

career services

SNIPPETS from the STAFF DEVELOPMENT CENTER

Issue 5 | Fall 2018 | October 1, 2018

personal & professional growth



WE DEFINE THE *Future*

SNIPPETS from the STAFF DEVELOPMENT CENTER

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REMARKS FROM DIRECTOR

I'm so glad I live in a world where there are Octobers.

L. M. Montgomery, *Anne of Green Gables*

One of my favorite childhood memories was reading *Anne of Green Gables*. With such a busy, busy September, I echo Anne's sentiments as we welcome autumn and the month of October. In this 5th edition of Snippets, I reflect on highlights and milestones:

The Staff Development Center (SDC) turned one year's old on September 12th and to commemorate the event, the campus community was invited to an Open House. There were approximately 140 employees in attendance who learned about the programs, services, and utilization of the SDC in a short amount of time.

Our WHA (**W**orkshops, **H**ours, **A**ttendance) numbers have soared and we are grateful to many of you who dedicated time towards your professional development and personal growth by participating in the 3rd Annual Employee Development Days. Take a look at how many of you attended workshops and participated in our inaugural Wellness Walk on page 3. Special thanks to our EDD 2018 Planning Team (Adriana Kazanjian, Doris Selva, Iwona Contreras, Jennifer Montgomery, Marissa Boles, Reneisha Wilkes, Stacy Brooks) for putting together a wonderful event. Please help us assess Employee Development Days by providing feedback via online survey on page 3.

Our Student Services Professional Career Pathway is underway. Please join us for one of the informational sessions to learn more about the program (see page 3).

Getting to know our colleagues on campus is important to building relationships. This month, we spotlight Stacy Brooks from the College of Social & Behavioral Sciences. Read about Stacy on page 5 and other colleagues highlighted previously (Eyad Alfattal, Jeffrey Beal, Mauricio Cadavid, Ginny Hattar, Jaimie Tricinella, Carolina Van Zee, Cathie Weber, and Iwona Contreras) on the SDC website.

Warren Buffet said, "the most important investment you can make is in yourself." In this autumn season, begin (or continue) your investment plan of training and professional development. Participate in Pawz for Learning, a new program that will surely return some dividends to you by way of CSUSB swag (see page 6). Let us know how we can support your investment plan!

Regards,
Rowena (or simply "Ro")



ANNOUNCEMENTS

Career Pathways

Student Services Professional

We are excited to host a series of informational sessions to communicate the program structure of our newest career track, Student Services Professional (SSP).



Three (3) informational sessions:

Thursday, October 11, 2018

(9:00am - 10:00am)

PL-013, Library Basement

Friday, October 12, 2018

(3:30pm - 4:30pm)

PL-025, Library Basement

Tuesday, October 16, 2018

(2:00pm - 3:00pm)

Meeting Center, Eucalyptus Room

To register for a session, use the following link:

https://csusb.az1.qualtrics.com/jfe/form/SV_6rEIsdVru33UUYZ

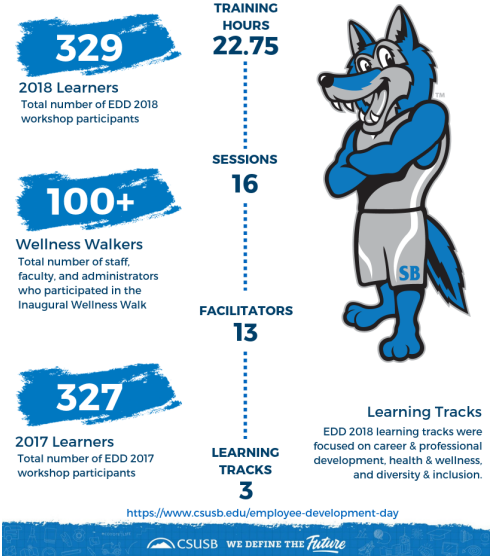
Employee Development Day Assessment

We invite you to participate in assessing the 3rd Annual Employee Development Day(s), held this past September 13-14, 2018. You can access the Qualtrics survey anytime between October 1 – October 8. If you experience technical difficulties with the assessment, please contact the SDC at ext. 73125. For general questions about the assessment, call or email Rowena rwoidyla@csusb.edu, phone ext. 73104.



September 13-14, 2018

The Staff Development Center promotes and encourages opportunities for professional and personal growth.



http://csusb.az1.qualtrics.com/jfe/form/SV_29yCgW4BIHUg0zr



SNIPPETS from the STAFF DEVELOPMENT CENTER

NEW HIRES & PROMOTIONS

2018 has brought promotional opportunities and new Coyotes to the pack.
Let's give our Coyote colleagues a warm and welcoming HOWL!

Newly Hired Coyotes

Alfredo Cruz, *Coyote Radio & Advertising*
Brian Gaul, *Athletics*
Carolyn O'Keefe, *Counseling & Psychological Services*
Celeste Aguilar, *Financial Aid & Scholarships*
Elaine Barrie, *University Police Department*
Eric Anderson, *Strategic Communication*
Erminia Cross, *Graduate Studies*
Faith Adole, *Student Health Center*
Jessica Jimenez, *Risk Management*
Jessica Portillo, *Sponsored Programs Administration*
Jesus Tijerina, *CAL - Music*
Jorge Paredes, *Facilities Services - Custodial Services*
Karen Urquia, *CEGE - Dean's Office*
Kelli Cluque, *Coyote Radio & Advertising*
Lance Higgins, *University Police Department*
Lisa Pena, *Student Health Center*
Lisa Cabe, *Graduate Studies*
Marlowe Anderson, *Facilities Services - Planning & Management*
Mary Grace Borbe, *Facilities Planning*
Mayra Orozco, *Faculty Center of Excellence*
Nancy Murray, *Procurement & Contracts*
Rominna Valentine Ico, *Environmental Health & Safety*
Sarah Ellison, *CAL - Dean's Office*
Sastry Pantula, *CNS - Dean's Office*
Seval Yildirim, *Faculty Affairs and Development*
Shawna Holmquist, *Human Resources*
Stephanie Podein, *Sponsored Programs Administration*
Usama Cost, *Facilities Planning*
Victor Yanez, *Facilities Services - Grounds*
Wendy Rose, *Financial Aid & Scholarships*

Newly Promoted Coyotes

Abigail Largaespada, *Parking & Transportation Services*
Deloren West, *JHBC - Business and Public Administration*
Jonathan Hamblen, *ITS - Technology Support Center*
LeSondra Jones, *CEGE - Dean's Office*
Luis Huante, *CAL - Liberal Studies*
Wyatt Whitman, *Facilities Services - Custodial Services*

New Career Opportunities

Considering a new
career opportunity?

Browse the current job postings
for positions available at
CSUSB.

<https://www.governmentjobs.com/careers/csusb>

(Note: This list of staff hires and promotions in a regular/probationary capacity are from
June 21, 2018 - September 27, 2018.)



SNIPPETS from the STAFF DEVELOPMENT CENTER

SPOTLIGHT

The Staff Development Center focuses on staff success.
Help us congratulate our colleagues' recent achievements!

2017-2018 Honor List

Certificates

Aaron Burgess, *Student Affairs*
Patrick Flaherty, *Academic Affairs*
Patricia Ric'e-Daniels, *Academic Affairs*
Myra Vigil, *Administration & Finance*

Bachelor's Degree

Liam Claproth, *Student Affairs*
Tiffany Melendez, *Administration & Finance*
Omar Palmerin, *Academic Affairs*

Master's Degree

Michael Arteaga, *University Advancement*
Kaitlin Brehaut, *Academic Affairs*
Patrick Bungard, *Academic Affairs*
Aaron Burgess, *Student Affairs*
Elaine Chacon, *Academic Affairs*
Jeffrey Fischer-Smith, *University Advancement*
Marisol Johnson, *Student Affairs*
Abigail Lopez, *Student Affairs*
Jeremy Lunasco, *Student Affairs*
Erika Quinonez, *University Advancement*
Avenida Pena, *President's Office*
Marsha Teague, *Administration & Finance*
Jennifer Magnant Winburn, *Student Affairs*

Doctoral Degree

Fred McCall, *Student Affairs*
Jesse Neimeyer-Romero, *Academic Affairs*

President's Staff Awards

Outstanding Employee

Aaron Bookman, *Administration & Finance*
Alan Llavore, *University Advancement*

Special Achievement

Tiffany Chiang, *Information Technology Services*

Team Achievement

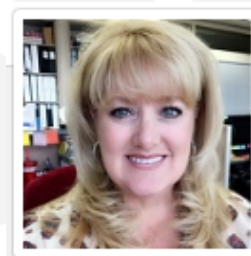
Women's Leadership Conference 2018

Staff Development Center Implementation and
Advisory Committee/Subcommittee

Augie Award

Jesse Felix, *Associated Students Inc. (ASI)*

Staff Spotlight:



Stacy Brooks

[Read about Stacy](#)

<https://www.csusb.edu/staff-development-center/article/73971>



SNIPPETS from the STAFF DEVELOPMENT CENTER

PAWZ FOR LEARNING

Want to take control of your professional development? Interested in creating opportunities for yourself and your career?

Consider participating in the Staff Development Center's new and upcoming program, *Pawz for Learning*.

Pawz for Learning is a self-paced, self-guided, and self-reported professional development program for the CSUSB employee. "Pause" for a minimum of one (1) hour per month for 12 consecutive months and invest in your professional development through a blend of learning activities!

Here's how it works:

Step 1: Dedicate at least one (1) hour of learning (attend an instructor-led workshop, take an eLearning course in SkillSoft/Lynda.com, etc.) for 12 consecutive months.

Step 2: Track your learning hours and submit your monthly totals to our Learning Activity Submission Form.

Step 3: If your learning hours total at least 12 hours for the 2018-2019 year*, you will receive one of three levels of recognition for the dedication and efforts made towards your professional development.



Keep an eye out for details concerning this program in an upcoming announcement. Can't wait to get started or learn more? Contact the Staff Development Center by emailing staffdevelopmentcenter@csusb.edu or calling Marissa at (909) 537-5186.



SNIPPETS from the STAFF DEVELOPMENT CENTER

FALL OFFERINGS

Concur Travel & Expense Demonstration/Training



Monday, 10/8/18 (2:00pm-3:30pm)
Thursday, 10/25/18 (10:00am-11:30am)
Tuesday, 11/6/18 (10:00am-11:30am)
Monday, 11/19/18 (2:00pm-3:30pm)
Thursday, 12/6/18 (10:00am-11:30am)
Tuesday, 12/18/18 (2:00pm-3:30pm)

Diversity Awareness, Inclusion, and Equity Workshop



Wednesday, 10/10/18 (9:00am - 3:00pm)
Thursday, 11/08/18 (9:00am - 3:00pm)

How I Can I Help You? Creating a Culture of Service Excellence



Thursday, 11/1/18 (10:00am - 11:30am)
Tuesday, 11/27/18 (10:00am - 11:30am)
Tuesday, 12/18/18 (10:00am - 11:30am)

NEOGOV Requisitions 101

NEOGOV™
Expect more.™

Tuesday, 10/9/18
Wednesday, 12/5/18

Understanding Your CSU Fee Waiver Benefit



Wednesday, 11/7/18

CSU's Got Talent Webinars



Thursday, 10/11/18 (10:00am - 11:00am)
Wednesday, 11/28/18 (10:00am - 11:00am)
Thursday, 12/13/18 (10:00am - 11:00am)

Coyote Learning Circle



http://csusb.az1.qualtrics.com/jfe/form/SV_06v669MazYoFH7

Tuesday, 10/02/18



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**Does your resume reflect your current
KSA's (Knowledge, Skills, Abilities)?**

**If not, contact the SDC for assistance and/or view the
SDC Website 'Career' tab!**

Staff Development Center

California State University, San Bernardino

Website: <https://www.csusb.edu/staff-development-center>

Location: Pfau Library Wedge, Room 1104

Email: staffdevelopmentcenter@csusb.edu

Phone: (909) 537-3125

