**PERFORMANCE REVIEW RECOMMENDATION**

**DEPARTMENT CHAIR**

*(To be submitted on blue paper)*

**Faculty Name: Date:**

**Department: College:**

**Recommendations:**

**(Indicate rating of Above Expectations, Meets Expectations, Below Expectations, Well Below Expectations for each of the areas).**

**RETENTION at the rank of Yes No**

 **Ratings: Teaching \_\_\_\_\_**

 **Research, Scholarly or Creative Contributions \_\_\_\_\_**

 **Service \_\_\_\_\_**

**TENURE at the rank of Yes No**

**Ratings: Teaching \_\_\_\_\_**

 **Research, Scholarly or Creative Contributions \_\_\_\_\_**

 **Service \_\_\_\_\_**

**PROMOTION to the rank of Yes No**

**Ratings: Teaching \_\_\_\_\_**

 **Research, Scholarly or Creative Contributions \_\_\_\_\_**

 **Service \_\_\_\_\_**

**REASONS FOR RECOMMENDATIONS**

**State reasons for each of the above recommendation(s) under the appropriate**

**areas of evaluation.**

**I. TEACHING:**

**A. Using the criteria in the Department’s approved RPT Guidelines, evaluate the faculty member’s contributions in the area of teaching.**

**B. SUMMARY STATEMENT FOR RETENTION:**

**SUMMARY STATEMENT FOR TENURE:**

**SUMMARY STATEMENT FOR PROMOTION:**

**In the summary, justify the rating given. Include a clear statement of that rating for**

**this area (for example, I rate Professor xxxxx as Above Expectations, Meets Expectations, Below Expectations, Well Below Expectations in the area of Teaching for the purpose of retention/tenure/promotion for the following reasons:).**

**II. Research, Scholarly or Creative Contributions:**

**A. Using the criteria in the Department’s approved RPT Guidelines, evaluate the faculty member’s performance in the area of research, scholarly and creative contributions, including work in progress**

**B. SUMMARY STATEMENT FOR RETENTION:**

 **SUMMARY STATEMENT FOR TENURE:**

 **SUMMARY STATEMENT FOR PROMOTION:**

**In the summary, justify the rating given. Include a clear statement of that rating for this area (for example, I rate Professor xxxxx as Above Expectations, Meets Expectations, Below Expectations, Well Below Expectations in the area of Research, Scholarly or Creative Contributions the purpose of retention/tenure/promotion for the following reasons:).**

**III. UNIVERSITY AND/OR COMMUNITY SERVICE:**

**A. Using the criteria in the Department’s approved RPT Guidelines, evaluate the faculty member’s performance in the area of university and/or community service**

**B. SUMMARY STATEMENT FOR RETENTION:**

 **SUMMARY STATEMENT FOR TENURE:**

 **SUMMARY STATEMENT FOR PROMOTION:**

**In the summary, justify the rating given. Include a clear statement of that rating for**

**this area for example, I rate Professor xxxxx as Above Expectations, Meets Expectations, Below Expectations, Well Below Expectations in the area of Service for the purpose of retention/tenure/promotion for the following reasons :).**

**Signature: Name:**

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