CALL FOR PROPOSALS

SPRING 2016
TRC COURSE DEVELOPMENT GRANTS

Application Deadline: January 19, 2016 (11:59 pm)

PURPOSE

The purpose of the TRC Course Development grants is to support faculty to redesign or develop a course in ways that implement high-impact, evidence-based, and/or innovative teaching strategies to improve student learning. Such redesign and/or development must go *significantly above and beyond regular course preparation and clearly relate to improving student learning and engagement.* Support from this grant program does not include support for course revision or course development that is part of faculty's regular teaching assignment.

Faculty support will include $4,000.00 for one course release for Spring 2016.

This grant is funded by the Office of the Provost. Total amount available is **$20,000**.

ELIGIBILITY

All instructors on at least a one-year contract are eligible to apply.

SAMPLE PROJECT TYPES

Types of activities eligible for support include, but are NOT limited to the following:

- Experimentation with teaching methods that increase classroom interaction and promote active learning in both small and large group instruction, such as problem-based learning (PBL), project-based learning, POGIL, case-studies, etc.;
- Incorporation of teaching strategies, assignments and/or materials that address and support diversity in the classroom, such as internationalizing the curriculum, adopting critical pedagogies, offering students assignment options that allow for greater recognition and inclusion of diverse learning styles, etc.;
- Development of innovative and/or interactive online instructional materials in an effort to "flip the classroom" **(PLEASE NOTE: Developing/Converting a course for an online environment or developing supplemental materials for a course in Blackboard does not, in and of itself, constitute an innovation);**
- Integration of web 2.0 technologies, digital media, social media, blogging, etc. in ways that increase student learning and engagement;
- Explicit scaffolding or supporting students' reading, writing, critical information literacy, and/or critical thinking across the disciplines
- Revision of curriculum and assignments to engage all students in a course in undergraduate research (i.e. explicitly apprenticing all in the discipline-specific methodologies of the field);
- Incorporation of service-learning pedagogy and/or community-engagement projects.

GUIDELINES

1. Proposals should not exceed the maximum amount of $4,000.

2. The course to be developed or redesigned must be approved by the university curriculum committee, and/or listed in the CSUSB Bulletin of Courses.

3. Projects chosen for support must observe the following timeline and fulfill the following commitments:

   Apr-June 2016 – Release time for Spring course development
   Fall, Winter or Spring quarter in 2016-2017 - Implementation in the Classroom
   September 2017 – Poster Exhibit (sponsored by TRC)

4. Project director may avail him/herself of consulting services from TRC. (Please call X77424 for further information.)

5. Project director must have submitted all grant reports and fulfilled all dissemination obligations for all TRC grants awarded prior to 2014-15.

6. Priority will be given to innovative course development projects that have not been previously funded.

7. Matching funds from other sources may supplement the monies awarded.

8. Project proposals must be signed by the department chair.

APPLICATION FORMAT
Proposals should be a maximum of three pages, have 1 inch margins all around, may be single or double-spaced, and have a font size no smaller than 11 point in Arial style. Exclude all identifying information on Pages Two and Three. Do not use imbedded headers/footers, page numbers, or footnotes. **Proposals that do not conform to these guidelines will not be read by the selection committee and will not be funded.**

PAGE ONE

A. HEADER: Spring 2016 Innovative Course Development Grants

B. NAME of Project Director, Signature, Department, E-mail and Phone

C. DEPARTMENT CHAIR'S SIGNATURE (plus printed name and email) to indicate support for the project and that the course has been approved by the University Curriculum Committee.

PAGE TWO

D. PROJECT TITLE (8-10 words):

E. COURSE NUMBER & TITLE: _____; QUARTER TO BE TAUGHT: _____

    This course is: ___ REQUIRED ___ ELECTIVE in: _____

    NAME OF PROGRAM/S: _____; BULLETIN PAGES: _____

F. ABSTRACT (100-150 words)

G. PREVIOUS FUNDING RECEIVED FOR THIS PROJECT

H. PREVIOUS TRC GRANTS RECEIVED (NAME OF GRANT PROGRAM, YEAR)

PAGE THREE

A. PROJECT TITLE

B. PEDAGOGICAL INNOVATION or REVISION, IMPACT, & RATIONALE: Explain (in plain language, without using disciplinary jargon) the innovation or revision you intend to develop and incorporate into your class, the impact or outcome you hope to achieve through this innovation, and why you believe this innovation will have this impact on student learning.

C. WORK PLAN: Explain the work you must do in order to plan, develop, implement and evaluate the impact of your innovation. Be sure to include a timeline.

D. PROJECT EVALUATION: Describe how you plan to assess the impact of your course development on student learning, e.g., what results are expected, how will you know that the project was successful, what evidence will you provide at the end of the project? Examples of project assessment methods include, but are not limited to, pre- and post-surveys, analysis of written work using a rubric, etc.

E. DISSEMINATION: I agree to create an e-portfolio for this project for the TRC website that will include a description of the project, course materials, reflections on the project implementation, and project results and to participate in dissemination events to be sponsored by the TRC in Fall 2017. ___Yes ___ No

SUBMISSION PROCEDURE

1. Submit ONE ELECTRONIC .PDF COPY to trc@csusb.edu.
2. **DEADLINE**: **11:59 PM, JANUARY 19, 2016 (Tuesday).**
   Awards will be announced during the week of February 1, 2016.
3. Proposals should be a maximum of three pages, have 1 inch margins all around, may be single or double-spaced, and have a font size no smaller than 11 point in Arial style.
4. Exclude all identifying information on Pages two and three. Do not use embedded headers/footers, page numbers, or footnotes.

   Proposals that do not conform to this procedure will not be considered for funding.

CRITERIA FOR SELECTION

1. Pedagogical innovation is clearly explained and justified. Grant reviewers outside your discipline are able to understand what the project is, the impact it will have on students, and why it is reasonable to expect that the project innovation will have a positive impact on student learning. (40%)
2. Pedagogical innovation will be high-impact in terms of student engagement and/or students' learning (30%)
3. The work plan is clear, realistic, and amounts to the equivalent of teaching a class and clearly goes above and beyond the course development that is part of faculty's regular teaching assignment. (15%)
4. The project assessment is appropriate, valid, and clearly explained. Grant reviewers outside your discipline understand how the project director will know what impact the project innovation has had on student engagement and/or learning. (15%)
5. Faculty member agrees to participate in an evaluation and/or dissemination activity to be determined by IQC/TRC.
6. Faculty member has submitted all grant reports for TRC grants awarded prior to 2014-15.