



2017-2018 Student Housing Application License Agreement

1. Personal Information: (Please print legibly and in ink)

Name: _____ Coyote ID: _____
Last First Middle Required

Date of Birth: ____/____/____ Age: ____ Gender: Male Female
Month Day Year Transgender Gender Non-conforming

Address: _____
City _____
State _____ Zip/Postal Code _____ Country _____

Primary Phone: () _____ Coyote E-mail: _____

Secondary Phone: () _____ Personal E-mail: _____

Do you require a disability related accommodation? Yes No

2. Payment Option: Please refer to On Campus Rental Fee document for rates. (Meal Plan included in Serrano Village rate)

Will you be using Financial Aid to pay for housing? Yes No

* Students using financial aid will automatically be confirmed to a 9-month academic lease agreement. Residents using Financial Aid funds are dispersed quarterly. Should a Financial Aid recipient not have enough aid to cover their quarterly payment, the student is responsible for the remaining balance, which could result in late fees and loss of priority registration.

3. Person to Notify in Case of Emergency: This information will be shared in the event of an emergency.

Do you give permission to share this information in the event of an emergency? Yes No

Name: _____ Home Phone: () _____

Relationship: _____ Cell Phone: () _____

4. Agreement: By signing below, Licensee agrees to this Student Housing License Agreement plus the Terms, Rates, Policies and Regulations specified in the Student Handbook. I (we) have read and understand the contents of the License Agreement. To the best of my knowledge, the information provided on this Agreement is true, correct, and complete.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

(Required for students under 18 years of age)

FOR OFFICIAL USE ONLY:

This Student Housing License Agreement is hereby accepted by the University.

Signed: _____ Date: _____

FOR OFFICIAL USE ONLY:

Pending: Meng Form Payment

Date: _____ Initials: _____

Confirmed:

Date: _____ Initials: _____

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TERMS AND CONDITIONS

Your application will be considered incomplete and pending unless each section is initialed in acknowledgment.

The person identified in Section 1 above (Licensee) hereby enters into an agreement with California State University of San Bernardino to occupy a bed space for the term specified in Section 1. Licensee agrees to make all payments due as specified in the Payment Option selected in Section 2.

Incorrect or incomplete information and/or missing signatures and payments will delay the processing of your License Agreement.

Housing and Residential Education does not discriminate on the basis of race, color, national origin, religion, sex, affiliation /sexual orientation, or disability in any of its policies, procedures, or practices. This non-discrimination policy covers assignments as well as access to programs and activities.

I. Agreement and Fees

- a. This license Agreement is entered into between the Trustees of the California State University by California State University, San Bernardino, herein- after called University, and the above named person, hereinafter called Licensee.
- b. In consideration for the right to occupy an assigned bed space within the housing facility at University, Licensee agrees to make the appropriate payments to University as shown on the 2017-18 Room Rates, plus nonrefundable fees. For licensees who choose a unit without a kitchen (Serrano Village), the purchase of an available meal plan option is required.
- c. A quarterly payment is due with this returned sign License. Licensees entering after the beginning of the fee period will be charged a prorated fee for the balance of the fee period.
- d. The Licensee authorizes any fees owed to the University to be deducted from federal, state, and/or institutional financial aid. All payments to Licensees University account are applied to the oldest debt on record. Hence, payments intended to cover housing fees may be applied to other outstanding charges in Licensees University account (i.e. tuition, user fees, etc.) if those items pre-date the housing fee due date.
- e. A nonrefundable application fee of \$25 will be charged after a University housing application has been submitted.
- f. Licensees who are late in payment of any fees will be assessed a late fee of \$10. It is the responsibility of the Licensee to see that housing fees are paid by the due dates on the payment schedule.
- g. Licensee understands that Licensee agrees to reside within housing facility for the entire academic year or balance thereof. The 2017-18 academic year is from September 17, 2017 to June 16, 2018.
- h. Space is not guaranteed until a countersigned copy of this agreement and written confirmation from University is sent to Licensee.
- i. Licensee and University agree to adhere to the terms and conditions set forth in this Housing License Agreement.

I have read and agree to the terms and conditions of Section I _____ (initial)

II. Occupancy

- a. University hereby grants to Licensee permission to occupy a bed space within the housing facility for the License Term and corresponding to the specific fee period as outlined in the Villages at CSUSB Calendar and Fee Schedule unless terminated under the provision of this license agreement.
- b. University reserves the right to terminate the License of any Licensee who does not check into housing within 14 days of the beginning of the License Term and corresponding to the specific fee period as outlined in the Villages at CSUSB Calendar and Fee Schedule. Charges will continue each day on a pro rata basis until Licensees space can be filled with a suitable replacement.
- c. The University shall assign Licensee to a specific bed space within the facilities. The University reserves the right to change room assignments, assign a new Licensee, or reassign a current Licensee to an unoccupied bed space at any time, and/or consolidate vacancies in the interest of health, discipline, occupancy, or for general welfare of the Licensee.
- d. Priority for housing will be given to University students.
- e. Licensee shall vacate the facility on the expiration of the license period or upon revocation of this license agreement, whichever occurs first.
- f. An Improper Check-Out Fee of \$100 may be imposed on Licensee in the event that Licensee does not follow appropriate vacating procedures.

I have read and agree to the terms and conditions of Section II _____ (initial)

III. Enhancement of Education Experience

- a. University shall maintain a professional staff to work with students to develop a community concept within the housing facility to enhance students education experience at University. University shall provide opportunity for input by Licensee into the development of the community. The facility shall be operated to enhance the social, educational, and recreational experiences available to Licensee.
- b. Licensee agrees to recognize the importance of maintaining the housing facility as an environment that is conducive for fellow students to study, live, and sleep. Licensee agrees not to disturb this environment.

I have read and agree to the terms and conditions of Section III _____ (initial)

IV. Terms and Conditions

- a. The license agreement is subject to regulations included in Title 5 of the California Code of Regulations, Sections 42000-42024. A copy of these regulations is available upon request or available online at www.oal.ca.gov.
- b. Licensee agrees to comply with policies, regulations, and procedures included as part of this agreement, the Resident Handbook, and any subsequent amendments.
- c. This License Agreement shall not be assigned or sublet.
- d. Licensee shall permit no visitors or guests to enter the housing facility except as permitted by the Housing and Residential Education Policies.
- e. It is understood and agreed by License and University that no lease or any other interest in real property is created by this Agreement.
- f. University may transact business, i.e. refund housing fees, with a minor unless otherwise directed in writing by the parent/guardian of Licensee.
- g. University assumes no responsibility for any property of Licensee that is stolen, damaged, or destroyed in the housing facility at any time, including periods when Licensee is not in occupancy or after the term of the occupancy has expired.
- h. Licensee is required to have health insurance.
- i. In the event that there is a significant increase in utility charges to the University, the University reserves the right to impose a utility energy surcharge of no more than 5% of the cost of the Licensees rent.
- j. To maintain eligibility for occupancy within housing facilities, Licensee must maintain full-time enrollment at the University.
- k. To maintain eligibility for summer academic terms, Licensee must meet one of the following standards, unless an exception is granted by the Director of Housing and Residential Life or his/her designee:
 - i. Enrollment at University for 3 or more units.
 - ii. Employment by University during summer term.
 - iii. Enrollment at University during the prior quarter and full-time enrollment at University for the following fall quarter.

I have read and agree to the terms and conditions of Section IV _____ (initial)

V. Maintenance of Premises

- a. University shall provide Licensee with furnishings as noted on the Room Condition Inventory. Licensee agrees to give reasonable care to living unit and its furnishings and to make payment for any damage or loss promptly upon demand by University. Licensee shall vacate unit in good order and repair, normal reasonable wear and tear expected. It is the Licensees responsibility to clean a proportionate share of the living units common areas. In the event Licensee fails to maintain the unit in good order and repair, Licensee shall pay University reasonable costs incurred in returning the unit to a condition of good order and repair.
- b. Licensee shall make no alteration to the housing facility without the permission of University. Any structural addition or alteration is prohibited without written permission of the University.
- c. Licensee shall not possess any highly flammable material, firearm , ammunition, fireworks, explosives, bb device (penal code 12001), dangerous weapons (penal code 12020), any type of sling shot device, paint ball gun, or any other material or instrument which, in the opinion of University authorities, pose an unreasonable risk of damage or injury.
- d. Licensee agrees to the proper use of damage and fire safety measures provided by University.
- e. Licensee agrees to be jointly responsible with other Licenses for protection of the common area furnishings, equipment, and physical plant. Damage or loss of common area furnishings unless specifically assigned to individuals shall be equally divided among all members of the living group who have reasonable access to the common area.
- f. Direction from the State of California concerning energy conservation will be obeyed; therefore, air conditioning is not guaranteed and other utilities may be limited.

I have read and agree to the terms and conditions of Section V _____ (initial)

VI. Cancellation by Licensee Prior to License Fee Period

- a. Licensee may cancel a reservation by giving written notice to University at least 30 days prior to the beginning of the occupancy period.
- b. A request to cancel a reservation less than 30 days prior to the beginning of the occupancy period shall include Licensees statement of reasons. University may exercise its discretion to grant or deny the request and Licensee may be required to provide appropriate verification of conditions supporting cancellation of the license. The charges will be prorated if a replacement acceptable to University is found. The conditions which most frequently have resulted in University agreeing to cancellation of the License are:
 - i. End of Student Status
 - ii. Financial Hardship
 - iii. Medical
 - iv. Other
- c. As to these conditions, University may require the following cancellation terms: For Licensee who does not enroll at University, a pro rate charge will be made for each day beyond commencement of the occupancy period for which the 30-day notice overlaps, plus non-refundable fees. For License remaining enrolled at University, charges will be assessed depending on University decision to grant or deny the request for cancellation of the license. If granted, a pro rate charge will be made for each day beyond commencement of the occupancy period for which the 30-day notice overlaps. If denied, Licensee may be held for rent charges equivalent to 90 days beyond the date of receipt of written notice plus non-refundable fees.

I have read and agree to the terms and conditions of Section VI _____ (initial)

VII. Cancellation by Licensee After License Fee Period

- a. Licensee who requests to vacate the housing facility shall give at least thirty (30) days written notice of intention and the reason therefore. University may grant or deny a request. Licensee is aware that University must approve requests before agreement is terminated.
- b. The determination will be based on the following standards, with appropriate verification:
 - i. End of Student Status
 - ii. Financial Hardship
 - iii. Medical
 - iv. Other
- c. Licensees withdrawal from University and subsequent revocation of this agreement will result in a thirty (30) day charge starting from the date of Licensee vacating the facility. For Licensee remaining enrolled at University, charges will be assess depending on University decision to grant or deny the request for cancellation of the license. If granted, licensee shall owe an amount equal to a prorated charge for each day from the beginning of the fee period, through the end of the required notice period, plus any charge authorized by Section, 42021 (Title 5) . If denied, Licensee may be held for rent charges equivalent to 90 days beyond the date of checkout plus non-refundable fees. In any case, the charges will be prorated if a replacement acceptable to the University is found. Any 9-month Licensee whose cancellation request is approved will be prorated to the full academic year housing rate.

I have read and agree to the terms and conditions of Section VII _____ (initial)

VIII. Revocation of License Agreement

- a. University may revoke Agreement upon the following condition:
 - i. In the event of misconduct as listed in Title 5, California Code of Regulations, Administrative Code 41301.
 - ii. Licensees breach of any term or condition of this License Agreement, including failure to abide by Housing & Residential Education Policies, or including failure to pay required fees in a timely manner.
 - iii. Violation of State or Federal Law.
 - iv. Failure of Licensee to maintain status as student at University.
 - v. Licensees breach of any term or condition of this License Agreement, including failure to pay required fees.
 - vi. Administrative necessity of University.
- b. University shall provide Licensee no less than three (3) days notice in the event of an occurrence described in subsections (1), (2), (3), or (4) and not less than fourteen (14) days written notice in the event of an occurrence described in subsection (5) except in cases of emergency.
- c. Licensee may be held to a minimum of 30-days upon revocation of license. Licensee may be responsible for the full term of the contract.

I have read and agree to the terms and conditions of Section VIII _____ (initial)

IX. Abandonment or Termination By Licensee

- a. Except as permitted in section VI or VII, termination of Agreement or abandonment of premises by Licensee shall not release Licensee from paying any obligation due the University for so long as University does not terminate Licensees right to an assigned bed space. In the event of termination or abandonment, Licensee shall have the right to be released from this agreement if a suitable replacement is found, pursuant to campus regulations and with consent of University, which consent shall not unreasonably be withheld. University may donate, destroy, or discard and/or charge a storage fee for abandoned personal belongings 30 days from date of agreement cancellation.

I have read and agree to the terms and conditions of Section IX _____ (initial)

X. Destruction or Unavailability

- a. In the event that bed space is destroyed or becomes unavailable as the result of conditions not reasonably foreseen at the time Agreement is made, Licensee shall be entitled to a prorated refund of fees applicable to periods after Licensee was required to vacate. Such conditions include but are not limited to damage caused by floods, slides, fire, earthquake, other natural disasters and vandalism; civil disorder; compliance with state or federal law; unanticipated interruption of basic services; a drop in the rate of cancellations not reasonably foreseen by University, if such drop results in an overbooking of available housing facilities.

I have read and agree to the terms and conditions of Section X _____ (initial)

XI. Refunds

- a. University shall authorize refunds only as provided for in Title 5 of the California Code of Regulations.

I have read and agree to the terms and conditions of Section XI _____ (initial)

XII. Treatment of Indebtedness

- a. Failure of Licensee to satisfy the financial obligations of this Agreement may result in the following:
 - i. Imposition of a late fee, in accordance with the fee schedule.
 - ii. Revocation of the License Agreement
 - iii. Eviction
 - iv. Withholding of University services pursuant to Title 5, California Code of Regulations. This includes:
 - 1. Withholding
 - 2. Denial of registration
 - v. Offset of paychecks, loans, grants or scholarships payable through University, and/ or income tax refunds through the Franchise Tax Board.
 - vi. Notification of default to credit bureau organizations and other reasonable agencies.
 - vii. Legal action to collect unpaid obligations, including use of a collection agency to retrieve payment. This may result in Licensee being charged for the costs associated with the collection of an outstanding account, including but not limited to, collection and legal costs.
 - viii. By signing the License Agreement, Licensee consents to the release of information from student records to non-University third parties such as credit bureaus, credit gathering organizations, skip tracers, billing agencies, collection agencies, legal counsel, parents, and employees which may, in the judgment of University, be necessary or helpful in the collection of delinquent obligation arising out of the agreement.

I have read and agree to the terms and conditions of Section XII _____ (initial)

XIII. Right of Entry

- a. University administrators or designees, officers, agents, or employees whose duties include working with residence hall residents or programs, performing custodial, maintenance, or operations of residence halls, or performing safety, emergency, security, police, or fire protection services shall have the right to access residence halls at all times while in the performance of their assigned duties. University shall exercise these rights reasonably and with respect for Licensees right to be free from unreasonable searches and intrusions into study or privacy. (During break periods, cleaning, repairs and/or construction projections may be necessary.) Projects requiring entry into Licensees assigned room will result in University notifying Licensee in advance, whenever possible. Licensee shall be responsible for safeguarding his/her belongings.

I have read and agree to the terms and conditions of Section XIII _____ (initial)

XIV. Insurance

- a. During the period covered by this license agreement, Licensee is required to obtain health and accident insurance, on either an individual or group basis, with minimum coverage of \$2,000 in hospital benefits, \$150 in medical benefits, \$350 in surgical benefits, and \$50 in emergency outpatient benefits per accident or sickness.
- b. University has no insurance to cover the personal or property damage of Licensee. Therefore, University highly recommends that Licensee obtain insurance, such as a renters policy.

I have read and agree to the terms and conditions of Section XIV _____ (initial)

XV. Non-Waiver

- a. The waiver of any breach of a term or condition of this license agreement shall not constitute a waiver of any subsequent breach.

I have read and agree to the terms and conditions of Section XV _____ (initial)

XVI. Taxable Possessory Interest

- a. It is the position of the University that this license agreement does not create a taxable possessory interest in real property. However, pursuant to Revenue and Taxation Code Section 107 .6, Licensee is hereby notified that a taxing authority may take a contrary view and may assess Licensee property taxes based on Licensees interest in this license agreement.

I have read and agree to the terms and conditions of Section XVI _____ (initial)



Housing and Residential Education

MENINGOCOCCAL FORM

6000 University Parkway, San Bernardino, CA 92407-2397
Web: housing.csusb.edu Phone: (909) 537-4155 Fax: (909) 473-7812

All first-time freshmen are required to complete this form to acknowledge the receipt of the below information on Meningitis

What is meningitis?

Meningitis is an infection of the fluid of a person's spinal cord and the fluid that surrounds the brain. Meningitis is usually caused by a viral or bacterial infection. Knowing whether meningitis is caused by a virus or bacterium is important because the severity of illness and the treatment differ. Viral meningitis is generally less severe and resolves without specific treatment, while bacterial meningitis can be quite severe and may result in brain damage, hearing loss, learning disability or death. For bacterial meningitis, it is also important to know which type of bacteria is causing the meningitis because antibiotics can prevent some types from spreading and infecting other people. Today, Streptococcus pneumoniae and Neisseria meningitidis are the leading causes of bacterial meningitis.

What are the signs and symptoms of meningitis?

High fever, headache, and stiff neck are common symptoms of meningitis. These symptoms can develop over several hours, or they may take 1 to 2 days. Other symptoms may include nausea, vomiting, discomfort looking into bright lights, rash, flu like symptoms, confusion, and sleepiness. As the disease progresses, patients of any age may have seizures.

How is meningitis diagnosed?

Early diagnosis and treatment are very important. If symptoms occur, the patient should see a doctor immediately. The diagnosis is usually made by growing bacteria from a sample of spinal fluid. The spinal fluid is obtained by performing a spinal tap, in which a needle is inserted into an area in the lower back where fluid in the spinal canal is readily accessible. Identification of the type of bacteria responsible is important for selection of correct antibiotics.

Can meningitis be treated?

Bacterial meningitis can be treated with a number of effective antibiotics. It is important, however, that treatment be started early in the course of the disease. Appropriate antibiotic treatment of most common types of bacterial meningitis should reduce the risk of dying from meningitis to below 15%, although the risk is higher among the elderly.

Is meningitis contagious?

Yes, some forms of bacterial meningitis are contagious. The bacteria are spread through the exchange of respiratory and throat secretions (i.e., coughing, kissing, using someone's glass). Fortunately, none of the bacteria

that cause meningitis are as contagious as things like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. However, sometimes the bacteria that cause meningitis have spread to other people who have had close or prolonged contact with a patient with meningitis caused by Neisseria meningitidis. People in the same household or anyone with direct contact secretions (such as a boyfriend or girlfriend) would be considered at increased risk of acquiring the infection. People who qualify as close contacts of a person with meningitis caused by Neisseria meningitidis should receive antibiotics to prevent them from getting the disease.

Are there vaccines against meningitis?

Yes, there are vaccines against some types of bacterial meningitis. Childhood vaccines cover some forms of bacterial meningitis and vaccines are available for Streptococcus pneumonia and Neisseria meningitidis, the two most common forms of bacterial meningitis. The vaccine for Neisseria meningitidis is now being recommended for some college students (see abstract below).

Press Release: AMERICAN ACADEMY OF PEDIATRICS

Meningococcal Disease Prevention and Control Strategies for Practice-Based Physicians (Addendum: Recommendations for College students)

ABSTRACT. The numbers of reported cases of meningococcal disease in 15- to 24-year-olds, including outbreaks in schools and other institutions, have increased during the past decade. In response to outbreaks on college campuses, the American College Health Association has taken an increasingly proactive role in alerting college students and their parents to the risk of this disease and informing them about the availability of an effective vaccine. Recent epidemiologic studies have demonstrated an increased risk of disease in college students living in dormitories, particularly among freshmen, compared with similarly aged persons in the general population. At least 60% of these cases are potentially preventable by vaccination with the quadrivalent meningococcal A, C, Y, and W-135 polysaccharide vaccine. These findings support immunization of college students, particularly freshmen living in dormitories. Vaccine should be made available to those requesting immunization.

In accordance with Assembly Bill 1452, Chapter 1.7, Section 120395 please acknowledge receipt of this information by completing the box below and returning it to the Department of Housing and Residential Education. All first-time freshmen are required to complete this form.

I have already received this vaccination Yes No First-time Freshman Yes No

I would like to receive this vaccine

- Yes (if yes, where do you plan on receiving this vaccine? _____)
- No

Student's Name (printed) _____ Coyote ID # _____

Student's Signature _____ Date _____

(PLEASE TURN OVER FOR MMR INFORMATION)



Housing and
Residential Education

HEALTH NOTICE

6000 University Parkway, San Bernardino, Ca 92407-2397
Web: housing.csusb.edu Phone: (909) 537-4155 Fax: (909) 473-7812

As of early May 2006, more than 2500 mumps cases have been reported. The outbreak is believed to have started in college students, and the predominant age group affected has been 18 to 24 year olds.

You must provide supporting documentation that you have received, either 2 doses of the MMR (measles-mumps-rubella) vaccine, or other evidence of immunity, or birth before 1957.

****While rare, complications of mumps can be severe, including meningitis, encephalitis and orchitis, leading to hospitalization and rarely death.**

****Transmission has been widespread in college-age students for reasons that may include social interactions, living environment, and local and interstate travel.**

Please call the CSUSB Health Center for more information at (909) 537-5241.

(Please turn over for Meningococcal Information)

Room Rates 2017-2018

Payments are due prior to the start of each quarter. Reminder statements will not be sent out. A \$10 late fee will be charged for payments received after each quarter census. A one-time \$25 non-refundable application fee will be charged towards the term in which you are applying.

Serrano Village (Meal Plan Included)		
Payment	Double Occupancy 180 sq. ft.	Single Occupancy 126 sq. ft.
Fall	\$3,277.00	\$3,773.00
Winter	\$3,252.00	\$3,748.00
Spring	\$3,251.00	\$3,747.00
Total	\$9,780.00	\$11,268.00

Arrowhead Village				
Payment	4 Bed / 2 Bath 103-128 sq. ft. per bedroom (Includes Freshmen meal plan)	4 Bed / 2 Bath 103-128 sq. ft. per bedroom	Studio 104 sq. ft. (living/bedroom area)	2 Bed / 2 Bath 174 sq. ft. per bedroom
Fall	\$4,080.00	\$2,855.00	\$3,439.00	\$3,505.00
Winter	\$4,055.00	\$2,830.00	\$3,414.00	\$3,480.00
Spring	\$4,054.00	\$2,829.00	\$3,413.00	\$3,479.00
Total	\$12,189.00	\$8,514.00	\$10,266.00	\$10,464.00

University Village (Meal Plan Not Included)			
Payment	4 Bed / 2 Bath 140 sq. ft. per bedroom	2 Bed / 1 Bath 140 sq. ft. per bedroom	4 Bed / 4 Bath 120 sq. ft. per bedroom
Fall	\$3,027.00	\$3,399.00	\$3,457.00
Winter	\$3,002.00	\$3,374.00	\$3,432.00
Spring	\$3,001.00	\$3,373.00	\$3,431.00
Total	\$9,030.00	\$10,146.00	\$10,320.00

Please see reverse side for payment options.

PAYMENT INFORMATION

Housing and Residential Education will place quarterly fees at the beginning of each quarter on your student account. In addition, a one-time \$25 non-refundable application fee will be charged towards the term in which you are applying. All payments collected will be posted on your student account. Tuition balance supersedes housing charges and will be applied first. It is the licensee's responsibility to make all payments by the due dates (Refer to the Room Rates) and periodically check their student account.

INITIAL PAYMENT AND CONTRACTING

1) PAYING THE FIRST QUARTER PAYMENT IN ADVANCE TO CONTRACT WITH DHRE

To apply for housing you must submit the housing application along with the first quarter payment in advance. Applications will be considered pending and **NOT** eligible for assignment until all documents and payments are received making your contract binding and you eligible for a room assignment. The completed application date (when all materials and first quarter payment are received) is used to determine assignment priority. Early completed applications are highly encouraged.

2) CONTRACTING USING FINANCIAL AID TO PAY FOR YOUR HOUSING FEES

To apply for housing you must submit the housing application and ensure you have checked off the appropriate box in Section 2 of the Student Housing License Agreement. Applications will be considered pending and **NOT** eligible for assignment until all documents are received and Section 2 has been completed. The completed application date is used to determine assignment priority. Early completed applications are highly encouraged. Should a financial aid recipient not have enough aid to cover their quarterly payment at the beginning of the quarter, they should make payment to keep account current and to avoid late fees. If you have any questions about your financial aid, please contact their office at (909) 537-5227 or their visit web page <http://finaid.csusb.edu/>

*Mail the completed housing applications with the **first quarter payment** or select that you will receive Financial Aid from CSUSB in Section 2 of Student Housing License Agreement to:*

**Housing and Residential Education
6000 University Parkway
San Bernardino, CA 92407**

Please make your check payment or money order payable to: **CSUSB-Housing**. It is critical that you include your **9 digit Coyote ID number** on your check or money order. There is a **dishonored/returned** check fee that will be applied to your student account for insufficient funds.

HOW DO I PAY MY ON-GOING QUARTERLY RENT?

PAYMENT METHODS:

Online Payment: Submit an electronic payment using the payment link on the "Student Center" of your MyCoyote account. MasterCard, American Express, Discover, Visa, and electronic check are acceptable means of payment.

Walk-In Payment: Make a cash, check, money order, and/or ATM/debit payment in person at the **Student Financial Services office located in University Hall (UH-034)**. Credit card not accepted.

Mail-In Payment: Make check or money order payable to:
CSUSB-Housing You must include your **9 digit Coyote ID number** on check or money order.

Mail payment to: **CSUSB
Student Financial Services Office UH-034
5500 University Parkway
San Bernardino, CA 92407**

WIRE INFORMATION:

NOTE:

Please make sure to include the student's name and Coyote ID on wire information and that this is an ADVANCE HOUSING PAYMENT

Wells Fargo Bank, NA

707 Wilshire Blvd. 13th Floor

Los Angeles, CA 90017

ACH/Wire Routing Number: 121000248

Beneficiary Account Name: CSUSB

Beneficiary Account Number: 4944-837764

Swift Code: WFBIUS6S