

Operation 42

Hot and Busy

As we start to plan for the summer, one of the big questions on reservists' minds is what happens if I have to miss classes to fulfill my military obligation, or do I have to skip a quarter to do my 2 weeks? Thankfully, CSUSB, like the military, has a policy for everything, and this is no exception. If a student is called to active duty for less than 30 days and does not withdraw from the university, then all the student needs to do is talk to his or her professor(s) to arrange an alternate time to take tests or turn in work. Because CSUSB is a military friendly school, the teachers are encouraged to make such accommodations, but they have the right to request a copy of orders or a letter from the command. This is great news for our reservists who want to serve our country and continue to go to school.

If for some reason a student is called to active duty for longer than 30 days and must withdraw from CSUSB, things get a little more complicated. Not to worry, the university understands and has provided a [check sheet](#) to follow. The first step is to fill out and submit to the Veterans Success Center (VSC) a [Short Term Absence Due to Military Commitment Form](#). In addition to starting the process, this gives the student a chance to get guidance on what to do and where to go. It is important to keep in mind one may also have to talk to Melisa Mc Quead, The School Certifying Official, The Office of Financial Aid and Scholarships, Advising and Academic Services, and of course, his or her professors. Once again each person or office may need appropriate documentation.

In an ideal world, all this is done prior to departure. However, it can be done upon return. It is important to note that if a student was engaged in a classified mission, exercise, or activities, and cannot provide documentation, he or she can sign a statement stating as much.

Students who withdraw due to military obligation will retain their program, enrollment, and academic status. CSUSB will, in accordance with California State Law, refund any fees paid for the quarter in which the student was called to active duty.