><a href="#">SifNonStnd</a> | MoTuWeTh 8:00AM - 11:45AM | TBA  | Staff      | 06/22/2015 - 06/25/2015 | ● <a href="#">select</a> |
| 61088  | <a href="#">03-SEM</a><br><a href="#">SifNonStnd</a> | MoTuWeTh 1:00PM - 4:45PM  | TBA  | Staff      | 06/22/2015 - 06/25/2015 | ● <a href="#">select</a> |

12. After you click the **Select** button, you will be directed to the **Class Preferences** page. If you are satisfied with the course selection, click the **Next** button. This will add the course to your shopping cart.

**ESE 99 - INTRO TO UNIVERSITY LITERACIES**

**Class Preferences**

ESE 99-01    Seminar    ● Open    **Wait List**     Wait list if class is full

**Session**    Self Support Nonstandard Dates    **Grading**    Early Start Program - English

**Career**    Undergraduate    **Units**    1.50

**Enrollment Information**

- Department Consent Required to drop once enrolled
- Open to Early Start Program students only who have completed EPT with score of Less than or equal to 146

| Section | Component | Days & Times              | Room | Instructor | Start/End Date          |
|---------|-----------|---------------------------|------|------------|-------------------------|
| 01      | Seminar   | MoTuWeTh 8:00AM - 11:45AM | TBA  | Staff      | 06/22/2015 - 06/25/2015 |

13. Ensure that the date and time of the section you have added does not conflict or overlap with your Student Orientation, Advising, and Registration (SOAR) date/s.

14. When you are satisfied with the courses in your shopping cart, click the **Proceed to Step 2 of 3** button.

Summer 2016 | Undergraduate | CSU San Bernardino

● Open    ■ Closed    ▲ Wait List

**Add to Cart:**

Enter Class Nbr  
 enter

Find Classes

Class Search

search

schedule planner

| Summer 2016 Shopping Cart |                                   |                                 |                             |            |       |        |
|---------------------------|-----------------------------------|---------------------------------|-----------------------------|------------|-------|--------|
| Delete                    | Class                             | Days/Times                      | Room                        | Instructor | Units | Status |
|                           | <a href="#">ESE 99-01 (61015)</a> | MoTuWeTh<br>8:00AM -<br>11:45AM | College of<br>Education 308 | Staff      | 1.50  | ●      |

PROCEED TO STEP 2 OF 3

15. Click **Finish Enrolling** to process your request for the classes listed below.

Summer 2016 | Undergraduate | CSU San Bernardino

● Open    ■ Closed    ▲ Wait List

| Class             | Description                              | Days/Times                | Room                     | Instructor | Units | Status |
|-------------------|--|---------------------------|--------------------------|------------|-------|--------|
| ESE 99-01 (61015) | INTRO TO UNIVERSITY LITERACIES (Seminar) | MoTuWeTh 8:00AM - 11:45AM | College of Education 308 | Staff      | 1.50  | ●      |

CANCEL
PREVIOUS
FINISH ENROLLING

16. The final page will confirm either that you are now successfully enrolled in the class or that you are unable to add the class.

**For further assistance, contact the Early Start Call Center at (909) 726-0337 .**