

President's Staff Award: Team Achievement

Deadline: 6/30

Team/Project Name: _____

List Team Information below (minimum five members); use additional paper for team members if needed. (It is the responsibility of the Nominator(s) to make sure all participating team members who should be recognized are included in this nomination.)

- | | | |
|---------------|------------------|----------------|
| 1. Name _____ | Department _____ | Division _____ |
| 2. Name _____ | Department _____ | Division _____ |
| 3. Name _____ | Department _____ | Division _____ |
| 4. Name _____ | Department _____ | Division _____ |
| 5. Name _____ | Department _____ | Division _____ |

Additional Team Members (if appropriate)

- | | | |
|----------------|------------------|----------------|
| 6. Name _____ | Department _____ | Division _____ |
| 7. Name _____ | Department _____ | Division _____ |
| 8. Name _____ | Department _____ | Division _____ |
| 9. Name _____ | Department _____ | Division _____ |
| 10. Name _____ | Department _____ | Division _____ |
| 11. Name _____ | Department _____ | Division _____ |
| 12. Name _____ | Department _____ | Division _____ |
| 13. Name _____ | Department _____ | Division _____ |
| 14. Name _____ | Department _____ | Division _____ |
| 15. Name _____ | Department _____ | Division _____ |

SIGNATURES

1. Nominator(s):

Name _____ Department _____ Division _____

Name _____ Department _____ Division _____

I / we confirm that all who participated on this team are included. If there was an oversight, I will contact Human Resources immediately.

ADDITIONAL NOTES: A one-page supplemental document (co-nominator support letter, report, work sample, additional accolades, etc.) may be attached and highly recommended, but not required.

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CATEGORIES	INSTRUCTIONS: Describe how this team's project / initiative / event impact each category. Hint: complete more categories for a thorough impact of the team's achievements. Please limit category description to 250 words or less
<p>Collaboration: Ability to work with others in another department / division toward a shared goal and outcome that benefit a major sector of the University.</p>	
<p>Innovation: Exceptional efforts to enhance the University's operational effectiveness through enhanced systems / processes and continuous improvement.</p>	

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<p>Responsiveness: Behaviors / actions demonstrated to an unforeseen circumstance or extraordinary situation.</p>	
<p>Service: Exceptional efforts to enhance service to the "customer" in support of the University's mission.</p>	
<p>Teamwork: Capability to comprehend and recognize the diverse strengths and abilities in a group setting and then applying them to one final solution; behaviors / actions demonstrated that embrace and support the University's commitment to promoting, enhancing, and sustaining diversity awareness and impact.</p>	