



***Get Students Off Probation  
through Proactive  
Independent Study***

***Advising & Academic Services***



CALIFORNIA STATE UNIVERSITY  
**SAN BERNARDINO**



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# AGENDA

- ❑ About CSUSB
- ❑ Academic Probation
- ❑ History and structure of independent study
- ❑ Goals
- ❑ Components
- ❑ Data
- ❑ Student feedback



- Established 1965
- Public four-year university and post-baccalaureate
- 1 of 23 campuses in the CSU system
- Quarter system (10 weeks)
- *Fall 2015 FTF cohort = 2972*
  - 55% (*Parents have no college*)
  - 80% (*Parents have no degree*)



# OUR STUDENTS

## Fall 2015 Undergraduate Enrollment

Total Students:	17,484
FTES:	15,710
<b>2015 FTF</b>	<b>2972</b>
Hispanic:	61%
White:	14%
African American:	6%
Asian American:	6%
Female:	61%
Male:	39%



# ADVISING & ACADEMIC SERVICES

- Academic Probation
- Undeclared advising
- English/Math Remediation
- Four Year Graduation Pledge Program
- SOAR Advising & Registration
- USTD-27B, 37, 200



# Academic Probation

## Academic Probation:

An undergraduate student is subject to academic probation if at any time the cumulative grade point average in all college work attempted or the cumulative grade point average at CSUSB falls below a 2.0.

An undergraduate student on academic probation is *subject to academic disqualification* when:

As a FRESHMAN - student falls below a grade point average of 1.50

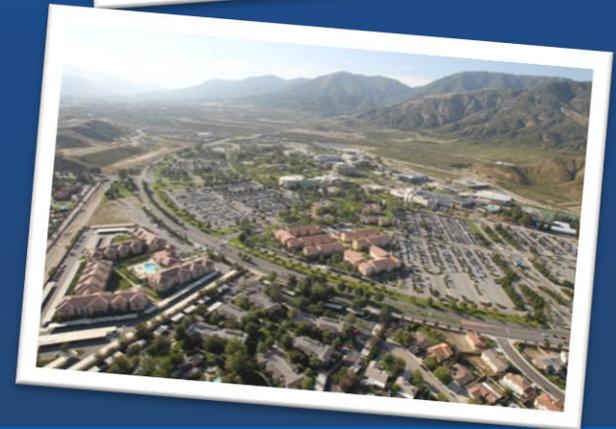
As a SOPHOMORE - student falls below a grade point average of 1.70

As a JUNIOR - student falls below a grade point average of 1.85

As a SENIOR - student falls below a grade point average of 1.95

# NEED FOR ACADEMIC ADVISING

- Tinto (1987) indicates that the factors in students dropping or 'stopping' out include academic difficulty, adjustment problems, lack of clear academic and career goals, uncertainty, lack of commitment, poor integration with the college community, incongruence, and isolation.



# USTD-27B

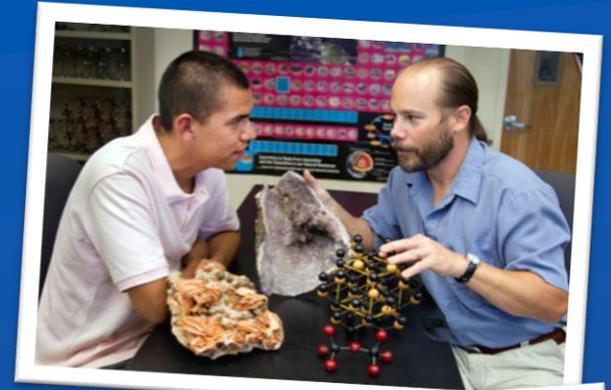
- Started 1998
- Revamped Winter 2014
- The purpose of USTD-27B is to retain students who are at a high risk of being dismissed.
- USTD-27B is used as a last intervention prior to academic dismissal.



# USTD-27B

## Course description:

- Designed for the student who needs to work on an independent basis under the direction of a study specialist in order to improve skills.
- May be repeated.



# USTD-27B

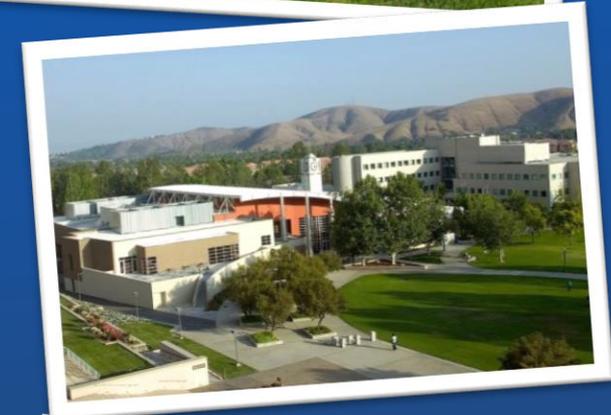
- 2 unit course
  - Meet one-on-one in advisor's office
- Graded credit/no credit
- Non-degree applicable
- Counts towards full time for term (Financial Aid)



# USTD-27B

## Target Population:

- Undergraduate students below 2.0 CSUSB and/or cumulative GPA
- Have not improved GPA since initial academic probation appointment
- On verge of being dismissed from university
- Selection case by case

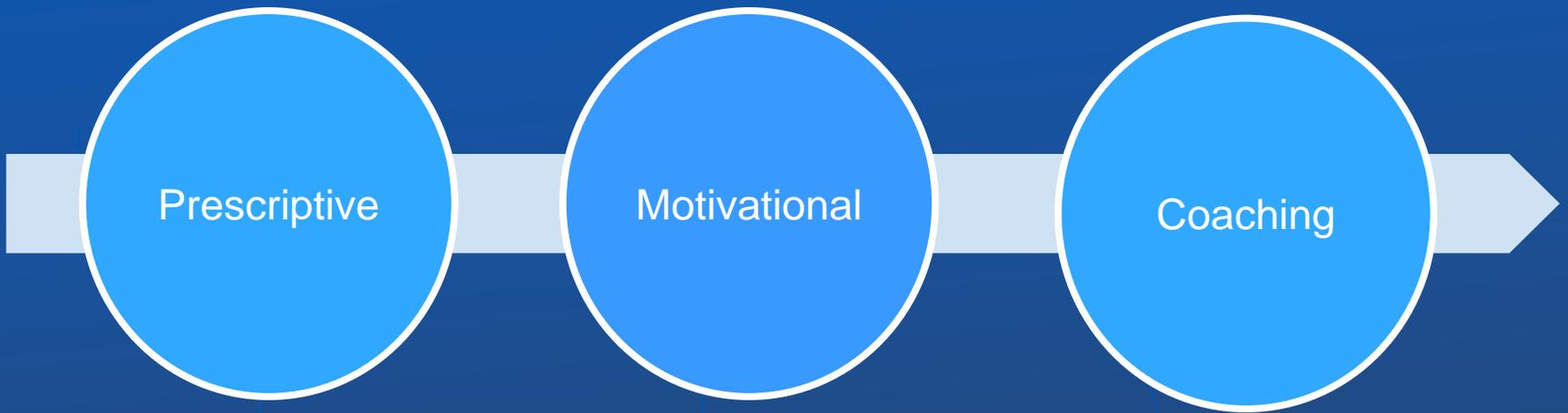


# USTD-27B

## Goals:

- Integration of self-awareness and motivation
- Knowledge of policies, procedures and resources necessary to achieve academic goals
- Integration of retention and timely graduation





# USTD-27B Contract

Signed by student and advisor

Set bi-weekly meeting schedule

Lists independent study requirements

Choose on-campus workshop



## USTD-027 – 2 units

### Individualized Study Contract

Undergraduate Studies \* Advising & Academic Services

University Hall, Room 380 \* 909.537.5034 \* Fax 909.537.7073 \* Email: emendoza@csusb.edu

Student Name: \_\_\_\_\_ Coyote ID #: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Major: \_\_\_\_\_

Term: \_\_\_\_\_ CSUSB GPA: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

#### USTD-027 Requirements:

- Sign an **Administrative Contract** with Advising & Academic Services.

Date contract signed: \_\_\_\_\_

- Complete a **Student Academic Assessment Survey**.

Date submitted: \_\_\_\_\_

- Meet with the Academic Success Coordinator **Bi-weekly** during the quarter.

\_\_\_\_\_ Yes or No \_\_\_\_\_

- Submit **Mid-Quarter Evaluation** form for each course.

Date submitted: \_\_\_\_\_

- Meet with advisor in major and submit **Advising Worksheet**.

Date submitted: \_\_\_\_\_

- Attend **1 on-campus workshop** to overcome a personal or academic barrier:

Workshop Title: \_\_\_\_\_ Date of workshop: \_\_\_\_\_

- Other: \_\_\_\_\_

Signing below indicates you have read and understand the above requirements.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Academic Success Coordinator Signature Date

DISTRIBUTION: White) Advising & Academic Services; Yellow) Student; Rev. 12/19/13

#### For Office Use Only

CONTRACT REVIEWED BY: \_\_\_\_\_

USTD-27 MET: Yes or No (circle one)

DATE REVIEWED: \_\_\_\_\_

# Pre Survey

Determine reason(s) for  
academic status

Start and guide conversation

Determine goals for  
achievement

Pre-USTD-27B Survey

Advising & Academic Services - USTD-27B Student Academic Pre-Assessment Survey

1. PLEASE TYPE IN YOUR COYOTE ID. THIS WILL HELP THE ADVISOR PULL UP YOUR SURVEY TO DISCUSS OPTIONS WITH YOU. YOUR ID IS CONFIDENTIAL.\*

2. I entered CSUSB as a...\*

First time freshman

Transfer student

PLEASE CHECK EACH BOX THAT APPLIES TO YOU. YOU MAY CHECK MORE THAN ONE.

3. PERSONAL: I feel the reason which caused my current academic standing was ...\*

ADJUSTMENT: Not used to the quarter system & university teaching

POLICIES/PROCEDURES: Not familiar with adding, dropping classes, incompletes, grade forgiveness, etc

TIME MANAGEMENT: Did not prioritize, missed or turned in late assignments

MOTIVATION: Felt unmotivated, unfocused

PERSONAL: Family, relationships, illness, roommates, other personal matters

FINANCIAL: Had to work, unexpected bills, issues about financial aid

ENVIRONMENT: Felt alone, unfriendly & unhelpful people, negative attitudes

OWN FAULT: I just didn't apply myself.

OTHER: Something else

# Mid-Quarter Evaluations

Student's current grade(s)

Instructor

comments/concerns/areas of  
improvement

Attendance and participation



## USTD 027 INDIVIDUALIZED STUDY CONTRACT • Advising & Academic Services

University Hall, Room 380 • 909.537.5034 • Fax 909.537.7073 • Undergraduate Studies • Email: mmarkin@csusb.edu

Winter 2016  
Joe Coyote  
Coyote ID: \*\*\*\*\*  
Eng 105A

### MID-QUARTER EVALUATION

#### ASSESSMENT

	Not Evaluated	Low				High
1. Student appears to be motivated in class	0	1	2	3	4	5
2. Student participates in class discussions	0	1	2	3	4	5
3. Student attends class	0	1	2	3	4	5
4. Student completes assignments	0	1	2	3	4	5

#### GRADE

1. Grade up to this point in class (quizzes, tests, etc.)	CR	NC	A	B	C	D	F
2. Midterm exam grade, if available	CR	NC	A	B	C	D	F

#### SUGGESTED FOCUS FOR TUTORING:

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#### ACADEMIC COMMENTS:

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#### NON-ACADEMIC CONCERNS:

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If you would like to be contacted, please provide a number or e-mail address \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Advising Worksheet

Ensures student meets with academic advisor in major

Student chooses appropriate courses with advisor



CALIFORNIA STATE UNIVERSITY  
SAN BERNARDINO

## ADVISING WORKSHEET

For Office Use Only

RETURN FORM BY: \_\_\_\_\_

UNDERGRADUATE ADVISING WORKSHEET \* Advising & Academic Services

University Hall, Room 380 \* 909.537.5034 \* Fax 909.537.7073 \* Undergraduate Studies \* Email: askcsusb@csusb.edu

Student: \_\_\_\_\_ Coyote ID #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Major: \_\_\_\_\_ Class Level: \_\_\_\_\_

Enrollment Date & Time: \_\_\_\_\_ Quarter: \_\_\_\_\_

Course	Class No.	Sect.	Units	Days	Hours	Room	Faculty

ALTERNATE SCHEDULE

Course	Class No.	Sect.	Units	Days	Hours	Room	Faculty

Comments: \_\_\_\_\_

Department Advisor: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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DATE SUBMITTED: \_\_\_\_\_

CONTRACT REVIEWED BY: \_\_\_\_\_

DATE REVIEWED: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that it is my responsibility to enroll in the courses selected above and submit a copy of this form to the Advising & Academic Services Office in UH-380 by the due date indicated.

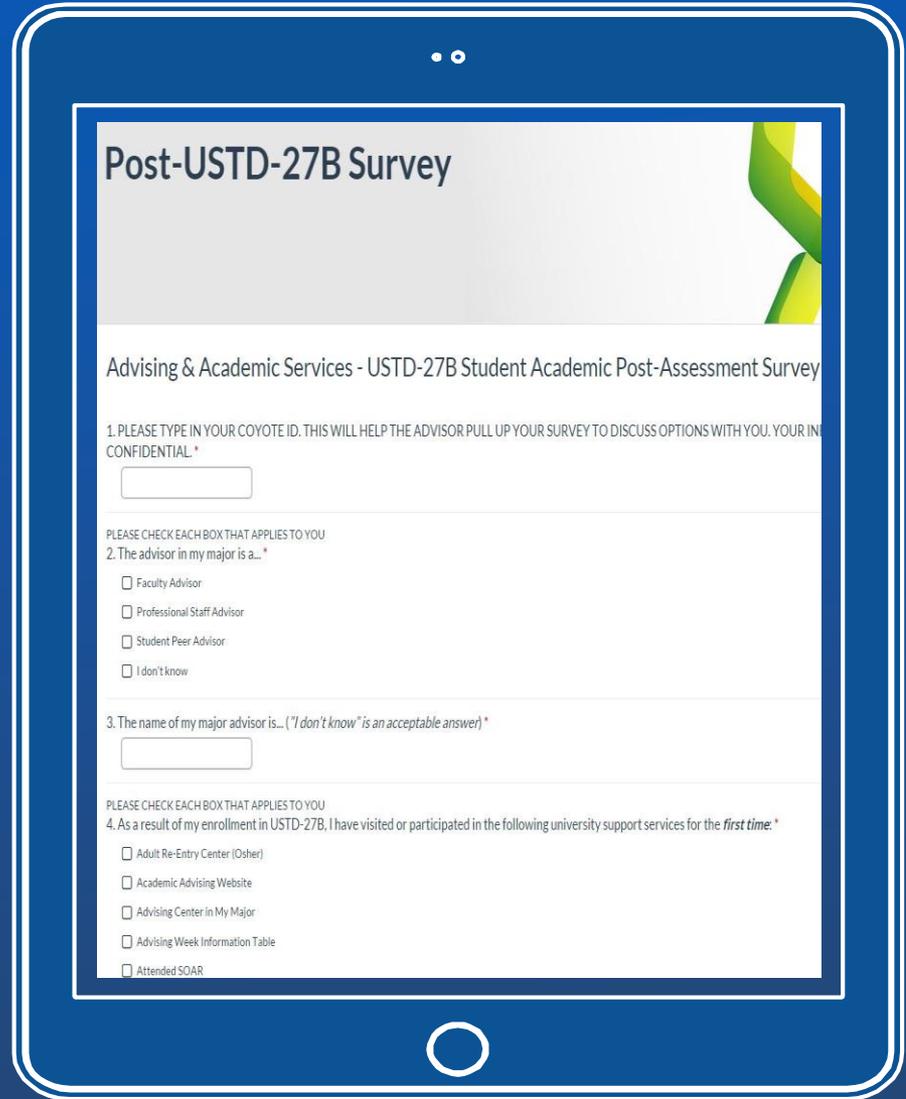
# Post Survey

Student self-reflection

Compare post survey  
answers to pre survey

View student's perspective  
on academic progress

If student benefited from  
USTD-27B



Post-USTD-27B Survey

Advising & Academic Services - USTD-27B Student Academic Post-Assessment Survey

1. PLEASE TYPE IN YOUR COYOTE ID. THIS WILL HELP THE ADVISOR PULL UP YOUR SURVEY TO DISCUSS OPTIONS WITH YOU. YOUR INFO IS CONFIDENTIAL.\*

PLEASE CHECK EACH BOX THAT APPLIES TO YOU

2. The advisor in my major is a...\*

Faculty Advisor

Professional Staff Advisor

Student Peer Advisor

I don't know

3. The name of my major advisor is... (\*I don't know" is an acceptable answer) \*

PLEASE CHECK EACH BOX THAT APPLIES TO YOU

4. As a result of my enrollment in USTD-27B, I have visited or participated in the following university support services for the *first time*.\*

Adult Re-Entry Center (Osher)

Academic Advising Website

Advising Center in My Major

Advising Week Information Table

Attended SOAR

# Results

- 42 students have been registered for USTD-27B
- 76% passed USTD-27B (earned CR)
- 69% active in program
- 43% in good academic standing (Off probation)
- 40% have made progress (Still on probation)
- 17% dismissed



“This course helped me  
stay focused by coming  
in for biweekly  
meetings.”

“With the help of my advisor, I was also able to recognize that I needed to be more organized.”

“It kept me on track and gave me goals I'd have not otherwise fulfilled.”

“It made sure I did what  
I was supposed to do in  
the first place.”

# Possible Target Populations

- “Super Seniors” (Excessive unit seniors) on academic probation
- At-risk students
  - Involve advisors from academic colleges
- “Special” admits
- International students

**Suggestions?**

WHAT'S  
NEXT?



# Thank you!

## Any questions?

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Matt Markin - [mmarkin@csusb.edu](mailto:mmarkin@csusb.edu)