

Department Name:	Office of Student Engagement
Position Title:	Graduate Student Assistant (Male Success and Engagement)
Job Duties:	<p>The graduate assistant for Male Success and Engagement will be responsible for creating a new program at CSUSB that focuses on male engagement, retention, and graduation especially for students of color. Specific responsibilities for the position include:</p> <ul style="list-style-type: none"> • Development and implementation of programs and activities for engaging and retaining male students in the campus community • Develop and implement social, cultural, recreational and informational programs for CSUSB's male student population • Build community specifically for male students that supports positive masculinity for CSUSB students • Coordinate an Male Success Student and Advisory committee • Encourage and support leadership development of male students • Plan, schedule and organize student activities and events that support retention and graduation • Serve as a resource and liaison between the Office of Student Engagement and various departments in promoting male success • Update and assist with social media marketing and publications for programs and events • Other duties as assigned
Essential Qualifications:	Excellent written & verbal communication, substantial programming-event planning & logistics experience, excellent interpersonal skills, great presentation skills, detailed organizational skills. Experience/Interest in being engaged in student-centered work.
Preferred Qualifications:	<p>Previous experience or involvement with retention or leadership programs, social media and marketing experience, event planning and development, and research and data analysis.</p> <p>Valid California driver's license.</p>
Appointment Duration:	Fall 2018 date of hire – Spring 2019 (9 month) commitment
Hours:	15-20 hours per week, \$15.00-16.42 per hour
Work Schedule:	During business hours (Monday through Friday/8:00am to 5:00pm) with occasional evening hours.
Start date:	TBD
Supervisor Name and Contact Information:	Fred McCall, fred.mcall@csusb.edu