

*FACULTY SENATE*

*2018 - 2019*

COMMITTEE BOOK



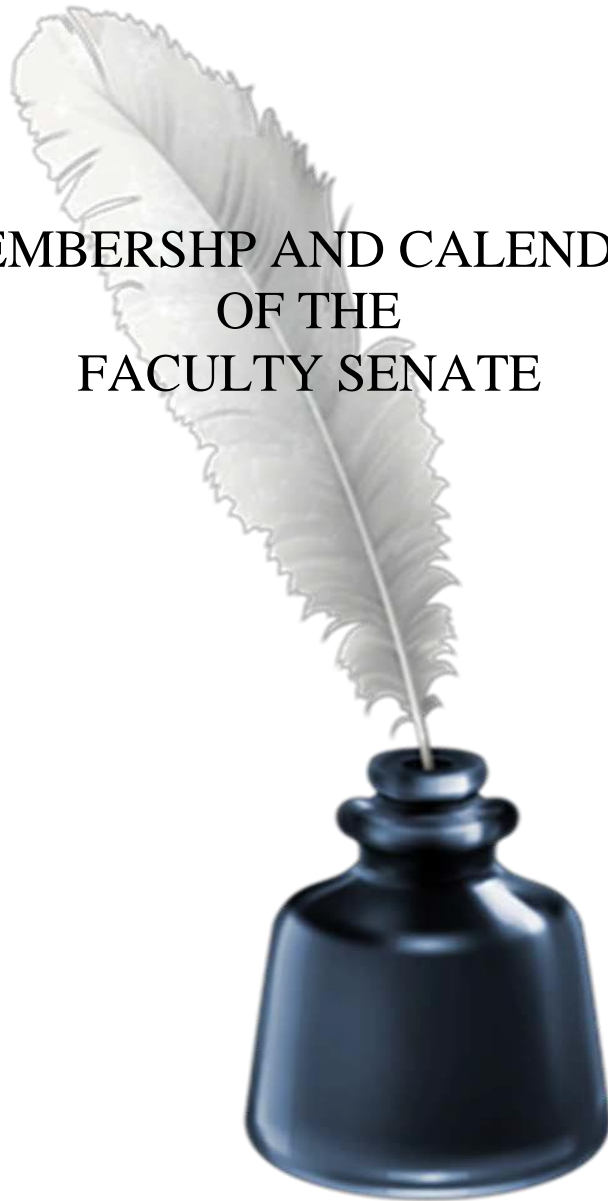
SEPTEMBER 2018

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MEMBERSHIP AND CALENDAR  
OF THE  
FACULTY SENATE



## **ROSTER OF THE 53<sup>rd</sup> FACULTY SENATE**

Last Name	First Name	Department	Term	E-mail
Ajayi	Lasisi	Education	2018-20	<a href="mailto:lajayi@csusb.edu">lajayi@csusb.edu</a>
Brower-Romero	Wendy	Social & Behavioral Sciences	2018-20	<a href="mailto:gbrower@csusb.edu">gbrower@csusb.edu</a>
Brown	Haakon	Business & Public Administration	2018-20	<a href="mailto:hbrown@csusb.edu">hbrown@csusb.edu</a>
Chen	Rong	Arts & Letters	2018-20	<a href="mailto:rchen@csusb.edu">rchen@csusb.edu</a>
Chen-Maynard	Dorothy	Natural Sciences	2018-20	<a href="mailto:dchen@csusb.edu">dchen@csusb.edu</a>
Collins	Kurt	Arts & Letters	2017-19	<a href="mailto:kcollins@csusb.edu">kcollins@csusb.edu</a>
Corrigan	Thomas	Arts & Letters	2018-20	<a href="mailto:corrigan@csusb.edu">corrigan@csusb.edu</a>
Davis	Claudia	Natural Sciences	2018-20	<a href="mailto:cmdavis@csusb.edu">cmdavis@csusb.edu</a>
Fangonil-Gagalang	Evangeline	Lecturer	2018-19	<a href="mailto:egagalang@csusb.edu">egagalang@csusb.edu</a>
Fischman	Davida	Natural Sciences	2018-20	<a href="mailto:fischman@csusb.edu">fischman@csusb.edu</a>
Garcia	Donna	Social & Behavioral Sciences	2017-19	<a href="mailto:dmgarcia@csusb.edu">dmgarcia@csusb.edu</a>
Gilbert	Janelle	Social & Behavioral Sciences	2018-20	<a href="mailto:janelle@csusb.edu">janelle@csusb.edu</a>
Hwang	Young Suk	Education	2018-20	<a href="mailto:yhwang@csusb.edu">yhwang@csusb.edu</a>
Johnson	Ann	Business & Public Administration	2017-19	<a href="mailto:ajohnson@csusb.edu">ajohnson@csusb.edu</a>
Kolehmainen	Karen	Natural Sciences/Chair	2018-20	<a href="mailto:karen@csusb.edu">karen@csusb.edu</a>
Kottke	Janet	Social & Behavioral Sciences	2017-19	<a href="mailto:jkottke@csusb.edu">jkottke@csusb.edu</a>
Kowalski	Kurt	Education	2017-19	<a href="mailto:kkowalsk@csusb.edu">kkowalsk@csusb.edu</a>
Kremling	Janine	Social & Behavioral Sciences	2017-19	<a href="mailto:jkremlin@csusb.edu">jkremlin@csusb.edu</a>
Louque	Angela	Education	2017-19	<a href="mailto:alouque@csusb.edu">alouque@csusb.edu</a>
Mango	Oraib	Arts & Letters	2017-19	<a href="mailto:omango@csusb.edu">omango@csusb.edu</a>
Marx	Marcia	Social & Behavioral Sciences	2018-20	<a href="mailto:mmarx@csusb.edu">mmarx@csusb.edu</a>
McMahan	Shari	Provost/ VPAA	Non-voting	<a href="mailto:smcmahan@csusb.edu">smcmahan@csusb.edu</a>
McMurrin	Shawn	Natural Sciences	2017-19	<a href="mailto:smcmurra@csusb.edu">smcmurra@csusb.edu</a>
Menton	Allen	Arts & Letters	2018-20	<a href="mailto:amenton@csusb.edu">amenton@csusb.edu</a>
Morales	Tomás	President	Non-voting	<a href="mailto:tmorales@csusb.edu">tmorales@csusb.edu</a>
Munoz	Jose	Social & Behavioral Sciences	2018-20	<a href="mailto:munoz@csusb.edu">munoz@csusb.edu</a>
Murillo	Enrique	Education	2018-20	<a href="mailto:emurillo@csusb.edu">emurillo@csusb.edu</a>
Ogidikpe	Prince	ASI President	2018-19	<a href="mailto:asi-president@csusb.edu">asi-president@csusb.edu</a>
Pelletier	Kathie	Business & Public Administration	2018-20	<a href="mailto:kpelleti@csusb.edu">kpelleti@csusb.edu</a>
Rizzo	Terry	Natural Sciences	2017-19	<a href="mailto:trizzo@csusb.edu">trizzo@csusb.edu</a>
Roman	Alexandru	Business & Public Administration	2017-19	<a href="mailto:aroman@csusb.edu">aroman@csusb.edu</a>
Rowan	Karen	Arts & Letters	2017-19	<a href="mailto:krowan@csusb.edu">krowan@csusb.edu</a>
Scow	Lynn	Natural Sciences	2017-19	<a href="mailto:lynn.scow@csusb.edu">lynn.scow@csusb.edu</a>
So	Ho Sung	Natural Sciences	2018-20	<a href="mailto:hosungso@csusb.edu">hosungso@csusb.edu</a>
Steffel	Beth	Art & Letters/ Statewide	2018-21	<a href="mailto:bsteffel@csusb.edu">bsteffel@csusb.edu</a>
Sweeney	Dwight	Social & Behavioral Sciences	2017-19	<a href="mailto:dsweeney@csusb.edu">dsweeney@csusb.edu</a>
Teixeira	Mary	Social & Behavioral Sciences	2017-19	<a href="mailto:teixeira@csusb.edu">teixeira@csusb.edu</a>
Trapp	Rolland	Natural Sciences	2017-19	<a href="mailto:rtrapp@csusb.edu">rtrapp@csusb.edu</a>
Ullman	Jodie	Social & Behavioral Sciences / Statewide	2017-20	<a href="mailto:jullman@csusb.edu">jullman@csusb.edu</a>
Vassilakos-Long	Jill	Library	2017-19	<a href="mailto:jvlong@csusb.edu">jvlong@csusb.edu</a>

**SENATE MEETINGS  
2018-2019**

**EXECUTIVE COMMITTEE MEETINGS**

(Agenda-Setting Meetings)

The EC will meet every Tuesday during the Academic Year when the Faculty Senate is not meeting beginning 9/25/18.

Tuesday, October 2, 2018  
2:00-4:00 PM, AD-145

Tuesday, October 16, 2018  
2:00-4:00 PM, AD-145

Tuesday, October 23, 2018  
2:00-4:00 PM, AD-145

Tuesday, November 6, 2018  
2:00-4:00 PM, AD-145

Tuesday, January 8, 2019  
2:00-4:00 PM, AD-145

Tuesday, January 22, 2019  
2:00-4:00 PM, AD-145

Tuesday, January 29, 2019  
2:00-4:00 PM, AD-145

Tuesday, February 26, 2019  
2:00-4:00 PM, AD-145

Tuesday, April 2, 2019  
2:00-4:00 PM, AD-145

Tuesday, April 30, 2019  
2:00-4:00 PM, AD-145

Tuesday, May 21, 2019  
2:00-4:00 PM, AD-145

**POTENTIAL AGENDA SETTING**

Tuesday, September 25, 2018  
2:00-4:00 PM, AD-145

Tuesday, February 12, 2019  
2:00-4:00 PM, AD-145

Tuesday, March 12, 2019  
2:00-4:00PM, AD-145

Tuesday, April 16, 2019  
2:00-4:00 PM, AD-145

**FACULTY SENATE MEETINGS**

Tuesday, October 9, 2018  
2:00-3:50 PM, Pine Room

Tuesday, October 30, 2018  
2:00-3:50 PM, Pine Room

Tuesday, November 13, 2018  
2:00-3:50 PM, Pine Room

Tuesday, January 15, 2019  
2:00-3:50 PM, Pine Room

Tuesday, February 5, 2019  
2:00-3:50 PM, Pine Room

Tuesday, February 19, 2019  
2:00-3:50 PM, Pine Room

Tuesday, March 5, 2019  
2:00-3:50 PM, Pine Room

Tuesday, April 9, 2019  
2:00-3:50 PM, Pine Room

Tuesday, April 23, 2019  
2:00-3:50 PM, Panorama

Tuesday, May 7, 2019  
2:00-3:50 PM, Pine Room

Tuesday, May 28, 2019  
2:00-3:50 PM, Pine Room

Tuesday, June 4, 2019  
2:00-3:50 PM, Pine Room

**POTENTIAL MEETINGS**

Tuesday, March 19, 2019  
2:00-3:50 PM, Pine Room

Tuesday, June 11, 2019  
2:00-3:50 PM, Pine Room

**STANDING COMMITTEES  
OF THE  
FACULTY SENATE**



## STANDING COMMITTEES OF THE FACULTY SENATE

### CURRICULUM COMMITTEE

T. Provenzano, Arts & Letters/Library <b>CHAIR</b>	2018-2020
H. Brown, Business & Public Administration	2017-2019
T. Long, Social & Behavioral Sciences/Student Affairs	2017-2019
K. Howard, Education (TEF)	2018-2020
D. Smith, Natural Sciences/Coaches	2018-2020
C. Weber, Administrative Representative	Ex-officio
VACANT, Administrative Representative	Ex-officio
F. Beer, Administrative Representative	Ex-officio
P. Maldonado, Student Representative	2018-2019

1. Membership: One representative of senior rank (Associate or Full Professor or equivalent) elected from each constituent unit, one student representative, the Dean of Graduate Studies, and the Associate Provost for Academic Programs. The student representative must be an upper division or graduate student who has completed two or more quarters at the University.
2. Duties: This committee shall review all curriculum proposals, including experimental courses. It shall approve student proposals for undergraduate special majors and proposals for special masters programs. It shall review credential programs, graduate degrees and other post-baccalaureate programs and curriculum. It shall be responsible for implementing campus policy on course deletion.

Committee recommendations concerning program proposals shall be forwarded to the Faculty Senate. The committee shall act for the Senate in approving course proposals.

Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

College representatives to the University Curriculum Committee shall also be members of their respective college curriculum committees.



## STANDING COMMITTEES OF THE FACULTY SENATE

### EDUCATIONAL POLICY AND RESOURCES COMMITTEE

D. Fischman, <b>Chair</b>	2018-2019
E. Baek, Education	2017-2019
<b>VACANT, Social &amp; Behavioral Sciences</b>	<b>2017-2019</b>
M. Stull, Business & Public Administration	2018-2020
J. Smith, Arts & Letters/Library	2018-2020
Y. Karant, Natural Sciences/Coaches	2018-2020
C. Weber, Administrative Representative	Ex-officio
E. Carollo, Student Representative	2018-2019

- 1. Membership:** A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, one student representative, and the Vice Provost for Academic Programs. All representatives shall be of senior rank (Associate or Full Professor or equivalent). The chair shall serve as a member of the Executive Committee.
- 2. Duties:** This committee shall evaluate, initiate and review educational policies and plans. The committee shall familiarize itself with the budget process, be informed of budget allocations at the divisional level, make budget recommendations to the President or designee. The committee shall review and recommend annually policies regarding the allocation of educational resources within the audio-visual service and computer services areas. The committee shall also act as a consultative body in matters regarding facilities planning. All recommendations shall be made to and approved by the Faculty Senate.  
The committee shall participate in the development of the academic master plan; and review and develop criteria for the adoption, modification or termination of courses and programs (e.g., majors, minors, credential programs, options, tracks, concentrations, emphases, general education, continuing education, and other self-supporting programs such as institutes and centers). It shall review and initiate recommendations concerning grading standards and practices, admissions policies, academic disqualification and probation, each annual academic calendar, and non-traditional modes of instruction (e.g., credit by examination, credit for prior experience, advanced placement, media-based instruction, internships, computer-assisted instruction).  
When appropriate, this committee shall meet with the Dean of Extended Education and/or with extension program coordinators to originate and review proposals for courses, programs, conferences, etc., and to initiate and review policy recommendations affecting Extended Education (e.g., extension, summer session, open university, etc.). Curriculum recommendations of the committee dealing with degree applicable items shall be sent to the Curriculum Committee. The committee shall act for the Senate in a review of all non-credit Extension courses and programs not subject to specific departmental approval, and shall review all Extended Education policies.  
This committee shall consult with appropriate standing committees of the Faculty Senate when considering policy in areas affecting the duties of those committees.

## STANDING COMMITTEES OF THE FACULTY SENATE

### ELECTIONS COMMITTEE – 2018-2019

H. Brown, Business & Public Administration (Chair)  
C. Davis, Natural Sciences  
J. Munoz, Social & Behavioral Sciences/Student Affairs  
Y. Hwang, Education  
R. Chen, Arts & Letters

1. **Membership:** The Vice Chair of the Faculty Senate shall serve as the Chair of the Elections Committee and be the representative of his or her constituent unit. The Faculty Senate shall elect from its voting membership one representative from each remaining constituent unit.
2. **Duties:** The Elections Committee shall administer all provisions of Articles II and III of the Bylaws.

Refer to FSD 86-24.R4

## STANDING COMMITTEES OF THE FACULTY SENATE

### EXECUTIVE COMMITTEE – 2018-2019

K. Kolehmainen, **Chair**, Natural Sciences

H. Brown, Vice Chair, Business & Public Administration

D. Garcia, Executive Secretary, Social & Behavioral Sciences

J. Vassilakos-Long, At-Large, Arts & Letters/Library

L. Ajayi, At-Large, Education

D. Fischman, Chair, Educational Policy & Resources Committee

R. Chen, Chair, Faculty Affairs Committee

J. Ullman and B. Steffel, Statewide Academic Senators

T. Moráles, President or S. McMahan, Provost & Vice President, Academic Affairs  
(President's designee)

1. **Membership:** The Executive Committee shall consist of the Chair, Vice Chair, and Executive Secretary of the Faculty Senate, two other members of the Faculty Senate who shall serve at-large, and the President or designee. The President or designee shall not be a voting member. Each elected member of the Executive Committee shall be from a different Constituent Unit. The order for electing members of the Executive Committee shall be Chair, Vice Chair, Executive Secretary, and Members At-Large. In addition, the chair of the Educational Policies and Resources Committee and the chair of the Faculty Affairs Committee shall be members of the Executive Committee.
2. **Duties:**
  - (A) The Executive Committee shall prepare the agenda for the meetings of the Faculty Senate.
  - (B) The Executive Committee shall interpret the meaning and intent of all articles of the Constitution and bylaws except as specified in Article II, Section J of the bylaws.
  - (C) The Executive Committee shall make appropriate nominations and appointments to campus committees when necessary.
  - (D) Other duties of the Executive Committee shall include, but may not be limited to, acting on behalf of the Faculty Senate when the Senate is not meeting regularly, such as in the summer.

Refer to FSD 86-24.R4 & FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### FACULTY AFFAIRS COMMITTEE

R. Chen, <b>Chair</b>	2018-2019
Y. Hwang, Education (TEF)	2017-2019
L. Gaines, Social & Behavioral Sciences/Student Affairs	2017-2019
K. Pelletier, Business & Public Administration	2018-2020
T. Johnson, Arts & Letters/Library	2018-2020
D. Chen-Maynard, Natural Sciences/Coaches	2018-2020
J. Vicknair, Administrative Representative	Ex-officio

1. **Membership:** A chair elected by the Faculty Senate, one representative of senior rank elected from each constituent unit, and the Associate Provost for Academic Personnel. All elected representatives shall be tenured, of senior rank (Associate or Full Professor or equivalent) and members of the Faculty Bargaining Unit. The chair shall serve as a member of the Executive Committee.
2. **Duties:** This committee shall review, formulate and recommend policies governing all matters related to Faculty Affairs to include evaluation, leaves, professional development, etc.

Refer FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### GENERAL EDUCATION COMMITTEE

T. Jennings, Education	2017-2019
B. Owen, Arts & Letters/Library	2017-2019
J. Gilbert, Social & Behavioral Sciences/SSP, AR's <b>Chair</b>	2017-2019
D. Kim, Business & Public Administration	2018-2020
L. Woodney, Natural Sciences/Coaches	2018-2020
C. Seal, Administrative Representative	2018-2019
VACANT, Student Representative	

1. **Membership:** One tenured member of senior rank elected from each constituent unit, one student representative, and the Dean of Undergraduate Studies.
2. **Duties:** This committee shall review all proposed changes in the general education curriculum and make recommendations to the Curriculum Committee.

It shall review all general education course proposals in terms of how well they meet the objectives and appropriate criteria for particular subject areas.

It shall begin a regular four-year cyclical review of the general education program, reviewing Category B in the first year, Category C in the second year, Category D in the third year, and all remaining Categories in the fourth year. (This process shall begin in the 1991-92 academic year.) It shall evaluate the organization, courses and criteria for each category being reviewed, and propose adjustments or changes that are deemed necessary to preserve the consistency, quality and coherence of the overall program.

It shall monitor the number of electives approved by any of the Colleges (particularly in the Elective Options and Integrative Capstone Categories) in order to discourage excessive and unwieldy course proliferation. It shall use the number of existing courses from a specific College in a particular category or section as a factor when considering additional course proposals from that College. It shall monitor existing courses to see that they are offered at least once every other year.

It shall convene the Faculty in regularly scheduled forums addressed to improvement of the general educational curriculum.

Curriculum proposals which the committee judges to require additional faculty, staff, equipment, facilities, or financial resources shall be referred to the Educational Policy and Resources Committee for its recommendation.

Refer FSD 88-09.R7

## STANDING COMMITTEES OF THE FACULTY SENATE

### LIBRARY COMMITTEE

S. Swartz, Education	2017-2019
C. Brandt, Natural Sciences/Coaches	2017-2019
D. Kim, Business & Public Administration	2018-2020
M. Bahk, Arts & Letters/Library	2018-2020
K. Liszka, Social & Behavioral Sciences/Student Affairs	2018-2020
C. Caballero, Administrative Representative	Ex-officio
A. Felix, Student Representative	2018-2019

1. **Membership:** One representative elected from each constituent unit, one student representative, and the University Librarian.
2. **Duties:** The committee shall review and recommend allocation of educational resources within the library.

Refer to FSD 88-09.R7

***AD HOC AND SPECIAL  
COMMITTEES OF THE  
FACULTY SENATE***



**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**

(Special Committee)

ACADEMIC PROGRAM REVIEW/SELF-STUDY REVIEW COMMITTEE

VACANT, CNS (not from Health Sciences)	2018-2019
A. Menton, CAL (not from Communication Studies)	2018-2019
J. Sylva, COE	2018-2019
N. Meek, SBS (not from Social Science)	2018-2019

Faculty representatives are appointed by the Executive Committee, Faculty Senate.

Contact person is C. Weber, Deputy Provost & Vice Provost for Academic Programs.

**University Self-Study Review Committee:**

The University Academic Program Review Committee will consist of four senior faculty, one college dean, and one administrative representative. The four senior faculty representatives will be appointed from different colleges (exclusive of the programs currently being reviewed during that cycle) by the Executive Committee of the Faculty Senate. The college dean and administrative representative will be appointed by the VP of Academic Affairs. The committee will elect its own chair and proceed according to steps its members agree upon. Appointments to this committee will be for one review cycle. However, committee members may be reappointed. Its functions are:

1. To approve external reviewers submitted by programs.
2. To certify the integrity of the program review as carried out.
3. At its discretion, to offer additional recommendations.

***SCHEDULE OF REVIEW*** - (Based on a 5 year review.)

<b>2018-19</b>	Communication Studies BA/MA Health Sciences BS Social Science BA Interdisciplinary Studies MA
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Refer FSD 99-03 .R6



## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### ACADEMIC AND DISTRIBUTED TECHNOLOGIES COMMITTEE

K. Collins, Arts & Letter	2017-2019
Y. Jang, Business & Public Administration	2017-2019
A. Leh, Education	2018-2020
Y. Hou, Natural Sciences	2018-2020
J. Kremling, Social and Behavioral Sciences ( <b>Chair</b> )	2018-2020
M. Chen, Director of Academic Technologies and Innovation	
J. Grant, Director of Teaching Resource Center	
T. Karmanova, College of Extended Learning	

Membership: The Academic and Distributed Technologies Committee shall include one faculty member from each College. Members shall serve two-year staggered terms, with the possibility of one-year terms to ensure that staggering ensues. The committee shall also include, as non-voting members, the Director of the Office of Academic Technologies and Innovation, the Faculty Associate of ATI, the Dean (or designee) of the College of Extended Learning, and the Director (or designee) of the Teaching Resource Center. The Committee shall select a chair or co-chairs at the beginning of each academic year from among the voting members of the committee.

#### Duties:

- 1) The Academic and Distributed Technologies Committee will monitor policy issues that arise with regard to the University Policy on Distributed Learning and shall, as it considers appropriate, (a) refer a particular issue to one of the standing committees of the Faculty Senate for the development of a policy or (b) develop a policy on a particular issue itself and then refer the proposed policy to the Executive Committee of the Faculty Senate.
- 2) The Committee will monitor and report on instructional technology and distributed learning trends and issues on campus.
- 3) The Committee shall seek to gather and represent faculty perspectives on questions relating to teaching, learning, or researching with instructional technologies, including distributed learning and other learning technologies, and it will work with ATI to provide services and support to the faculty. Faculty are free to bring questions and requests for support to either the Committee or ATI as they choose.
- 4) The Committee will recommend to ATI mechanisms that will support faculty staying current on instructional technologies and distributed learning, such as opportunities for training, experimenting with emerging technologies, and support from instructional designers.

The Committee will be responsible for gathering feedback from faculty on the effectiveness and usability of the instructional technologies employed.

Refer to FSD 01-01.R4

# AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

## AWARD COMMITTEE

K. Pelletier, <b>Co-Chair</b>	2018-2019
C. Lyon, <b>Co-Chair</b>	2018-2019
VACANT, Business & Public Administration	2017-2019
VACANT, Education	2017-2019
C. Sweeney, Arts & Letters/Library	2018-2020
VACANT, Natural Sciences	2018-2020
E. Wong, Social & Behavioral Sciences/Student Affairs	2018-2020

### 1. **Membership:**

1.1 The committee shall be formed as follows:

1.1.1 Each college will elect in the spring quarter one tenured instructional faculty member who shall serve a two-year term. The terms will be staggered. A committee member may not serve more than two consecutive terms. If the Committee is missing member(s) when its duties are scheduled to begin, the EC shall appoint a temporary committee member until a new member is selected.

1.1.2 The current year's Outstanding Professor Award winner will serve as co-chair with the current year's Golden Apple Award Winner. If one or both are unable to serve, the missing co-chair(s) shall be appointed by the Executive Committee of the Faculty Senate from among previous winners of any of the awards.

1.2 The Executive Committee of the Faculty Senate shall name a replacement from the same college for any faculty member of the committee who accepts a nomination for a given award.

1.1.3 The past year's Outstanding Professor Award winner will serve on the committee following his/her year as Co-Chair.

1.1.4 The past year's Golden Apple Award winner will serve on the committee following his/her year as Co-Chair.

### 2. **Duties:**

21 To establish its timetable and procedures.

22 To solicit nominations for the awards by announcing the procedures and deadline for nominations.

23 To inform individuals of their nominations.

24 To review and evaluate the nominations for the awards.

25 To recommend to the President the nominees for the awards.

3. For a more detailed explanation see FSD 79-220.R10.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### COMMERCIALIZATION/ COPYRIGHT / FAIR USE COMMITTEE

D. Amodeo, At-Large	2018-2021
R. Addante, At-Large	2017-2020
K. Yeung, At-Large	2016-2019
John Griffin, Director UEC (ex officio)	
Dorota Huizinga, (ex officio)	

The University Commercialization Committee will be composed by Associate Provost for Research, ex officio (Chair), the Executive Director of the UEC, ex officio, and three Faculty appointed by Senate Executive Committee. The faculty appointees would serve 3-year revolving appointments (one faculty member replaced each year).

Contact person is Cynthia Crawford (Interim AP for Research).

The committee will review intellectual property to determine whether the University shall commercialize the invention/creative work through a patent, copyright, and/or license agreement. The Committee may solicit advice/analysis regarding the technology from outside individuals. The inventor/creator must be present at the meeting in which their invention/creation is discussed and must be allowed to speak on their own behalf. In making its assessment, the Committee will rely on information provided by both the inventor/creator and the University. Committee deliberations will be in closed session to protect proprietary information. Similarly, committee records will be kept confidential and committee members will sign a Non-Disclosure Agreement. If the University, by either written policy or specific act, chooses not to act upon the right of intellectual property licensure or patent or similar methodology for assertion of rights, ownership passes wholly to the inventor or creator.

When necessary, the Committee shall review invention disclosures and other information to evaluate the University's contribution to the development of particular intellectual properties. In many cases the inventor/creator will reach an agreement with the University concerning ownership rights and equity interest without the need for review by the Committee. The purpose of the review will be to help the parties reach agreement within the framework of this policy. The final resolution of any disagreement concerning the application or interpretation of this policy will be governed by applicable law and collective bargaining agreements.

FSD 00-11.R1

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### EVALUATION COMMITTEE (University)

K. Pelletier, Business & Public Administration	2018-2020
L. Martin, Arts & Letters	2018-2020
J. Vassilakos-Long, Library	2017-2019
L. Ajayi, Education	2018-2020
Z. Hasan, Natural Sciences	2018-2020
P. Santoni, Social & Behavioral Sciences	2018-2020
B. Singleton, (SSP-ARII/Ten)	2018-2020

1. **Membership:** The University Evaluation Committee shall be composed of one tenured Professor elected from each College by the tenure-track faculty of the College; one tenured Librarian elected by the tenure-track librarians; and one tenured SSP, AR. Department Chairs or Associate Deans may not serve on this committee. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. Members shall serve two-year staggered terms. The Committee shall elect a Chair. A member of this committee cannot serve concurrently as a member of a Department, Library, SSP, AR or College Evaluation Committee.
2. **Duties:** This committee shall conduct performance review for faculty members at the University level in cases where recommendations from the Department, Department Chair, College and Dean are not unanimous as well as in cases involving non-retention and denial of tenure or promotion. This committee shall also serve as the higher level peer review committee for librarians and/or SSP, AR. In addition, the committee shall rank faculty in promotion cases, basing their rankings primarily on previous recommendations and rankings.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

B. Quarton, Library	2017-2019
J. Sylva, Education	2017-2019
J. Reitzel, Social & Behavioral Sciences	2017-2019
X. Liu, Business & Public Administration	2018-2020
A. Menton, Arts & Letters	2018-2020
A. Horner, Natural Sciences	2018-2020
R. Weiss, Director (interim), Sponsored Programs	Ex-officio
D.Huizinga, Associate Provost for Academic Research	Ex-officio
J. Grant, Director, Teaching Resource Center	Ex-officio

#### 1. Membership:

21 Six tenure-track faculty members, one from each College/Library. These shall be appointed by the Faculty Senate Executive Committee in consultation with the appropriate Constituent Unit Election Officers.

22 Faculty members shall serve two-year terms. Terms shall be staggered.

23 The following persons shall serve as ex-officio members of the committee.

231 The Associate Provost for Academic Research

232 The Director of Research and Sponsored Programs

233 The Director of the Teaching Resource Center

2. **Duties:** The Faculty Professional Development Coordinating Committee (FPDCC) shall coordinate all faculty professional development activities, which fall within the following areas:

31 Recommend the distribution of campus faculty professional development funds including Research, Scholarship and Creative Activities (*RSCA*) funds among the categories of Mini-grants, Faculty Research Awards, and Summer Research Fellowships.

32 Recommend funding needs for faculty professional development.

33 Explore and recommend additional sources of funding, both on and off campus, for faculty professional development.

34 Request data from appropriate parties on all expenditures for faculty professional development purposes. Such data shall be used to submit required campus reports to the Chancellor's Office.

The recommendations indicated above shall be made to the Vice President for Academic Affairs.

The recommendations indicated above shall be made to the Provost/Vice President for Academic Affairs.

Refer to FSD 88-11.R5

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Ad Hoc Committee)  
(Faculty Representatives)

### FACULTY SENATE CONSTITUTION AND BYLAWS COMMITTEE 2018-2019

CAL: A. Menton  
BPA: P. Kirwan  
COE: M. Groen  
CNS: K. Kolehmainen  
SBS: J. Kottke

Membership: One representative from each constituent unit elected by the Faculty Senate and one member designated by the University President.

Duties: This committee shall initiate and review proposals for revision of the Constitution and Bylaws of the Faculty Senate and make appropriate recommendations to the Senate.

**AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE**  
(Special Committee)

GRADUATE COUNCIL

J. Luck, Arts and Letters	2018-2020
K. Gray, Arts and Letters	2017-2019
H. Pei, Business & Public Administration	2017-2019
A. Silard, Business & Pub Admin	2018-2020
S. Jindra, Education	2017-2019
S. Nam, Education	2018-2020
M. Becerra, Natural Sciences	2017-2019
L. Newcomb, Natural Sciences	2018-2020
M. Lewin, Social & Behavioral Sciences	2017-2019
D. Chavez, Social & Behavioral Sciences	2018-2020
L. Diaz-Rico, from EdD	2017-2019
J. Romano, from Credential Program	2018-2020
<u>N. Bellam, Student Representative</u>	2018-2020
D. Huizinga, AVP Research/Graduate Studies	Ex-Officio
K. Kolehmainen or designee (L. Ajayi)	Ex-Officio

**Membership:** Two tenured or tenure-track faculty from different departments within each College will be elected to serve two-year, staggered terms on the Graduate Council. At least one of the faculty elected from each college shall be a graduate coordinator from that college. In addition, one representative from a credential program shall be elected by the College of Education, and one additional representative from each college in which a doctoral program is housed. One currently registered graduate student shall also be appointed by the Associated Students. The Dean of Graduate Studies and Associate Provost for Research will serve as ex-officio members of the committee. The Faculty Senate Chair (or designee) will also serve as an ex-officio member of this committee. This committee will be chaired by a faculty member elected by the Council. Graduate Council members are strongly encouraged to hold regular meetings with the Directors of Graduate Programs in their Colleges.

**Responsibilities:** The Graduate Council is responsible for development and review of all policies and procedures pertaining to graduate programs. It will also submit an annual report to the Faculty Senate. Council recommendations concerning these policies and procedures shall be forwarded to the Faculty Senate Executive Committee for consideration.

Refer to FSD 11-11.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### GRADUATION INITIATIVE TASK FORCE (Ad-hoc)

A. Menton, Arts and Letters	
K. Ervin, Arts and Letters	
C. Huang, Business & Public Administration	
VACANT, Business & Public Administration	
S. Franklin-Guy, Education	
N. Acevedo-Gil, Education	
B. Stanley, Natural Sciences	
D. Maynard, Natural Sciences	
A. Huhn, Social & Behavioral Sciences	
R. Keating, Social & Behavioral Sciences	
VACANT or designee, Q2S Director	Ex-Officio
K. Kolehmainen or designee, Senate Chair	Ex-Officio

**Membership:** Two tenured or tenure-track faculty from each College with one College representative from the College of Education. The Senate Chair and Q2S Director will serve as ex-officio members.

**Duties:** The goal of the taskforce will be to look at barriers that could prolong time to degree.



## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### HIGH IMPACT PRACTICES (HIPS) COMMITTEE (Ad-hoc)

A. Fernandez-Gibert, Arts and Letters  
C. Huang, Business & Public Administration  
J. Fullam, Education  
M. Becerra, Natural Sciences  
G. Bichler, Social & Behavioral Sciences  
S. McMahan, Provost

Ex-Officio

**Membership:** One tenured/tenure-track faculty member per college.

**Duties:** Come share your thoughts about how to measure HIPs, ensure our students get HIP, and tools to get HIP. Inviting faculty representatives from each of the colleges to join the HIPs committee. In support of strategic plan goal 1, objective 1. Meetings will be held on or before June 19<sup>th</sup> and beginning September 15<sup>th</sup> for the fall.

Contact person is Provost McMahan.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

HONORARY DEGREE COMMITTEE – 2018-2019

### VACANT, Arts & Letters

C. Huang, Business & Public Administration  
S. Robertson, Education  
S. Sumida, Natural Sciences  
R. Samuelson, Social and Behavioral Sciences  
B. Singleton, Library  
Provost or Designee  
University Advancement Rep.

**Preamble:** Each year, each CSU campus may submit the names of up to two candidates for honorary degrees to the Board of Trustees, which makes the final decision on these awards. Recommendations are to be submitted by the campus President after consultation “with a committee, including faculty representation, to review recommendations and to assist in the development and compilation of materials in support of nominations to be forwarded.”

### Procedures:

1. Each Spring term, the Executive Committee of the Faculty Senate shall constitute an Honorary Degrees Committee for the following academic year. This committee will be composed of:
  - a. The provost or designee.
  - b. Five Faculty members, one from each college, selected by Senate Executive Committee.
  - c. A member of the library staff, selected by the Senate Executive Committee.
  - d. A representative of the University Advancement office, nominated by the President.
2. Early in Fall term, the Provost shall invite all members of the University community and the general public to submit names of possible recipients of honorary degrees. A deadline of no later than November 1 should be set for these submissions.
3. The Provost shall be responsible for assembling the Honorary Degrees Committee, and instructing the committee on its charge, as soon after the submissions deadline as feasible. Taking into account the system wide guidelines for criteria, exclusions, and procedures, the committee shall consider the names submitted and determine no more than two final nominees. In the process it may consult with faculty members or others who are specifically familiar with the accomplishments of certain candidates, or with the fields in which these candidates have made their mark, as long as complete confidentiality is maintained.

The committee is responsible for compiling material to support the candidates it has chosen. No later than December 1, the committee should forward its choices, together with the supporting material, to the President. The President may then decide whether to forward both, one, or neither of the proposed recipients to the Board of Trustees.

FSD 98-19

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### HONORS COMMITTEE

L. Lewis, Arts& Letters	2017-2019
C. Huang, Business & Public Administration	2017-2019
Q. Sun, Natural Sciences	2017-2019
VACANT, Education	2018-2020
B. Singleton, Library	2018-2020
A. Van Schagen, Social & Behavioral Sciences	2018-2020
D. Marshall, <b>Chair</b> , Honors Program Director	Ex-officio
C. Seal, Dean, Undergraduate Studies	Ex-officio
P. Ogidikpe, Student Representative	2018-2019

1. **Membership:** This committee shall consist of one representative from each of the Colleges; one representative from the Library; one representative from the Office of the Dean of Undergraduate Studies, one student representative; and the Director of the Honors Program. The college and library representatives shall be appointed by the Executive Committee to two-year staggered terms. The student representative shall be elected to a one year term from and by the Honors program participants.
2. **Duties:** The Honors Program Committee will serve as a Board of Directors for the Honors Program.

The Committee's first order of responsibility will be to develop and submit for curriculum review and approval through regular curricular channels and on appropriate program and course proposal forms a complete honors program. A final draft of the complete program (after department- and college-level reviews have been completed) shall be due in the Office of Academic Programs by December 4, 1989 for technical review prior to review by the General Education Committee, the Curriculum Committee, and the Senate.

Committee members will act to voice concerns of the separate academic units and to disseminate information from the Committee to the academic and administrative units. The Committee will be actively involved in program design, course planning and admissions/retention decisions. In addition, members of the Committee will be expected to act as advisors and counselors for students in the Honors Program.

The Committee will be actively involved in selecting, evaluating, and recommending the approval of courses and faculty for the honors program.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### INSTITUTIONAL REVIEW BOARD

(Research Involving Human Subjects)

D. Garcia, Chair	2017-2020
B. Heisterkamp, Arts & Letters	2018-2021
J. Zhang, Business & Public Administration	2018-2021
E. Martinez, Education	2018-2021
N. Dabbs, Natural Sciences	2017-2020
K. Yeung, Social & Behavioral Sciences	2017-2020
J. Torner, Director Information Security & Emerging Tech, At Large	
T. Coleman, Natural Sciences, At Large	
D. Huizinga, Administrative Rep	Ex-Officio

1. **Membership:** The membership of the board shall consist of the following persons:

1. Five tenure-track faculty appointed by the Executive Committee of the Faculty Senate in consultation with the Associate Provost for Research to include one member from each college representative of the campus community. The terms for each member will be three years and shall be staggered across the colleges. The Executive Committee of the Faculty Senate may, in consultation with the Associate Provost for Research, select additional faculty to the Board so long as each has varying backgrounds of expertise to promote complete and adequate review of research activities commonly conducted by the institution.
2. At least one member who is a current undergraduate or graduate student at the university to serve as a student research representative on the IRB committee, appointed by the Executive Committee of the Faculty Senate in consultation with the Associate Provost for Research and the Associated Students, Inc. for a term of one year.
3. One administrative member appointed by the President.
4. At least one member who is not otherwise affiliated with the institution and who is not part of the immediate family of a person who is affiliated with the institution, appointed by the Associate Provost for Research in consultation with the Executive Committee of the Faculty Senate
5. When the IRB reviews research that involves a vulnerable category of participants, such as children, prisoners, pregnant women, or individuals with mental or physical disabilities, the Associate Provost for Research, in consultation with the Executive Committee for the Faculty Senate, shall appoint one or more individuals who are knowledgeable about and experienced in working with these participants if members qualified as such are not already serving on the board. A prisoner, or a prisoner representative with appropriate background and experience to serve in that capacity, is required to be present and to vote when research involving prisoners/inmates is reviewed by the IRB.
6. The IRB Chair shall be sufficiently qualified through the experience and expertise and selected by and from the current IRB board. The IRB Chair will have the ability to conduct a full board meeting ensuring the board stays on track in the deliberations of human research protocols. The IRB Chair will promote respect for the IRB to the university and provide advice and counsel in safeguarding the rights and welfare of

human participants. In addition to possessing the professional competence necessary to review specific research activities, the IRB Chair shall be able to ascertain the acceptability of proposed research in terms of institutional commitments and regulations, applicable law, and standards of professional conduct and practice.

2. **Duties:** California State University, San Bernardino and its auxiliary organization(s), will comply with the policies for protection of human participants participating in activities supported directly by grants or contracts from the various agencies of the Federal Government, State Government, and California State Universities. In fulfillment of its assurance filed with the Office for Human Research Protections (number FWA00004865), this institution has established and will maintain an Institutional Review Board (IRB) competent to review projects and activities that involve human participants. The Board shall determine for each activity as planned and conducted whether participants will be placed at risk and, if risk is involved, whether:

1. the risks to the participant are so outweighed by the sum of the benefit to the participant and the importance of the knowledge to be gained as to warrant a decision to allow the participant to accept those risks;
2. the rights and welfare of any such participants will be adequately protected;
3. informed consent will be obtained by adequate and appropriate methods.

For more detailed explanation see FSD67-03.R7 (only appointed faculty members are listed on this committee page).

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

(Special Committee)

### INSTRUCTIONAL QUALITY COMMITTEE

L. Bartle, Library	
J. Hughes, Education (TEF)	2017-2019
D. Maynard, Natural Sciences	2017-2019
M. Van Wart, Business & Public Administration	2017-2019
M. Popescu, Arts & Letters	2018-2020
J. Reitzel, Social & Behavioral Sciences	2018-2020
R. Mohamed, Dean Social & Behavioral Science	2018-2020
C. Weber, Deputy Provost & Vice Provost Academic Programs	Ex-officio
J. Grant, Director, Teaching Resource Center	Ex-officio
C. Seal, Dean Undergraduate Studies	Ex-officio
D. Huizinga, Associate Provost for Academic Research/Graduate Studies	Ex-officio

#### 1. **Membership**

- 1.1 Six tenured faculty members are as follows: One each from the colleges of Business and Public Administration, Education, Arts and Letters, and Natural Sciences; one from the constituent unit of Social and Behavioral Sciences; and one from the Library, appointed by the Senate Executive Committee in consultation with the respective College Dean. Terms of office shall be for two years. Terms shall be staggered.
- 1.2 A College Dean appointed by the Provost/Vice President for Academic Affairs.
- 1.3 The Vice Provost for Academic Programs.
- 1.4 Ex-officio members will include the Director of the Teaching Resource Center, and a representative each from the Office of Undergraduate and the Office of Graduate Studies.

#### 2. **Duties**

This committee, in conjunction with the Teaching Resource Center, shall study and provide recommendations to the Senate concerning the maintenance of instructional quality, and the systematic review of Instructional Quality Evaluation, and teaching excellence at the University, especially in an environment of rapid growth.

The duties shall also include serving as advisory committee to the Director of the Teaching Resource Center, allocating available funds and encouraging activities in areas such as workshops on instructional improvement, instructional consultation services, innovation in teaching, and curriculum development.

Refer to FSD 88-12.R1

SEARCH COMMITTEES 2018-2020

**Dean of College of Education**

E. Martinez (ELT)  
S. Nam (SRC)  
J. Sylva (SRC)  
K. Howard (TEF)  
Y. Hwang (TEF)

**Dean of Palm Desert Campus**

M. Stull, CBPA  
C. McReynolds, COE  
M. Logan, CSBS  
D. Chen-Maynard, CNS

**Vice President for University Advancement**

**Dean of College of Arts & Letters**

David Carlson, English  
Brad Owen, Communication Studies  
Tom Provenzano, Theater Arts  
Matthew Poole, Art  
Oraib Mango, World Languages

**Membership:** Five (5) tenure-track faculty members elected, one (1) from each College.

Elections for these positions must be completed within the three (3) week period immediately following the request that a committee be formed.

In the event these elections are not completed as described above, the Executive Committee of the Faculty Senate shall appoint appropriate members.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### SOTE INSTRUMENT REVIEW AD-HOC COMMITTEE

Allen Menton – Arts& Letters  
Marc Fudge – Business & Public Administration  
Kathryn Howard - Education  
Yasha Karant – Natural Sciences  
Jan Kottke – Social & Behavioral Sciences  
Catherine Spencer – Lecturer  
Karen Kursteiner – Undergraduate Student  
Mauricio Cadavid - Graduate Student  
Ron Chen– FAC Rep (Chair) Ex-Officio  
Seval Yildirim – Associate Provost for Faculty Affairs & Development  
M. Lopez-Wagner – Institutional Research

#### 1. Membership:

- A Five tenured faculty members of senior rank (Professor or Associate Professor or equivalent), one from each college, one lecturer (the lecturer can serve as the college representative) selected by the Senate Executive Committee. The call for nominations shall request candidates to outline their interest and qualifications to serve on the Committee, including any experience or expertise they may have in evaluation theory and measurement.
- B A member of the FAC will serve as an ex-officio chair of the committee.
- C The Associate Provost for Academic Personnel.
- D The Director of Institutional Research (or delegate).
- E Two (one undergraduate and one graduate) students will serve on the committee appointed by Associated Students, Inc.

#### 2. Duties

- A Undertake a review of SOTE instrument as an instrument for evaluating teaching effectiveness.

If the Committee deems warranted, it can propose revisions to the SOTE develop an alternative model with a compelling conceptualization.



## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### STUDENT GRADE APPEAL PANEL

S. Huh, Business & Public Administration	2017-2019
A. Louque, Education	2017-2019
L. Mink, Natural Sciences	2017-2019
D. Yahhoubian, Social & Behavioral Sciences	2017-2019
VACANT, Arts & Letters	2017-2019
VACANT, Arts & Letters	2018-2020
VACANT, Education	2018-2020
VACANT, Natural Sciences	2018-2020
VACANT, Business & Public Administration	2018-2020
VACANT, Social & Behavioral Sciences	2018-2020

This panel is established under the Student Academic Grievance Procedures, (FSD#69-41.7), originating from the Student Services and Programs Committee. The panel is a source of persons to serve on hearing committees for student grievances concerned with evaluation by faculty.

There shall be a standing Grade Appeal Panel of twenty (20) members: ten (10) tenured faculty (two from each college), five (5) undergraduate students, and five (5) graduate students.

The ten tenured faculty members shall be selected by the Faculty Senate through its established procedures and will serve staggered two-year terms. Faculty serving on College or University RPT Committees shall not be eligible to serve on the Grade Appeal Panel.

In the event a member is unable to complete the term of office, a replacement shall be appointed to complete the unexpired term, following the original appointment procedures.

Faculty representatives are appointed by the Executive Committee of the Faculty Senate.

## AD HOC AND SPECIAL COMMITTEES OF THE FACULTY SENATE

### TEACHING ACADEMY

M. Popescu, Arts & Letters	2018-2021
M. Logan, Social and Behavioral Sciences	2018-2021
J. Zhang, Business & Public Administration	2018-2021
E.Hernandez, Education (SRC)	2017-2020
D. Chen-Maynard, Natural Sciences	2017-2020
L. Bartle, Library	2017-2020
D. Rhoads, At-large	2016-2019
J. Simon, At-large <b>(Chair)</b>	2016-2019
J. Reitzel, At-large	2016-2019
D. Nickerson, At Large	2016-2019
K. Collins, At Large	2017-2020
J. Grant, TRC Director	Ex-Officio

**Membership:** There will be 11 cabinet members in the Teaching Academy Cabinet in any given year. Those elected to the cabinet must be members of the TA. Cabinet members are expected to participate in the Academy's activities.

Each College and the library will have one elected member (either tenured or tenure-track faculty). Five additional at-large members shall be appointed by the Senate in consultation with the Teaching Academy Cabinet; these shall be selected from among all teaching faculty and librarians who apply. The TRC Director will be an ex-officio member of the Teaching Academy Cabinet. Preference will be given to active members of the Teaching Academy.

Elections, nominations, and appointments for the following Fall quarter shall take place during the Spring quarter of each year.

Members of the cabinet will serve for 3 years with no term limits. At the end of the 3-year term, the member can be re-elected or appointed to the Teaching Academy Cabinet for another 3-year term, as described above.

**Mission:** In collaboration with the Teaching Resource Center, the CSUSB Teaching Academy will support teaching and learning at all levels and in all contexts of university activity, and will serve as a focal point for the university's commitment to this end. In pursuing this goal, the Academy will enhance the intellectual climate, promote discourse among all members of the University community, and serve as an advocate for learning and teaching initiatives and innovations.

**Core Strategies:**

- To foster conversation and inquiry on teaching and pedagogical philosophy.
- To create a safe environment for faculty to learn to become better teachers.
- To act as an ad hoc advisory board on issues related to teaching, as requested.

Refer to FSD 04-10.R4 (the committee will gradually transition into the committee structure described above)

A quill pen is shown in a dark blue, glossy inkwell. The quill is light-colored with a textured, feathered appearance. The inkwell has a tiered neck and a rounded base. The text "OTHER COMMITTEES AND REPRESENTATIVES" is centered over the quill.

**OTHER COMMITTEES AND  
REPRESENTATIVES**

## OTHER COMMITTEES AND REPRESENTATIVES

### ACADEMIC AFFAIRS COUNCIL

L. Rose, Dean, Business & Public Administration  
J. Zhu, Interim Dean, Education  
R. Chuang, Dean, Arts & Letters  
S. Pantula, Dean, Natural Sciences  
R. Mohamed, Dean, Social & Behavioral Sciences  
C. Seal Dean, Undergraduate Studies  
T. Karmanova, Dean, Extended Learning  
B. Shepard, Interim Dean, CSUSB at Palm Desert  
C. Caballero, University Librarian  
K. Kolehmainen, Chair, Faculty Senate  
C. Weber, Associate Provost, Academic Programs & Deputy Provost  
S. Yildirim, Associate Provost for Faculty Affairs & Development  
A. Byman, Director of Academic Labor Relations  
D. Huizinga, Associate Provost for Academic Research/Graduate Studies  
S. Sudhakar, Vice President, Information Resources & Technology  
R. Nava, Vice President, University Advancement  
H. Le Grand, Interim Vice President, Student Affairs  
S. McMahan, Provost and Vice President, Academic Affairs  
T. Morales, President

Contact person is Provost/Vice President, Academic Affairs.

Functions: Considers and advises the President and Provost/Vice President for Academic Affairs on all academic affairs matters.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

### **ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS**

E. Martin, At-Large(System Representative)

2018-2021

Appointed by the Executive Committee, Faculty Senate.

The term of office shall be three years. Incumbent member may be reappointed for one additional three-year term; they may not serve more than six consecutive years. Appointments (and reappointments) of members will be announced by February 1 of the final year of an appointment and will become effective on July 1.

Ref. FSD 69-10.R4

## OTHER COMMITTEES AND REPRESENTATIVES

### ADMINISTRATIVE COUNCIL

T. Morales, President  
S. McMahan, Provost/Vice President, Academic Affairs  
S. Sudhakar, Vice President, Information Resources & Technology  
R. Nava, Vice President, University Advancement  
H. Le Grande, Interim Vice President, Student Affairs  
D. Freer, Vice President, Administration and Finance  
S. Yildirim, Associate Provost for Faculty Affairs & Development  
C. Weber, Vice Provost, Academic Programs, Deputy Provost  
D. Huizinga, Associate Provost for Academic Research & Graduate Studies  
O. Rosas, Associate Vice President, Enrollment Services/Outreach  
D. Chester, Associate Vice President, Financial Operation/Budget  
L. Rose, Dean, Business & Public Administration  
J. Zhu, Interim Dean, Education  
R. Chuang, Dean, Arts & Letters  
S. Pantula, Dean, Natural Sciences  
R. Mohamed, Dean, Social & Behavioral Sciences  
B. Shepard, Interim Dean CSUSB at Palm Desert  
C. Seal, AVP and Dean Undergraduate Studies  
T. Karmanova, Dean, Extended Learning  
C. Portillo, Director, Human Resources  
P. Langford, Director, Alumni Relations & Annual Giving  
C. Pringle, Director, Media Relations & Public Information  
President, A.S.I. or designee  
K. Kolehmainen, Chair, Faculty Senate

Contact person is Dr. T. Morales, President, CSUSB

Functions: Considers and advises the President on matters pertaining to the administration of the University.

## OTHER COMMITTEES AND REPRESENTATIVES

### ALCOHOL, TOBACCO, & OTHER RELATED DRUGS ADVISORY COMMITTEE

M. Becerra, At-large 2018-2020

Policies Sub-Committee

A. Norris, At-Large 2017-2020

Programs Sub-Committee

D. Weiss, At-Large 2017-2020

Appointed by the Executive Committee, Faculty Senate.

Contact person is Grace Johnson, Director Student Health Center.

#### **Alcohol, Tobacco and Other Drugs Advisory Council**

The Alcohol, Tobacco and Other Drugs (ATOD) Advisory Council was established in 2001 to insure that campuses develop comprehensive alcohol policies and programs that are consistent with the campus mission, have a commitment to holding individuals and student organizations accountable for their behavior and a commitment to offering effective education programs which are regularly assessed. The council meets every other month during the academic year.

#### **Alcohol, Tobacco and Other Drugs Advisory Council-Policies Sub-committee**

The Policies sub-committee reviews relevant campus policies and makes recommendations to the ATOD Advisory Council on an as needed basis.

#### **Alcohol, Tobacco and Other Drugs Advisory Council-Programs Sub-committee**

The Programs sub-committee reviews and recommends alcohol, tobacco and other drugs education programs to the ATOD Advisory Council on an as needed basis.

## **OTHER COMMITTEES AND REPRESENTATIVES**

### ASSOCIATED STUDENTS INC. BOARD OF DIRECTORS

A. Horner, At Large

2017-2019

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice President, Student Affairs and President of Associated Students Inc.

This Board is the governing body of the Associated Students, Inc. One faculty member serves as an ex-officio, voting member of the ASI Board.



## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### ATHLETICS ADVISORY

M. Conroy, At-Large	2016-2019
J. Dorocak, Business & Public Administration	2016-2019
N. Meeks, Social & Behavioral Science	2018-2021
D. Chen, Natural Sciences	2018-2021
VACANT, Arts & Letters	2017-2020
N. Tórrrez, Education	2017-2020
D. Sweeney, Faculty Athletics Representative*	
D. Chen-Maynard, <b>Chair</b> *	

Faculty representatives are appointed by the Executive Committee, Faculty Senate to three-year staggered terms.

\*Appointed by the President.

**Membership:** Director of Athletics  
Vice President for Student Affairs  
Associate Dean for Undergraduate Studies  
Chair, Kinesiology Department  
Faculty Athletic Representative  
One faculty member from each college and one at-large.  
Two student representatives - ASI  
Assistant Athletic Director  
Director of Financial Aid

**Responsibilities of the Committee:** The committee serves in an advisory capacity to the President and the Vice President for University Advancement.

The committee's responsibilities include:

- Reviewing and recommending policies governing the intercollegiate athletics program.
- Monitoring the University's relationship with the NCAA and other athletic-related organizations
- Reviewing and commenting on athletic department budget proposals
- Reviewing and making recommendations concerning other matters brought forward by the President, the athletics administration, or members of the committee

The above information was obtained from a memo from the President dated April 10, 1989. Refer to memo from Vice President J. Rymer, 4/89. The membership information was provided by J. Zorn via email dated 12/1/99.

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

CALENDAR COMMITTEE

D. Chen-Maynard, At Large	2018-2020
C. Hood, At Large	2017-2019

Appointed by the Executive Committee, Faculty Senate.

Contact person is Vice Provost, Academic Programs & Deputy Provost, C. Weber.

The Calendar Committee establishes the university calendar of dates for the beginning and ending dates of each quarter five to seven years in advance. Other more specific dates for deadlines and procedural dates are established by the relevant committee members. The committee also deals with other relevant dates for the campus community. Usually the committee meets once per year to establish a future year's calendar and can meet at other times to deal with issues that may necessitate changes to the calendar.

**OTHER COMMITTEES AND REPRESENTATIVES**  
(Faculty Representatives)

CAMPUS ACCESSIBILITY ADVISORY BOARD

I, Han, At Large*	2017-2019
P. Okpala, At Large*	2018-2020
J. Luck, At Large *	2017-2019

**NOTE:** This committee meets twice quarterly.

Contact person is VP Freer.

\*Appointed by the Executive Committee, Faculty Senate.

The CAAB will provide a process to allow for the reporting and resolution of physical or programmatic barriers. When issues arise that are beyond the scope of the membership of this board, a referral will be made to the Americans with Disabilities Act (ADA) Management Group, which consists of the Director of Human Resources, the Director of Facilities Services, the Director of Capital Planning, Design and Construction, and the Director of Services to Students with Disabilities.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### CAMPUS FEE ADVISORY

K. Kolehmainen** (Chair)	2018-2019
D. Fischman	2018-2019

\* Representative from Educational Policy and Resources Committee  
\*\*Chair of Faculty Senate or designee.

Refer to the “Campus Fee Policy.”

The Committee will consider proposals for the establishment and adjustment of Category II or III fees and provide recommendations to the President. The President shall consult as appropriate with the ASI Board of Directors and the Faculty Senate concerning these recommendations.

In accordance with Executive Order 1102, adjusting or establishing a Category II fee normally requires a student referendum.

- For a specific Category II fee proposal, the Committee will recommend to the President and the President will determine whether a referendum is the best method of consultation or if an alternative method will better suit the campus. (State law requires a referendum for certain types of Category II fees.)
- If it is determined that a referendum is required, the Committee will follow established campus guidelines for participating in the conduct of the referendum in accordance with Executive Order 1102. The referendum shall be conducted by the campus or by the studentbodyassociation.

CFAC responsibilities include other duties as required by Executive Order 1102 or as assigned by the campus.

## OTHER COMMITTEES AND REPRESENTATIVES

### CHILDREN'S CENTER ADVISORY COMMITTEE

A. Van Schagen, At Large *	2017-2019
S. Forcino, At Large *	2018-2020
A. Huhn, At Large*	2018-2020
D. Herndon, Director/Assistant Vice President	Ex-officio
VACANT, Administrative Representative	
Y. Rodriguez, Student Representative	2018-2019

\*Appointed by the Executive Committee, Faculty Senate.

Contact person Director of the Children's Center, Deanna Herndon.

1. **Membership:** The Assistant Vice President, Educational Support Services, one administrative representative (appointed by the President), three faculty representatives (appointed by the Faculty Senate), four student/parent representatives, and one student representative (appointed by the Associated Student body).
2. **Duties:**
  - A. To advise the Assistant Vice President and the Director on operational matters, including curriculum health and safety, program needs, effective utilization of resources, and other factors to maintain the quality of the program.
  - B. To develop and periodically update a fully articulate educational philosophy for the Center.
  - C. To recommend policies on matters relating to the Center, such as enrollment priorities, health and safety, use of the Center for research or training in ways consistent with its primary service function, parent responsibilities and similar matters.
  - D. To advise on the criteria and procedures used for program evaluation.
  - E. To advise the Assistant Vice President and the Director on criteria used in staff selection.
  - F. To propose methods of student/parent and faculty input into the process of evaluating the performance of the Director and teaching staff of the center. (Note: Members of the Committee or other persons may not be involved in deliberations on personnel matters. Non-student members may participate in the interview and selection of the Director.)

## OTHER COMMITTEES AND REPRESENTATIVES

### COLLEGIALITY AND RESPECT COMMITTEE 2018-2019

A. Menton, At Large \*  
D. Chen-Maynard, At Large \*  
J. Kremling, CFA Representative  
D. Nguyen, Student Rep  
M. Patton, Student Rep  
Student Rep  
R. Garcia/Union Rep  
E. Ferreira, Staff Rep  
A. Roberson, Staff Rep  
A. Salazar, Staff Rep  
C. Caballero, Admin Rep  
D. Wilson, Admin Rep  
S. McMahan, Provost, Co-Chair  
A. Gutierrez, ASI President, Co-Chair  
K. Kolehmainen, Senate Chair, Co-Chair

\*Appointed by the Executive Committee, Faculty Senate.

1. **Membership:** The Provost, ASI President, and Senate Chair will all tri-chair the committee. In addition, there will be three student representatives, two Senate appointed faculty representatives, one CFA representative, four staff representatives (one a union representative) and two administrative representatives.

2. **Duties:**

The charge of the Committee on Civility and Respect is to develop a comprehensive value statement regarding these two important behaviors - tying together CSUSB's mission and goals, strategic plan and values on the institution. The statement should address how we treat each other on campus, what a respectful work environment looks like, and how a positive campus culture can influence implementation of strategic goals. The committee will propose this values statement, ideas for implementation, and messaging to the cabinet in the spring quarter. The committee may also recommend other action items to strengthen campus engagement with one another.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### DIVERSITY COMMITTEE (UNIVERSITY)

E. Martinez, Education	2018-2020
M. Becerra, Natural Sciences/Coaches	2018-2020
K. Gervasi, Arts & Letters/Library	2017-2019
J. Anderson, Business & Public Administration	2017-2019
H. Shon, Social and Behavioral Sciences/SSP, ARs	2017-2019

Contact person is Dean Cabellaro

Appointments are made by the Executive Committee of the Faculty Senate, one from each constituent unit.

## OTHER COMMITTEES AND REPRESENTATIVES

### ENERGY ROADMAP WORKING GROUP (formerly called ENERGY CONSERVATION COMMITTEE)

VACANT, At Large*	2018-2021
E. Melchiorre, At Large*	2016-2019
A. Tylim, <b>Chair</b> , Energy & Sustainability Manager	
J. Sorenson, Facilities Services	
C. Caballero, Library	
VACANT, Budget Planning & Administration	
J. Macias, Facilities Planning & Policy Coordinator	
A. Satterlund, Student Affairs	
L. Wilke, Heating & Air Conditioning Services	
VACANT, Heating & Air Conditioning Services	
VACANT, Public Safety	
J. Yang, Student Representative	2018-2019

\*Appointed by the Executive Committee, Faculty Senate. Contact is K. Walker.

**Membership:** Faculty members shall serve three-year staggered terms.



**OTHER COMMITTEES AND REPRESENTATIVES**

**INSTRUCTIONALLY RELATED PROGRAMS BOARD**

L. Lewis, At Large	2017-2019
B. Heisterkamp, At Large	2017-2019
P. Okpala, At Large	2018-2020
R. Alshnetah, Student Representative	2018-2019
J. Yang, Student Representative	2018-2019
P. Maldonado, Student Representative	2018-2019
E. Carollo, Student Representative	2018-2019
G. Moran, Student Representative	2018-2019
Y. Rodriguez, Student Representative	2018-2019
Administrative Representative	
Administrative Representative	
Administrative Representative	
President of Finance, Associated Students Inc.	

Contact person is the Assistant Vice President for Student Affairs or B. Jaworski.

Faculty representatives are appointed by the Executive Committee to two-year staggered terms.

The Instructionally Related Programs Board, composed of six students, three faculty and three administrators, and co-chaired by the ASI President for Finance and Assistant Vice President for Student Affairs, is charged with the responsibility for soliciting and evaluating proposals for instructionally related activities, and with recommending to the University President those projects to be funded from the student IRS Fee revenues and the state IRA allocations. This board is established under Executive Order 740.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### INTELLECTUAL LIFE AND VISITING SCHOLAR COMMITTEE

VACANT, Arts & Letters/Library	2017-2019
L. Guo, Business & Public Administration	2017-2019
N. Acevedo-Gil, Education	2018-2020
Z. Chen, Natural Sciences	2018-2020
M. Logan, Social & Behavioral Sciences	2018-2020

Two faculty representatives from each constituent unit to be appointed to two year staggered terms by the Executive Committee.

The Intellectual Life Committee evaluates and makes recommendations on proposals for funding for major University events including presentations by guest lecturers and artists. Proposals are welcomed from all Colleges in the University. The committee consists of one representative from each college, with committee terms staggered among the different colleges to ensure continuity of committee experience. The committee meets once per year, at the end of the Spring quarter, to evaluate Intellectual Life proposals and make funding recommendations to Office of Academic Programs.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### INTERNATIONAL STUDENT SERVICES ADVISORY COMMITTEE

R. Keener, Arts & Letters/Library	2017-2019
A. Silard, Business & Public Administration	2018-2020
Y. Hwang, Education	2017-2019
Y. Kim, Natural Sciences	2018-2020
R. Kalra, Social & Behavioral Sciences/Student Affairs	2017-2019

All members appointed by the Executive Committee, Faculty Senate. Faculty members shall serve two-year staggered terms.

Contact person is Dean Karmanova.

#### **Duties:**

1. Advise in the development and implementation of programs and services for International Students.
2. Support the increased enrollment of international students, and advise on the design of outreach programs to them.
3. Review University and campus policies and procedures affecting international students, and make recommendations for change where appropriate.
4. Assist in the development and review of the annual budget proposal for support of the International Students Program, including necessary presentations to UPAC.

## STANDING COMMITTEES OF THE FACULTY SENATE

### IT Governance Executive Committee

S. McMahan, Provost, VP of AA – Co Chair  
S. Sudhakar, VP & CIO, ITS – Co-Chair  
C. Caballero, Dean Library  
R. Chuang, Interim Dean, CAL  
R. Nava, VP University Advancement  
D. Freer, VP & CFO, Administration & Finance  
P. Ogidikpe, President, ASI Student  
J. Grant, Director TRC  
I. Jacobs, Computer Resources Manager, Staff  
T. Karmanova, Dean, College of Extended Learning  
H. Le Grande, Interim VP, Student Affairs  
S. Pantula, Dean CNS  
L. Rose, Dean CBPA  
J. O'Linger, Direct of Technology Support & Distributed Technologies, Staff  
J. Zhu, Interim Dean, COE  
R. Mohammed, Dean CSBS  
VACANT, Academic Faculty  
VACANT, Academic Faculty

### General Responsibilities of the IT Governance Executive Committee

The IT governance executive committee is responsible for the following:

Establishing and communicating a campus-wide IT vision that supports the University mission and goals;  
Establishing IT policies that support strategic, campus-wide IT priorities;  
Defining technical architecture and standards for the University;  
Establishing best practices and tools for IT across campus.

### IT Governance Values:

- Transparency — Governance committee and processes must be clear. How decisions are made and who has input rights and decision-making rights must be readily apparent to campus.
- Communication — Communication must occur into, out of, and across the committee and with campus.
- Accountability — Sub Committees and task forces must be held accountable for delivering on their responsibilities. Clear escalation paths for issue resolution must be defined.
- Assessment – Making sure that measureable objectives are met within the agreed upon timelines
- Responsibility — Governance structure must focus on results rather than implementation and project management.
- Appropriate representation — Constituency groups across campus must be represented.
- Active support — Governance structure requires staff to support the process. Agenda setting, meeting logistics, issue tracking, and communication are all essential aspects of active support.

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### PALM DESERT CAMPUS PLANNING & OPERATIONS COUNCIL

D. Chen-Maynard, At Large

2017-2019

C. Famega, At Large

2018-2020

**Membership:** Two at-large faculty members to be appointed by the Faculty Senate Executive Committee to serve two-year staggered terms.

**Duties:** This council works to establish and maintain regular and on-going coordination between the San Bernardino campus and the Palm Desert campus.

Contact person is VACANT, Dean Palm Desert Campus

**OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representatives)

PHILANTHROPIC FOUNDATION BOARD OF DIRECTORS

D. Chen-Maynard, At-Large	2017-2019
A. Roman, At-Large	2017-2019
P. Okpala, At-Large	2018-2020
M. Becerra, At-Large	2018-2020

Contact person is the VP of University Advancement.

**Membership:** Faculty members shall serve two-year staggered terms. Appointed by the Executive Committee of the Faculty Senate.

The name of this corporation is the California State University San Bernardino Philanthropic Foundation. The corporation is organized and at all times hereafter will be operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of California State University, San Bernardino. The corporation and all of its functions and activities are to be operated and conducted in the promotion of its charitable purposes as specified in its Articles of Incorporation.

The corporation shall be operated as an auxiliary organization of California State University, San Bernardino ("University"), in accordance with the rules, regulations and policies of the University and the Board of Trustees of the California State University (herein referred to as the "Trustees").

## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representative)

### RECREATION COMMITTEE

M. Conroy, At Large

2018-2020

**Membership:** One at-large faculty member to be appointed by the Faculty Senate Executive Committee to serve a two-year term.

**Duties:** The purpose of the Recreation Committee shall be to advise on policy, budgets and operation of the recreational activities, facilities (especially the Student Recreation and Fitness Center) and programs of the Recreational Sports Department. .

Contact person is Trent Morgan

## OTHER COMMITTEES AND REPRESENTATIVES

### SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS

M. Fong, At Large (Comm. Studies)	2017-2019
J. Reitzel, At Large (Computer Science and Engineering)	2018-2020

Appointed by the Executive Committee, Faculty Senate.

Contact person is Aaron Burgess, Director, Santos Manuel Student Union.

#### **Santos Manuel Student Union Board of Directors**

The Santos Manuel Student Union (SMSU) Board of Directors oversees the operations, programs and services of the Santos Manuel Student Union, a not-for-profit 501 (c) (3) corporation. The SMSU is one of three auxiliaries at CSUSB and is funded primarily through mandatory student fees. The board of directors meets monthly during the academic year.



## OTHER COMMITTEES AND REPRESENTATIVES

(Faculty Representatives)

### SCHOLARSHIP COMMITTEE (UNIVERSITY)

E. Baek, Education	2017-2019
K. Yeung, Social & Behavioral Sciences/StudentAffairs	2017-2019
M. Kordrostami, Business & Public Administration	2018-2020
VACANT, Arts & Letters/Library	2018-2020
VACANT, Natural Sciences	2018-2020
D. Weiss, At-Large	2018-2020
J. Reitzel, At-Large	2018-2020

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director, Financial Aid, R. Ruiz.

1. Membership: The Scholarship Committee consists of the Dean of Undergraduate Studies, Director of Financial Aid, (the Director chairing the committee), one faculty member from each College and two at-large appointed by the Executive Committee of the Faculty Senate and three members of the staff. All appointments are for two-year terms.
2. Duties: The Committee requires a commitment of approximately 80 hours per year with its work concentrated in the Spring quarter during which the scholarship recipients are selected for the subsequent academic year.

## OTHER COMMITTEES AND REPRESENTATIVES

### SPACE PLANNING ADVISORY COMMITTEE (SPAC)

M. Kohout, At Large	2018-2020
D. Chen-Maynard, At Large	2018-2020
R. Keener, At Large	2017-2019

The Space Planning Advisory Committee (SPAC) has been tasked with reviewing individual requests for the assignment and reassignment of existing space in accordance with the CSU guidelines. The committee will compile its recommendations and forward to the President for consideration and decision. SPAC will consist of the following:

Director/Executive Facilities Officer for Capital Planning, Design and Construction (Committee Chair)

One (1) person represented from each of the five division Vice Presidents

One (1) appointee from the President's Office

One (1) appointee from the Faculty Senate

One (1) appointee from the Associated Students, Inc.

## **OTHER COMMITTEES AND REPRESENTATIVES**

### STUDENT AID COMMITTEE

Shuryo Fujita, AtLarge

2017-2019

Appointed by the Executive Committee, Faculty Senate.

Contact person is the Director of Financial Aid, R. Ruiz.

The committee reviews and makes decisions on students appealing loss of their financial aid primarily because they have not made satisfactory academic progress as stipulated by their financial award. The committee meets every two weeks for approximately 45 minutes, including the summer months.

## **OTHER COMMITTEES AND REPRESENTATIVES**

(Faculty Representative)

### STUDENT HEALTH ADVISORY COMMITTEE

M. Becerra, At Large

2017-2019

Contact person is Grace Johnson, Director Student Health Center.

**Membership:** The committee shall be composed of the following representatives.

- A faculty member identified by the Executive Committee of the Faculty Senate.
- A staff member identified by the President.
- Two undergraduate students identified by the A.S.I. President.
- One graduate student identified by the A.S.I. President.
- A representative from the Health Center staff, chosen by the staff.
- A representative from the Services to Students with Disabilities Office identified by the Director of that office.
- The Director of the Health Center (non-voting).

**Duties:** The charge to this committee will be to review programs, procedures and policies concerning the operation of the Health Center, and to make recommendations concerning their adoption and implementation to the Director.

Refer to memo from C.C. McCarron, Student Health Center dated July 15, 1991.

## OTHER COMMITTEES AND REPRESENTATIVES

### STUDENT RESEARCH COMPETITION - GRADUATE

K. Gervasi, Arts& Letters/Library	2017-2019
S. Pryor, Business & Public Administration	2017-2019
D. Amodeo, Social & Beh Sci./Student Affairs	2018-2020
VACANT, Education	2018-2020
P. Okpala, Natural Sciences	2018-2020

Appointed by the Executive Committee, Faculty Senate. Contact person is D. Huizinga, Associate Provost for Academic Research & Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Graduate Student Research Competition" committee selects five graduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

## STUDENT RESEARCH COMPETITION - UNDERGRADUATE

X. Han, Natural Sciences	2017-2019
Y. Jang, Business & Public Administration	2017-2019
E. Martinez, Education	2018-2020
G. Schlesselman-Tarango, Arts & Letters/Library	2018-2020
A. Van Schagen, Social & Behavioral Sciences/Student Affairs	2018-2020

Appointed by the Executive Committee, Faculty Senate.

Contact person is D. Huizinga, Associate Provost for Academic Research & Graduate Studies.

The two committees selected by the Faculty Senate participate in a preliminary campus competition in which they select the students who will form the team to represent CSUSB at the state competition. Each committee judges 15 minute presentations given by the students.

Each entry consisting of an oral presentation and a written abstract is judged on the following criteria:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter's ability to handle questions from the jury and general audience

The "Undergraduate Student Research Competition" committee selects five undergraduate students to represent CSUSB at the state competition. The committee provides feedback in the forms of written comments and one-to-one advising to each selected student to help improve their presentation.

Each committee also selects the overall outstanding undergraduate and graduate presenters who receive a monetary award from the Office of Graduate Studies.

## OTHER COMMITTEES AND REPRESENTATIVES

### (UNIVERSITY) BUDGET COUNCIL

S. Sudhakar, Vice President, Information Resources and Technology  
D. Freer, Vice President, Administration and Finance (Co-Chair)  
S. McMahan, Provost/Vice President, Academic Affairs (Co-Chair)  
H. Le Grande, Interim Vice President, Student Affairs  
R. Nava, Vice President, University Advancement  
M. Ahmen, AVP, Administration and Finance  
K. Kolehmainen, Chair, Faculty Senate  
H. Brown, Vice Chair, Faculty Senate  
D. Fischman, Chair, Educational Policy and Resources Committee  
R. Chen, Chair, Faculty Affairs Committee  
**VACANT, ASI Representative**  
D. Wilson, MPP Representative  
C. Calderon, Staff representative  
G. Guzman, Staff Representative  
**VACANT, Dean Representative**

**Duties:** Working with the President and Vice Presidents, the University Budget Advisory Committee shall:

1. Provide advice/recommendations to maintain a highly transparent, informative, and participatory campus general operating fund budgeting process. Advise the president on format and frequency of annual budget data to the campus community in a thorough and consistent manner.
2. Review and advise the President regarding significant budget actions external to the campus such as the initial CSU budget proposal.
3. Advise the President during the fiscal year regarding significant or unanticipated events that have a significant effect upon campus budget allocations.

## OTHER COMMITTEES AND REPRESENTATIVES

### UNIVERSITY ENTERPRISES CORPORATION BOARD OF DIRECTORS

T. Yang, At-Large	2017-2020
B. Sirotnik, At-Large	2016-2019

Contact Person is the Director of the UEC.

Membership: The University Enterprises Corporation (UEC)'s Board of Directors is made up of up to two (2) Faculty Directors. As the UEC Bylaws state "Faculty Directors shall be elected by the Board of Directors from person(s) recommended by the Faculty Senate and nominated by the University President. The term of office shall be for a period of three (3) years."

Duties: The Commercial Enterprises Committee shall review and oversee the corporation's commercial operations. This committee will be primarily concerned with the integrity, financial viability, and quality of service and efficiency of the commercial programs. The Committee will assure commercial enterprises are serving their identified missions in support of the University.

The Commercial Enterprises Committee shall include faculty and student board members.



A quill pen is shown in a dark, rounded inkwell. The quill is light-colored with a serrated edge and is positioned vertically, with its tip resting in the well. The inkwell has a small, rounded stopper at the top.

**COLLEGES  
AND  
DEPARTMENT COMMITTEES**

## COLLEGE AND DEPARTMENT COMMITTEES

### DEPARTMENT EVALUATION COMMITTEES – 2018-2019 AY

#### **COLLEGE OF ARTS AND LETTERS**

<b>Art</b>	<b>Communication Studies</b> M. Teixeira C. Lyon T. Corrigan	<b>English</b>	<b>World Languages</b>
<b>Music</b>	<b>Philosophy</b> M. Davidson C. Naticchia W. Vanderburgh	<b>Theatre Arts</b>	

#### **COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

<b>Accounting and Finance</b>	<b>Info. and Decision Sciences</b>	<b>Management</b>	<b>Marketing</b>
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#### **Public Administration**

K. Collins  
A. Roman  
M. Popescu

#### **COLLEGE OF EDUCATION**

<b>Educational Leadership and Technology (ELT)</b>	<b>Special Education, Rehabilitation, and Counseling (SRC)</b>	<b>Teacher Education and Foundations (TEF)</b>
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## COLLEGE OF NATURAL SCIENCES

<b>Biology</b>	<b>Chemistry/ Biochemistry</b> S. Yang J. Noblet, Chair J. Tate	<b>Computer Science &amp; Engineering</b>	<b>Geological Sciences</b>	
<b>Health Science</b> L. Mian A. Roman A. Harrington	<b>Kinesiology</b>	<b>Mathematics</b>	<b>Nursing</b> T. Dodd-Butera C. Fike H. So	<b>Physics</b>

## COLLEGE OF SOCIAL & BEHAVIORAL SCIENCE

<b>Anthropology</b>	<b>Criminal Justice</b>	<b>Economics</b> K. Konyar (C) M. Toruno M. Kahout	<b>Geography</b> N. Meek B. Xu R. Kalra	<b>History</b>
<b>Political Science</b> A. Field, Chair M. Clark S. Zetner	<b>Psychology</b>	<b>Social Work</b>	<b>Sociology</b>	

**Membership:** A Department Evaluation Committee shall be composed of three tenured elected faculty, two of whom must be at the rank of Professor and the third shall be a Professor or an Associate Professor who is not presently being considered for promotion. Annually, the members of the department shall nominate and elect committee members from within the department or from related academic disciplines. The list of nominations shall be publicly posted in the department as they are received. If, after nominations are closed, there are two or more candidates per position from within the department, nominations will not be accepted for persons outside of the department. The call for nominations shall run for at least five working days. A member of a department evaluation committee cannot serve concurrently as a member of a College Evaluation Committee or the University Evaluation Committee, but may serve concurrently on other department evaluation committees.

**Functions:** This committee shall conduct performance reviews at the departmental level as well as periodic evaluations.

## COLLEGE AND DEPARTMENT COMMITTEES

### COLLEGE EVALUATION COMMITTEES

#### ARTS & LETTERS

VACANT	2017-2019
B. Spence, Art	2017-2019
S. Hyon, English	2018-2020
B. Heisterkamp, Communication Studies	2018-2020

#### BUSINESS & PUBLIC ADMINISTRATION

J. Dorocak, Acct. & Finance	2017-2019
B. Sirotnik, IDS	2017-2019
J. Ryan, Marketing	2018-2020
M. Van Wart, Public Administration	2018-2020

#### EDUCATION

VACANT	2017-2019
VACANT, Leadership & Technology	2017-2019
S. Nam Special Education, Rehab & Counseling	2018-2020
VACANT, TEF	2018-2020

#### LIBRARY

B. Petry	2017-2019
VACANT	2018-2020
VACANT	2018-2020

#### NATURAL SCIENCES

M. Jetter, Mathematics	2017-2019
P. Orwin, Biology	2017-2019
J. Fryxell, Geological Sciences	2018-2020
VACANT, Chemistry & Biochemistry	2018-2020

#### SOCIAL & BEHAVIORAL SCIENCES

G. Bichler, Criminal Justice	2017-2019
M. Teixeira, Sociology	2017-2019
C. Hassija, Psychology	2018-2020
T. Long, History	2018-2020

#### SSP,AR

VACANT, (SSP,AR.)	2018-2020
VACANT, (SSP,AR.)	2018-2020
VACANT, (SSP,AR) Library	2018-2020

#### COACH

P. Vicknair, Faculty Representative	2018-2020
VACANT, Fac Rep Selected by Coaches	2018-2020
VACANT, Athletics Advisory Rep.	2018-2020

#### COLLEGE EVALUATION COMMITTEE (FSD 85-187v1.R20)

**Membership (composition):** A College Evaluation Committee shall be composed of four tenured full time senior faculty members. At least three shall hold the rank of Professor and one may be an Associate Professor who is not presently being considered for promotion. Department Chairs or Associate Deans may not serve on this committee. Members shall be elected to staggered two year terms by the faculty of the college. In the case of College committees, no more than one member may come from a single department unless there are too few departments in that college. If there are too few departments in that college, at least one member should come from each department.

**Functions:** This committee shall conduct performance review at the College level as well as periodic evaluations for tenured faculty who have not been considered for promotion during the past five years.

#### LIBRARY EVALUATION COMMITTEE (FSD 85-187v2.R10)

**Membership:** The Library Evaluation Committee shall be composed of three elected tenured members, two of whom must be at the rank of Librarian and the third, Associate Librarian or Librarian. Library Evaluators may serve on this committee but must withdraw whenever a librarian they evaluate is evaluated. The committee shall elect a chair who shall hold the rank of Librarian. In the event of insufficient eligible/willing members to serve on the Library Evaluation Committee, the Library shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

**Functions:** This committee shall conduct performance review at the Library level as well as periodic evaluations.

#### SSP,AR EVALUATION COMMITTEE (FSD 85-187v3.R10)

**Membership:** SSP,AR Evaluation Committee shall be composed of three elected tenured members, one of whom must be at the rank of SSP,AR III and two who may be SSP,AR III, II or SSP,AR I. The committee shall elect a chair who shall hold the rank of SSP,AR III or II. No committee member shall participate in deliberations concerning his/her own evaluation or the evaluation of individuals holding higher rank. During the election process, an alternate may be selected to serve in the event of disqualification of a committee member. In the event of insufficient eligible/willing members to serve on the SSP,AR Evaluation Committee, the tenured SSP,ARs shall elect members from other academic discipline(s). Such election shall take place by assembling a panel of eligible members from among whom the necessary members shall be chosen. A member of this committee shall not serve concurrently as a member of the University Evaluation Committee.

**Functions:** This committee shall conduct performance review at the departmental level as well as periodic evaluations.

## COACH EVALUATION COMMITTEE (FSD 85-187v4.R11)

**Membership:** The Coach Evaluation Committee (CEC) shall be composed of the Faculty Athletics Representative, a tenured faculty member from the Intercollegiate Athletics Advisory Committee (IAAC), selected by the committee, and one additional tenured faculty member, nominated by the coaches and approved by the Vice President in charge of Athletics.

**Functions:** This committee shall conduct periodic evaluations of the coaches.

## COLLEGE AND DEPARTMENT COMMITTEES

### PROFESSIONAL AWARDS COMMITTEE

(Manijeh Badiee , chair)

#### ARTS & LETTERS

T. Johnson, Music	2017-2019
T. Corrigan, Communication Studies	2017-2019
C. Sweeney, English	2018-2020
J. Jerez-Gomez, WLL	2018-2020
VACANT, Theatre Arts	2018-2020

#### BUSINESS AND PUBLIC ADMINISTRATION

X. Liu, Acct. & Finance	2017-2019
M. Van Wart, Public Admin	2017-2019
VACANT, IDS	2017-2019
Y. Jang, Management	2018-2020
C. Song, Marketing	2018-2020

#### EDUCATION

S. Robertson, SRC	2018-2020
VACANT,	2018-2020
C. Hoff, SRC	2018-2020
E. Baek, Educational Leadership & Technology	2017-2019
K. Kowalski, Teacher Education & Foundations	2017-2019

#### LIBRARY

B. Quarton	2017-2019
G. Schlesselman-Tarango	2018-2020
R. Lumley	2018-2020

#### NATURAL SCIENCES

N. Dyakevich, Mathematics	2017-2019
C. Lazar, Geological Sciences	2017-2019
P. Okpala, Health Science & HumanEcology	2018-2020
Q. Sun, Computer Science & Engineering	2018-2020
D. Blue, Nursing	2018-2020

#### SOCIAL AND BEHAVIORAL SCIENCES

M. Badiee, Psychology	2017-2019
VACANT	2017-2019
T. Pytell, History	2018-2020
J. Alford, Geography	2018-2020
K. Nadeau, Anthropology	2018-2020

1. Each College Professional Awards Committee shall consist of five faculty members from that College; no more than one per department in colleges where there are five or more departments. If there are fewer than five departments in that College, at least one member should come from each department. The Library Professional Awards Committee shall have three members. Members of each College/Library Professional Awards Committee shall be bargaining-unit-three tenure-track faculty, **elected** by the faculty/library of the college or library under the supervision of the appropriate Constituent Unit Elections Officer. Committee members shall be elected to two-year staggered terms.