

SVTI-Student Vital Technology Initiative - 2012 - 2013 Proposals

Proposal Detail Information

California State University, San Bernardino

Vital Technology Initiative

Call For Proposals: FY 2012-2014

Purpose

The Vital Technology Initiative is a component of the Student Success Initiative instituted in Fall 2011. These funds will assist the campus in addressing critical and vital technology initiatives that directly support student success in their courses, graduation, and careers. A Vital Technology Initiative Committee (VTI) of eleven members, the majority of which are students, will review and approve proposals for funding. Campus student organizations, departments, colleges, and divisions may submit proposals. The college deans and vice presidents will assist the VTI committee in the review by prioritizing proposals submitted by their areas.

This round of call for proposals will grant funds up through 2014. Approximate funding available in the fiscal year of 2012-2013 is **\$564,800** and 2013-14 is **\$564,800**. **A proposal may be submitted for either of the academic years or a single proposal may span the two year period, 2012-2014.** Funding for FY 2012-2013 will be made available by March 4, 2013. Funding for FY 2013-2014 will be made available by August 1, 2013.

Proposal deadline is 5:00pm, Friday, January 18, 2013.

Eligibility

Proposals may be submitted within one of two categories: General or College. General proposals may focus on technology needs of the general student body. College specific proposals may address a specific discipline need or program. Palm Desert Campus proposals will be assessed within the College specific category. The committee will distribute the funds following some general guidelines and allocation percentages for each category (General - 55%, College - 45%). These allocations may be adjusted based on strength of submitted proposals.

Members of the campus community may request funds from the Vital Technology Initiative by submitting a proposal. Proposals need endorsements from their respective organizations or departments. Students need to submit through a campus student organization, faculty within departments would seek their chair's approval, and college deans will help prioritize requests, as well as divisional vice presidents. The proposal will contain information about the project, contact information from the requester, a short abstract (250 words or less) highlighting what the project is, and a total amount of funds requested, for each year if applicable. In addition, the request should outline a justification for the project, identify the number of students it will impact annually, what the intended operational and/or student learning and development outcomes may be, how you will measure whether the intended outcomes were achieved, and provide the committee with an implementation timeline.

As part of the proposal, the requester can outline any collaborative efforts with other organizations or departments and indicate if any matching funds will be allocated to the project.

Of great importance will be a detailed list of how funds will be expended. Resource requirements should include any hardware, software, or personnel needs. Projects must cover initial purchases and any ongoing costs during the term of the project.

Proposal Selection Process

Proposals submitted shall be prioritized and recommended for funding based on the following proposed criteria:

- Technology that is directly used to enhance instructional technology resources for students and the faculty in the classroom
- Enhances student access across the institution
- Enhances the student experience and success
- Supports a high utilization rate for student constituent groups
- Provides enhanced technology resources for students with special needs or disabilities
- Provides enhanced training for student use of technology
- Relative cost/rate of return on investment
- Organization's ability to implement

Projects should not duplicate support structures or funding currently in place but rather attempt to work within and enhance existing projects or suggest new projects. In addition, all projects must adhere to campus policies and standards.

The committee will review the proposals and awards will be announced no later than March 4, 2013. Funds will become available for FY 2012-2013 following the award announcement. Funds will not be released until August 1, 2013 for FY 2013-2104.

Contact Information

CONTACT INFORMATION

1. Coyote ID *

This is the official California State University, San Bernardino identification number

2. First Name *

3. Last Name *

4. Phone Number *

Enter a 10-digit phone number(123) 456-7890 or (123)456-7890 or 123-456-7890

5. CSUSB Email *

(Example: coyotej@coyote.csusb.edu or jcoyote@csusb.edu)

Please note the opportunity to save your responses and return to complete this request later. You will receive an email with a link to the question that you left off on.

University Unit

UNIVERSITY UNIT

6. Select from the following: *

- Campus Division
- Palm Desert Campus (PDC)
- Student Organization

Division

7. Division *

- Academic Affairs
- Administration and Finance
- Information Resources and Technology
- Student Affairs
- University Advancement

Academic Affairs - Departments

Please provide college departmental affiliation or specific office in your Project Abstract.

8. College/Department *

- Academic Personnel
- Academic Programs
- Academic Resources
- Academic Scheduling
- Center for International Studies and Programs
- College of Arts and Letters
- College of Business and Public Administration
- College of Education
- College of Extended Learning
- College of Natural Sciences
- College of Social Behavioral Sciences
- Community-University Partnerships (CUP)
- Graduate Studies & Assessment and Planning
- Institutional Research
- Office of Academic Research
- Online & Distributed Learning
- Pfau Library
- Research and Sponsored Programs
- Undergraduate Studies
- Water Resource Institute

Administration and Finance - Departments

9. Administration and Finance *

Please provide college departmental affiliation or specific office in your Project Abstract.

- Accounting
- Athletics
- Budget Office

- Capital Planning, Design and Construction
 - Commuter Services
 - Environmental Health & Safety
 - Events Scheduling
 - Facilities Services
 - Financial Operations
 - Human Resources
 - Printing Services
 - Property Management
 - Purchasing Office
 - Receiving/Mail Services
 - University Enterprises Corporation at CSUSB
 - University Police
-

Information Resources and Technology - Departments

10. Information Resources and Technology *

Please provide college departmental affiliation or specific office in your Project Abstract.

- Academic Computing & Media
 - Administrative Computing Services
 - Associate Vice President Office
 - Common Management Systems
 - Data Center and Help Desk Services
 - Information Security Office
 - Telecommunications & Network Services
-

Student Affairs - Departments

11. Student Affairs *

Please provide college departmental affiliation or specific office in your Project Abstract.

- Admissions and Student Recruitment
 - Associated Students, Inc.
 - Career Development Center
 - Children's Center
 - Coussoulis Arena
 - Financial Aid
 - Housing and Residential Life
 - Judicial Affairs
 - National Student Exchange
 - Psychological Counseling Center
 - Records, Registration and Evaluations
 - Recreational Sports
 - Services to Students with Disabilities
 - Student Health Center
 - Student Leadership & Development
 - Student Union
 - University Diversity Committee
 - Workability IV
-

University Advancement - Departments

12. University Advancement *

Please provide college departmental affiliation or specific office in your Project Abstract.

- Advancement Services
 - Alumni Affairs
 - Development
-

Student Organization

13. Student Organization Name *

Proposal Details

PROPOSAL DETAILS

14. Proposal Category *

College specific proposals may address a specific discipline need or program. General proposals may focus on technology needs of the general student body.

College

General

15. Funding Year *

One Year FY 2012/2013 or FY 2013/2014

Two Years FY 2012 - 2014

FY 2013 and 2014

16. Total Amount Requested for FY 2013 *

17. Total Amount Requested for FY 2014 *

FY 2012/2013 or FY 2013/2014

18. Total Amount Requested for FY 2012/2013 or FY 2013/2014 *

Project Abstract

PROPOSAL INFORMATION

19. Project Title *

20. Project Abstract (250 words or less)

21. How many students will be impacted annually?

22. What are your intended Operational Outcomes and/or Student Learning and Development Outcomes?

"Operational Outcomes" describe the improvements you expect to see as a result of changes to existing offerings, approaches, or processes in your office operation. Examples of these types of outcomes include: increased student use of your services, increased student satisfaction with your services, reduced waiting time for appointments, increased attendance at your events, reduce error rates, etc.

"Student Learning & Development Outcomes" describe the knowledge, skills, or behaviors that you intend for students to acquire as they interact with your program/office.

23. How will you measure whether the intended outcomes have been achieved?

Project Timeline

PROJECT TIMELINE

FY and Proposed Project Start and End Dates

24. Start Date (MM/DD/YYYY) *

25. End Date (MM/DD/YYYY) *

26. First Quarter of Student Use *

(example: Spring 2013, Fall 2014)

Project Collaboration

PROJECT COLLABORATION

27. Statements of support by collaborating organization(s) or department(s) (if applicable)

Matching funds or resources allocated to project/program

28. Matching funds or resources allocated to project

List the source of your matching funds and the corresponding amount.

	Source	Amount
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>

BUDGET DETAILS

DETAILED BUDGET/RESOURCE REQUIREMENTS

Download the Budget template Excel file named Budget to your desktop. This file workbook contains two sheets one for Personnel Budget, and another for Products Budget. Type all of the requirements for your project save it in your desktop, and import the file in question 22.

[Click here to Download the Budget Template](#)

29. Export here the Excel file that contains the Budget information for your project. *

No file selected

Print Copy

30. [California State University, San Bernardino](#)

*I hereby certify:

1. I Understand that the project that I have proposed must be accessible to students with disabilities and comply with Section 508 and IT guidelines.
2. I will participate in mandatory training for electronic & information technology purchases and outcomes assessment reporting.

*

Yes

Thank You!

Thank You!

Thank you for your participation! A copy of your proposal has been sent to your email address

Your proposal will be reviewed by the committee and you will be notified of the results by March 04, 2013.
