



California State University Police Department



Commendation, Suggestion or Complaint

Complaint Type: Attitude Behavior Language Conduct Crime Other

Name (Last, First, Middle) _____ Home Phone _____ Work Phone _____

Address (Street, City, Zip) _____ Cell Phone _____

Witness Name (Last, First Middle) _____ Home Phone _____ Work Phone _____

Witness Address _____ Cell Phone _____

Employee involved (name or description) _____ Dept. ID _____ Multiple Employees Involved (See Description)

Date/Time of Occurrence _____ Location of Occurrence _____

Date: _____ Time: _____

Description of event(s) Additional on Page 2

**** Complaint Against Law Enforcement Advisory**

Penal Code (PC) Section 148.6 states, in part, that any law enforcement agency accepting an allegation of misconduct against a peace officer shall require the complainant to read and sign the following advisory:
You have the right to make a complaint against a Police Officer for any improper police conduct. California law requires this agency to have a procedure to investigate citizens' complaints. You have a right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer behaved improperly. Citizen complaints and any reports or findings related to the complaints must be retained by this agency for at least five years. It is against the law to make a complaint that you know to be false. If you make a complaint against an officer knowing that it is false, **you can be prosecuted on a misdemeanor charge.**

I have read and understood the above statement.

Complainant Signature _____ **Date** _____

Department Use:	
<input type="checkbox"/> Administrative Review Only <input type="radio"/> Unfounded <input type="radio"/> Sustained	<input type="checkbox"/> IA Investigation Required IA # _____ Started: _____ Closed: _____ <input type="radio"/> Unfounded <input type="radio"/> Exonerated <input type="radio"/> Inconclusive <input type="radio"/> Sustained <input type="radio"/> Suspended
Approved by (Chief of Police) _____	Approved by (Chief of Police) _____
Date _____	Date _____

Additional Description of event(s)

California State University Police has a general Order detailing the department's policy and procedures in regards to complaints against department personnel. All complaints will be received by this department and investigated.

When completing this form please provide as much information as you can for the investigator to work with.

You will be contacted by a member of this department and asked questions to assist him or her with the information you have provided with your complaint. Please indicate in you narrative if you do not want to be contacted.

The investigative process takes approximately 30 days and if necessary will be extended to assist with the investigation.

You will be notified in writing from the Chief of Police about the disposition of your complaint.

After completing this form you may deliver it in person to the police department or mail it to the following address:

CSU San Bernardino Police
Attn: Chief of Police
5500 University Parkway
San Bernardino, CA 92407

or by Fax:

(909) 537-7499