CSULearn Course Title	Estimated Time to Complete Course	General Audience/Assignment	Assignment Method	Specific Audience/Assignment	Frequency	SB Campus Content Owner	CSULearn Course Code
Diversity Awareness Inclusion & Equity Training	6 hours (Instructor Led Training)	All faculty, staff, student employees	Employee must register themselves via CSULearn - Training Schedule	CSUSB Campus Specific Requirement, All Employees	once upon hire	Human Resources	N/A, Instructor Led course-not online
Data Security & FERPA	60 minutes	All faculty, staff, student employees, volunteers	Auto assigned approximately 3 days after hire	Employees with access to protected data and information assets. Employees with access to student records and data.	Upon hire Then every 2 years thereafter	Information Security & Emerging Technologies	DSP
Sexual Misconduct Prevention Program - Also known as Title IX	45 minutes	All faculty, staff, student employees	Auto assigned approximately 3 days after hire	All employees	Within first 6 months Then annually thereafter	Human Resources	SMPS
Injury and Illness Prevention	45 minutes	All faculty, staff, student employees	Auto assigned approximately 3 days after hire	All Employees	Upon hire No refresh at this time	Environmental Health & Safety	ehsiipp101413
Avoiding Conflicts of Interest	25 minutes	Select employees	To be determined	Conflict of Interest designated employees Principal Investigators	Within first 6 months Then every 2 years thereafter	Human Resources	COI
Clery Act	45 minutes	Select employees	Auto assigned approximately 3 days after hire. List re-assessed annually in June.	Campus Security Authorities (CSAs)	Within first 6 months Then annually thereafter	Human Resources	CLERY
Defensive Driving Fundamentals	45 minutes	Select employees	Contact defensivedriving@csusb.edu and Parking & Transportation will assign the training to you	All operators of state vehicles Required for reimbursement of travel expenses	Before operating state vehicles or traveling on university business Then every 4 years thereafter	Parking & Transportation Services	dgsddt0207131

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CSULearn Course Title	Estimated Time to Complete Course	General Audience/Assignment	Assignment Method	Specific Audience/Assignment	Frequency	SB Campus Content Owner	CSULearn Course Code
Discrimination and Harassment Prevention Program for Supervisors	2 hours	Select employees	Content not yet available, but when available this will be the schedule: Auto assigned to all MPP/Administrators approximately 3 days after hire. Non MPP/Administrator Supervisors re-assessed annually in August.	Supervisors	2 hours of training within first 6 months 2 hours every 2 years thereafter	Human Resources	SHPS
Discrimination, Harassment and Sexual Misconduct Prevention Program for Non-Supervisors	45 minutes	Select employees	Content not yet available, but when available this will be the schedule: Assigned to all non MPP/Administrators who do not qualify as a supervisor or who do not qualify to take "Discrimination and Harassment Prevention Program for Supervisors".	Non-Supervisors	Within first 6 months Then annually thereafter	Human Resources	SHPNS
Sex/Gender Discrimination, Harassment and Violence Investigations	To be determined	Select employees	To be determined	Title IX coordinators and Deputy Coordinators DHR Administrators Investigators, and any employees involved in conducting investigations	Within first 6 months	Human Resources	To be determined Available Q2 2019
HIPAA: Protecting Patient Privacy	25 minutes	Select employees	Auto assigned to select employees. Select employees are selected through collaboration of the Information Security Office, HIPAA Campus Compliance Coordinator and Human Resources.	Any health care provider or support staff who utilized health information or patient information. Trainees, supervisees and volunteers who are under direct control of a HIPAA-covered clinician are also required to take this course	Prior to data access Then annually thereafter	Information Security & Emerging Technologies	HIPAA
Payment Card Industry Data Security Standards (PCI DSS)	30 minutes	Select employees	To be determined	Anyone with access to more than one credit card number at a time	Annually	Procurement	PCI

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CSULearn Course Title	Estimated Time to Complete Course	General Audience/Assignment	Assignment Method	Specific Audience/Assignment	Frequency	SB Campus Content Owner	CSULearn Course Code
Red Flags	To be determined	Select employees	Content not yet available from the Chancellor's Office, campus cannot assign yet. To be determined	Anyone with access to a "covered account" as defined by FACT	On access to covered accounts Then annually thereafter	Information Security & Emerging Technologies	To be determined Available Q1 2019