

**CERTIFICATION FOR PAYMENT OF EMPLOYEE
RECRUITMENT MOVING ALLOWANCE**

Pursuant to the authority granted to me by the Board of Trustees of the California State University, by its resolution dated March 3, 1966, and in compliance with Government Code Section 18007, I hereby certify that payment of \$_____ to _____ meets the following requirements:
(*see below)
(name of new employee)

- 1) Is an expenditure necessary in order to recruit a qualified person needed by the University.
- 2) Is a partial reimbursement of the appointee's moving expense (does not exceed 100% of total moving expense).
- 3) Is payable to an appointee who will occupy a position which is eligible to receive such an allowance. (Eligible positions are class and rank positions, the University Librarian, Deans, Vice Presidents and Presidents).
- 4) Change of residence was due to filling a tenure track faculty position.

Dated: This _____ day of _____, 20_____.

Signature of Officer Approving Payment: _____

* Total dollar amount of moving and house hunting allowance, per new employee's contract